

State of Rhode Island and Providence Plantations  
Department of Administration  
Division of Purchases

**RVIP BIDDER CERTIFICATION COVER FORM**  
**SECTION 1 - BIDDER INFORMATION**

*Bidder must be registered as a vendor on the RVIP system at [www.purchasing.ri.gov](http://www.purchasing.ri.gov) to submit a bid proposal.*

**Solicitation Number:** 7550986  
**Solicitation Title:** HVAC PREVENTIVE MAINTENANCE, RIANG (33 PGS)

**Bid Proposal Submission  
Deadline Date & Time:** 10/20/2016 11:30 AM

**RVIP Vendor ID #:** 79446  
**Bidder Name:** Automatic Temperature Controls, Inc.  
**Address:** 95 Connecticut Street  
Cranston , RI 02920  
USA

**Telephone:** 4019465780  
**Fax:** 4019465795  
**Contact Name:** Samantha Panice  
**Contact Title:** Billing  
**Contact Email:** spanice@autotempcontrols.com

**SECTION 2 - DISCLOSURES**

**Bidders must respond to every statement. Bid proposals submitted without a complete response may be deemed nonresponsive.**

*Indicate "Y" (Yes) or "N" (No) for Disclosures 1-4, and if "Yes," provide details below*

- N 1. State whether the Bidder, or any officer, director, manager, stockholder, member, partner, or other owner or principal of the Bidder or any parent, subsidiary, or affiliate has been subject to suspension or debarment by any federal, state, or municipal governmental authority, or the subject of criminal prosecution, or convicted of a criminal offense within the previous 5 years. If "Yes," provide details below.
- N 2. State whether the Bidder, or any officer, director, manager, stockholder, member, partner, or other owner or principal of the Bidder or any parent, subsidiary, or affiliate has had any contracts with a federal, state, or municipal governmental authority terminated for any reason within the previous 5 years. If "Yes," provide details below.
- N 3. State whether the Bidder, or any officer, director, manager, stockholder, member, partner, or other owner or principal of the Bidder or any parent, subsidiary, or affiliate has been fined more than \$5000 for violation(s) of any Rhode Island environmental law(s) by the Rhode Island Department of Environmental Management within the previous 5 years. If "Yes," provide details below.
- N 4. State whether any officer, director, manager, stockholder, member, partner, or other owner or principal of the Bidder is serving or has served within the past two calendar years as either an appointed or elected official of any state governmental authority or quasi-public

corporation, including without limitation, any entity created as a legislative body or public or state agency by the general assembly or constitution of this state.

Disclosure details (continue on additional sheet if necessary):

N/A

### SECTION 3 - OWNERSHIP DISCLOSURE

**Bidders must provide all relevant information. Bid proposals submitted without a complete response may be deemed nonresponsive.**

If the Bidder is publicly held, the Bidder may provide owner information about only those stockholders, members, partners, or other owners that hold at least 10% of the record or beneficial equity interests of the Bidder; otherwise, complete ownership disclosure is required.

List each officer, director, manager, stockholder, member, partner, or other owner or principle of the Bidder, and each intermediate parent company and the ultimate parent company of the Bidder. For each individual, provide his or her name, business address, principal occupation, position with the Bidder, and the percentage of ownership, if any, he or she holds in the Bidder, and each intermediate parent company and the ultimate parent company of the bidder.

Steven P. Lussier - President	95 Connecticut Street, Cranston, RI 02920	24.5% Ownership
John Lussier - Vice President	95 Connecticut Street, Cranston, RI 02920	24.5% Ownership
Donald Lussier - Treasurer	95 Connecticut Street, Cranston, RI 02920	50% Ownership
Lisa Lussier - Secretary	95 Connecticut Street, Cranston, RI 02920	1% Ownership

### SECTION 4 - CERTIFICATIONS

**Bidders must respond to every statement. Bid proposals submitted without a complete response may be deemed nonresponsive.**

Indicate "Y" (Yes) or "N" (No), and if "No," provide details below.

**THE BIDDER CERTIFIES THAT:**

- Y 1. The Bidder will immediately disclose, in writing, to the State Purchasing Agent any potential conflict of interest which may occur during the term of any contract awarded pursuant to this solicitation.
- Y 2. The Bidder possesses all licenses and anyone who will perform any work will possess all licenses required by applicable federal, state, and local law necessary to perform the requirements of any contract awarded pursuant to this solicitation and will maintain all required licenses during the term of any contract awarded pursuant to this solicitation. In the event that any required license shall lapse or be restricted or suspended, the Bidder shall immediately notify the State Purchasing Agent in writing.
- Y 3. The Bidder will maintain all required insurance during the term of any contract pursuant to this solicitation. In the event that any required insurance shall lapse or be canceled, the Bidder will immediately notify the State Purchasing Agent in writing.
- Y 4. The Bidder understands that falsification of any information in this bid proposal or failure to notify the State Purchasing Agent of any changes in any disclosures or certifications in this Bidder Certification may be grounds for suspension, debarment, and/or prosecution for fraud.
- Y 5. The Bidder has not paid and will not pay any bonus, commission, fee, gratuity, or other remuneration to any employee or official of the State of Rhode Island or any subdivision of the State of Rhode Island or other governmental authority for the purpose of obtaining an award of a contract pursuant to this solicitation. The Bidder further certifies that no bonus, commission, fee, gratuity, or other

remuneration has been or will be received from any third party or paid to any third party contingent on the award of a contract pursuant to this solicitation.

- Y 6. This bid proposal is not a collusive bid proposal. Neither the Bidder, nor any of its owners, stockholders, members, partners, principals, directors, managers, officers, employees, or agents has in any way colluded, conspired, or agreed, directly or indirectly, with any other bidder or person to submit a collusive bid proposal in response to the solicitation or to refrain from submitting a bid proposal in response to the solicitation, or has in any manner, directly or indirectly, sought by agreement or collusion or other communication with any other bidder or person to fix the price or prices in the bid proposal or the bid proposal of any other bidder, or to fix any overhead, profit, or cost component of the bid price in the bid proposal or the bid proposal of any other bidder, or to secure through any collusion, conspiracy, or unlawful agreement any advantage against the State of Rhode Island or any person with an interest in the contract awarded pursuant to this solicitation. The bid price in the bid proposal is fair and proper and is not tainted by any collusion, conspiracy, or unlawful agreement on the part of the Bidder, its owners, stockholders, members, partners, principals, directors, managers, officers, employees, or agents.
- Y 7. The Bidder: (i) is not identified on the General Treasurer's list created pursuant to R.I. Gen. Laws § 37-2.5-3 as a person or entity engaging in investment activities in Iran described in § 37-2.5-2(b); and (ii) is not engaging in any such investment activities in Iran.
- Y 8. The Bidder will comply with all of the laws that are incorporated into and/or applicable to any contract with the State of Rhode Island.

Certification details (continue on additional sheet if necessary):

N/A

**Submission by the Bidder of a bid proposal pursuant to this solicitation constitutes an offer to contract with the State of Rhode Island through the Division of Purchases on the terms and conditions contained in this solicitation and the bid proposal. The Bidder certifies that: (1) the Bidder has reviewed this solicitation and agrees to comply with its terms and conditions; (2) the bid proposal is based on this solicitation; and (3) the information submitted in the bid proposal (including this Bidder Certification Cover Form) is accurate and complete. The Bidder acknowledges that the terms and conditions of this solicitation and the bid proposal will be incorporated into any contract awarded to the Bidder pursuant to this solicitation and the bid proposal. The person signing below represents, under penalty of perjury, that he or she is fully informed regarding the preparation and contents of this bid proposal and has been duly authorized to execute and submit this bid proposal on behalf of the Bidder.**

**BIDDER**

Date: 10.20.2016

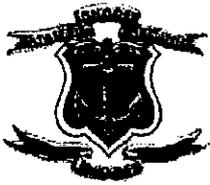
Automatic Temperature Controls, Inc.

Name of Bidder

Signature in ink

Steven P. Lussier

Printed name and title of person signing on behalf of Bidder



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 26-SEP-16  
BID NUMBER: 7550986  
TITLE: HVAC Preventive Maintenance, RIANG  
  
BLANKET START : 01-NOV-16  
BLANKET END : 31-OCT-17  
BID CLOSING DATE AND TIME:20-OCT-2016 11:30:00

BUYER: Ohara 2nd, John F  
PHONE #: 401-574-8125

**B** DOA CONTROLLER  
**I** ONE CAPITOL HILL, 4TH FLOOR  
**L** SMITH ST  
**L** PROVIDENCE, RI 02908  
**T** US  
**O**

**S** MS-ANG RI AIR NATIONAL GUARD  
**H** FINANCIAL DIVISION  
**I** QUONSET STATE AIRPORT  
**P** NORTH KINGSTOWN, RI 02852-7502  
**T** US  
**O**

Requisition Number: 1480132

Line	Description	Quantity	Unit	Unit Price	Total
1	<p>Blanket Requirement: November 1, 2016 - October 31, 2017.</p> <p>Contractor shall supply two (2) state licensed HVAC technicians weekly for two (2) days at (8) hours per day.</p> <p>Questions concerning this solicitation must be received by the Division of Purchases at: <a href="mailto:doa.purconstruction@purchasing.ri.gov">doa.purconstruction@purchasing.ri.gov</a> no later than October 11, 2016 at 5:00 PM (ET). Questions should be submitted in a Microsoft Word attachment. Please reference the RFQ#7550986 on all correspondence. Questions received, if any, will be posted on the Internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.</p> <p>November 1, 2016 - June 30, 2017 Contractor shall supply two (2) state licensed, pipefitter master licensed HVAC technicians weekly for two (2) days at (8) hours per day, as per specs. BID A RATE PER MAN FOR THE TWO TECHS.</p>	1.00	Hour	\$99.50	\$99.50
2	<p>July 1, 2017 - October 31, 2017 Contractor shall supply two (2) state licensed, pipefitter master licensed HVAC technicians weekly for two (2) days at (8) hours per day, as per specs. BID A RATE PER MAN FOR THE TWO TECHS.</p>	1.00	Hour	\$99.50	\$99.50

Delivery: As Needed

Terms of Payment: 30 Days

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

FIRM INFORMATIONAL FORM

Automatic Temperature Controls, Inc.

95 Connecticut Street

Cranston, RI 02920

Telephone: 401.946.5780

Fax: 401.946.5795

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Date of Incorporation: October 22, 1993

Number of Employees: 43

Project Managers: Steven Lussier, John Lussier, Michael White, Thomas West, Jr.

Service Coordination: Michael Luciano and Samantha Mазzie

Certified Payroll: Amanda Mahon

Safety Coordination: Amanda Mahon and Robin Brown

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Electricians: Keith Johnson, Ed Lavallee, Eric Lavallee, Kent Novak, Joshua Taylor

Pipefitters: Jeffrey Berard, William Horne, Joshua Pernini, David Rothrock, Aaron Simpson, Richard Shurtleff

Refrigeration Techs: Karl Dinges, Stephen Lacaillade, Richard Shurtleff

Sheetmetal: Kirk Barry, Thomas Cunetta, John Speel

Service Techs: Russell Ortelt and Richard Shurtleff, William Horne

TeleData: Andrea Bates and Joshua Taylor

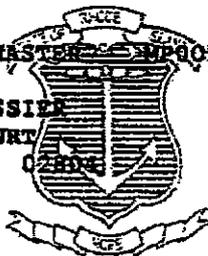
Driver: Jacob Donnelly



State of Rhode Island and Providence Plantations  
Rhode Island Department of Labor and Training

CONTRACT MASTER R.I.P.P. 0002175

STEVEN P LUSSIER  
13 ANDRE COURT  
ASHANAY RI 02804



~~JOHN SHAW~~ ~~01/31/2018~~  
Administrator Expiration Date

State of Rhode Island and Providence Plantations  
Rhode Island Department of Labor and Training

CONTRACT MASTER R.I.P.P. 00007313  
CONTRACT MASTER R.I.P.P. 00007313  
CONTRACT MASTER R.I.P.P. 00007313

STEVEN P LUSSIER  
13 ANDRE COURT  
ASHANAY RI 02804

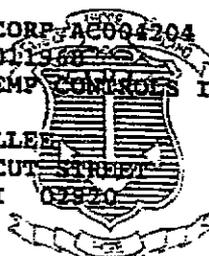


~~JOHN SHAW~~ ~~01/31/2018~~  
Administrator Expiration Date

State of Rhode Island and Providence Plantations  
Rhode Island Department of Labor and Training

ELECTRICAL CORP. A-004204  
A-004204 B-011388  
AUTOMATIC TEMP CONTROLS INC

ERIC A LAVALLEE  
95 CONNECTICUT STREET  
CRANSTON RI 02920



~~JOHN SHAW~~ ~~07/31/2017~~  
Administrator Expiration Date

State of Rhode Island and Providence Plantations  
Rhode Island Department of Labor and Training

REFRIG/MASTER 1 00006599  
PIPEFITTER/MASTER 1 00006599

RICHARD A SHURTLEFF  
11 CRANBERRY STREET  
NORTH PROVIDENCE, RI 02911

JOHN SHAW 09/30/2018  
Administrator Expiration Date

State of Rhode Island and Providence Plantations  
Rhode Island Department of Labor and Training

OTL BURNER PERSON 001720

RICHARD A SHURTLEFF  
11 CRANBERRY STREET  
NORTH PROVIDENCE, RI 02911

JOHN SHAW 09/30/2018  
Administrator Expiration Date



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex  
1511 Pontiac Avenue  
Cranston, RI 02920-4407

Telephone: (401) 462-8000  
TTY: Via RI Relay 711

Lincoln D. Chafee  
Governor

Charles J. Fogarty  
Director

13. Comply with all applicable provisions of RIGL §37-13-1, et. seq;

Any questions or concerns regarding this CONTRACT ADDENDUM should be addressed to the contractor or subcontractor's attorney. Additional Prevailing Wage information may be obtained from the Department of Labor and Training at [www.dlt.ri.gov/pw](http://www.dlt.ri.gov/pw).

**CERTIFICATION**

I hereby certify that I have reviewed this CONTRACT ADDENDUM and understand my obligations as stated above.

By: [Signature]

Title: Steven P. Lussier, President

Subscribed and sworn before me this 20 day of October, 2016.

[Signature]  
Notary Public  
My commission expires: 5/8/2019

*An Equal Opportunity Employer/Program, /Auxillary aids and services are available upon request to individuals with disabilities.*

*TTY via RI Relay 711*

## REFERENCES

Automatic Temperature Controls, Inc  
95 Connecticut Street  
Cranston, Rhode Island 02920

Telephone: 401-946-5780  
Fax: 401-946-5795

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TOWN OF FRANKLIN  
355 EAST CENTRAL STREET  
FRANKLIN, MA 02038  
**MIKE D'ANGELO**  
**508-553-4802**

TOWN OF WESTERLY  
45 BROAD STREET  
WESTERLY, RI 02891  
**FRANK RITACCO**  
**401-348-2500**

CITY OF CRANSTON  
869 PARK AVENUE  
CRANSTON, RI 02910  
**KAREN MCGUINNESS**  
**401-943-9080**

## MBE ACKNOWLEDGEMENT

Automatic Temperature Controls, Inc  
95 Connecticut Street  
Cranston, Rhode Island 02920

Telephone: 401-946-5780  
Fax: 401-946-5795

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Automatic Temperature Controls, Inc., currently does not qualify as an MBE Employer.

  
\_\_\_\_\_  
Steven P. Lussier

10.20.16  
Date

## BUSINESS ESTABLISHMENT VERIFICATION

Automatic Temperature Controls, Inc., (ATC, Inc.) located at 95 Connecticut Street, Cranston, Rhode Island 02920 was established and Incorporated in the State of Rhode Island on October 22, 1993.



Steven P. Lussier  
President

10-20-16

Date

## Request for Taxpayer Identification Number and Certification

Give Form to the  
 requester. Do not  
 send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**AUTOMATIC TEMPERATURE CONTROLS, INC.**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only one of the following seven boxes:  
 Individual/sole proprietor or single-member LLC  
 C Corporation  
 S Corporation  
 Partnership  
 Trust/estate  
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ \_\_\_\_\_  
 Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.  
 Other (see instructions) ▶ \_\_\_\_\_

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
 Exempt payee code (if any) \_\_\_\_\_  
 Exemption from FATCA reporting code (if any) \_\_\_\_\_  
 (Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)  
**95 CONNECTICUT STREET**

6 City, state, and ZIP code  
**CRANSTON, RI 02920**

7 List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number																	
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or																	
Employer identification number																	
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0	5		-	0	4	7	4	8	9	6							

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

**Sign Here**      Signature of U.S. person ▶      Date ▶ **10.20.16**

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.
- By signing the filled-out form, you:
- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
  - Certify that you are not subject to backup withholding, or
  - Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
  - Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.