

State of Rhode Island and Providence Plantations  
Department of Administration  
Division of Purchases

## RIVIP BIDDER CERTIFICATION COVER FORM

### SECTION 1 - BIDDER INFORMATION

*Bidder must be registered as a vendor on the RIVIP system at [www.purchasing.ri.gov](http://www.purchasing.ri.gov) to submit a bid proposal.*

**Solicitation Number:** 7550440  
**Solicitation Title:** SOLAR ARRAY SYSTEM - WM. M. DAVIES CAREER & TECHNICAL HIGH SCHOOL (19 PGS.)

**Bid Proposal Submission Deadline Date & Time:** 4/22/2016 10:30 AM

**RIVIP Vendor ID #:** 9153

**Bidder Name:** Care Technology, Llc.  
**Address:** 42 Moshassuck Road  
Lincoln , RI 02865-4007  
USA

**Telephone:** (401) 728-3235  
**Fax:** (401) 728-3235  
**Contact Name:** Chon Meng Wong  
**Contact Title:** President  
**Contact Email:** Wong@CareTechnology.biz

### SECTION 2 - DISCLOSURES

**Bidders must respond to every statement. Bid proposals submitted without a complete response may be deemed nonresponsive.**

*Indicate "Y" (Yes) or "N" (No) for Disclosures 1-4, and if "Yes," provide details below*

- \_\_\_\_\_ 1. State whether the Bidder, or any officer, director, manager, stockholder, member, partner, or other owner or principal of the Bidder or any parent, subsidiary, or affiliate has been subject to suspension or debarment by any federal, state, or municipal governmental authority, or the subject of criminal prosecution, or convicted of a criminal offense within the previous 5 years. If "Yes," provide details below.
- \_\_\_\_\_ 2. State whether the Bidder, or any officer, director, manager, stockholder, member, partner, or other owner or principal of the Bidder or any parent, subsidiary, or affiliate has had any contracts with a federal, state, or municipal governmental authority terminated for any reason within the previous 5 years. If "Yes," provide details below.
- \_\_\_\_\_ 3. State whether the Bidder, or any officer, director, manager, stockholder, member, partner, or other owner or principal of the Bidder or any parent, subsidiary, or affiliate has been fined more than \$5000 for violation(s) of any Rhode Island environmental law(s) by the Rhode Island Department of Environmental Management within the previous 5 years. If "Yes," provide details below.
- \_\_\_\_\_ 4. State whether any officer, director, manager, stockholder, member, partner, or other owner or principal of the Bidder is serving or has served within the past two calendar years as either an appointed or elected official of any state governmental authority or quasi-public

corporation, including without limitation, any entity created as a legislative body or public or state agency by the general assembly or constitution of this state.

Disclosure details (continue on additional sheet if necessary):

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### SECTION 3 - OWNERSHIP DISCLOSURE

**Bidders must provide all relevant information. Bid proposals submitted without a complete response may be deemed nonresponsive.**

If the Bidder is publicly held, the Bidder may provide owner information about only those stockholders, members, partners, or other owners that hold at least 10% of the record or beneficial equity interests of the Bidder; otherwise, complete ownership disclosure is required.

List each officer, director, manager, stockholder, member, partner, or other owner or principle of the Bidder, and each intermediate parent company and the ultimate parent company of the Bidder. For each individual, provide his or her name, business address, principal occupation, position with the Bidder, and the percentage of ownership, if any, he or she holds in the Bidder, and each intermediate parent company and the ultimate parent company of the bidder.

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### SECTION 4 - CERTIFICATIONS

**Bidders must respond to every statement. Bid proposals submitted without a complete response may be deemed nonresponsive.**

Indicate "Y" (Yes) or "N" (No), and if "No," provide details below.

**THE BIDDER CERTIFIES THAT:**

- 1. The Bidder will immediately disclose, in writing, to the State Purchasing Agent any potential conflict of interest which may occur during the term of any contract awarded pursuant to this solicitation.
- 2. The Bidder possesses all licenses and anyone who will perform any work will possess all licenses required by applicable federal, state, and local law necessary to perform the requirements of any contract awarded pursuant to this solicitation and will maintain all required licenses during the term of any contract awarded pursuant to this solicitation. In the event that any required license shall lapse or be restricted or suspended, the Bidder shall immediately notify the State Purchasing Agent in writing.
- 3. The Bidder will maintain all required insurance during the term of any contract pursuant to this solicitation. In the event that any required insurance shall lapse or be canceled, the Bidder will immediately notify the State Purchasing Agent in writing.
- 4. The Bidder understands that falsification of any information in this bid proposal or failure to notify the State Purchasing Agent of any changes in any disclosures or certifications in this Bidder Certification may be grounds for suspension, debarment, and/or prosecution for fraud.
- 5. The Bidder has not paid and will not pay any bonus, commission, fee, gratuity, or other remuneration to any employee or official of the State of Rhode Island or any subdivision of the State of Rhode Island or other governmental authority for the purpose of obtaining an award of a contract pursuant to this solicitation. The Bidder further certifies that no bonus, commission, fee, gratuity, or other





State of Rhode Island  
Department of Administration / Division of Purchases  
One Capitol Hill, Providence, Rhode Island 02908-5855  
Tel: (401) 574-8100 Fax: (401) 574-8387

BID 7550440  
Solar Array System

Acknowledgement of addendum(a):

I have received and reviewed the following addendum(a) that pertain to this bid. This sheet must be submitted with your bid proposal. Failure to do so may result in your bid being considered NON-RESPONSIVE.

Addendum Number one Dated April 11th, 2016

Addendum Number 7550440A1.zip Dated April 11th, 2016

Addendum Number \_\_\_\_\_ Dated \_\_\_\_\_

Addendum Number \_\_\_\_\_ Dated \_\_\_\_\_

Addendum Number \_\_\_\_\_ Dated \_\_\_\_\_

Signed Bely Dated April 21<sup>st</sup>, 2016

Title Member

## Care Technology LLC

42 Moshassuck Road, Lincoln, RI 02865

Tel: (401)-728-3235

Website: [www.CareTechnologyLED.com](http://www.CareTechnologyLED.com)

April 22<sup>th</sup>, 2016

Ms. Gail M. Walsh  
The Chief Buyer  
State of Rhode Island,  
One Capitol Hill, 4<sup>th</sup> Floor  
Smith Street, Providence, RI 02908

Reference: RFP7550440 Solar Array System (Ride/Davies), Mandatory walk through April 5<sup>th</sup>, 2016, Addendum Number One April 11<sup>th</sup>, 2016

*Request for Proposal - Davies Career & Technical School is seeking requests for proposal for the Design, Installation and Connection of a Ground-Mounted 50KW solar Array at Davies Career and Technical High School, 50 Jenckes Hill Road, Lincoln, Rhode Island 02865*

Construction Services - Design of the system, installation, commission a *Ground mount Photovoltaic Solar Panel System to be installed at Davies Career and Technical High School, 50 Jenckes Hill Road, Lincoln, Rhode Island 02865*

Care Technology LLC, a certified MBE / WBE / DBE company in Rhode Island, is pleased to provide you with our proposal to design / engineering, furnish and install a Photovoltaic ground mount Solar Panel System to be installed at Davies Career and Technical High School, 50 Jenckes Hill Road, Lincoln, Rhode Island 02865.

Proposed Project Cost:

Optional items:

Please take note of the following sections of this proposal:

- Scope of Work
- Job Specific Clarifications
- General Clarifications
- Terms and Conditions
- Preparatory Work by Others

This quotation is based upon the attached scope of work and is valid for sixty (60) days from the date of submission. This proposal is based on visual walk through on April 5<sup>th</sup>, 2016 without accessing to the topological map and land survey, due to the short time frame from walk through to the submission date, we have provide you with this quote. Project schedule shall be mutually agreed upon by both parties in writing before becoming effective. The starting date is after

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signing the contract with first payment, necessary to pay for #1 Total Fee for the system design & related engineering phase, permits, #2 materials shipped and delivered on time, subject to the condition of unforeseen circumstances such as bad weather, fire, medical & health reasons and hidden structural issues not obvious to the walk through. #3 Installation cost.

We appreciate having the opportunity to provide you with our proposal on this project and look forward to working with you and your project team. Please call me at 401-728-3235 if you have any questions or email me at [bwong@CareTechnology.biz](mailto:bwong@CareTechnology.biz)

Respectfully,

*Belinda Wong*

## Care Technology LLC

42 Moshassuck Road, Lincoln, RI 02865

Tel: (401)-728-3235

Website: [www.CareTechnologyLED.com](http://www.CareTechnologyLED.com)

### Project Description:

The proposed Ground Mount solar photovoltaic system is designed with a plan to locate on the land next to the current barn location on 50 Jenckes Hill Road, Lincoln to generate solar powered electrical energy and feed into the power room across the inside road

The system would provide for Net metering to offset electricity usage from the grid during high consumption period

The first stage will involve design of the complete ground mount system with mechanical (including angle, shade), electrical and structural designs necessary building permits with site plans.

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42 Moshassuck Road, Lincoln, RI 02865

Tel: (401)-728-3235

Website: [www.CareTechnologyLED.com](http://www.CareTechnologyLED.com)

### Scope of Work and plan summary:

1. Complete all Mechanical, Electrical, and Structural designs needed for the process of obtaining building permits and to be used to accompany a Town of Lincoln "Application for Use Variance" process.
2. Complete Site Plan needed to obtain building permit and to be used as accompanying supporting detail for the Town of Lincoln "Application for Use Variance" process.
3. Payment of Permit
- 4.

### 5. Site Work

- Tree Removal as Needed

6. Submission of REF Grant
7. National Grid Interconnection
- 8.

## Care Technology LLC

42 Moshassuck Road, Lincoln, RI 02865

Tel: (401)-728-3235

Website: [www.CareTechnologyLED.com](http://www.CareTechnologyLED.com)

### Job Specific Clarifications:

1. Our bid is based on RFP7550440 dated March 25<sup>th</sup>, 2016 and April 5<sup>th</sup>, 2016 walk through and Addendum Number One (1) dated April 11<sup>th</sup>, 2016 and Concept Site Plan 2, Proposed Solar Array dated April 15, 2015 by Vanasse Hangen Brustlin, Inc with revision to have the inverter located in the Power room.

2. The seller has reason to know the buyer's particular purpose for which the goods are required and also that the buyer is relying upon the seller to select the suitable goods to meet that purpose goods, and the seller does so, the seller warrants that the goods will meet the particular purpose for which the buyer intends to use them.

3. This system is customized design solar system as such it is a "Non- Cancellation - Non Returnable" (NCNR)

4.

5.

### General Clarifications:

Start of Construction:

## Care Technology LLC

42 Moshassuck Road, Lincoln, RI 02865

Tel: (401)-728-3235

Website: [www.CareTechnologyLED.com](http://www.CareTechnologyLED.com)

### Terms and Conditions:

- 1.
2. Project schedule shall be mutually agreed upon by both parties in writing before becoming effective.
4. Warranty from solar panel and equipment manufacturers.

## Care Technology LLC

42 Moshassuck Road, Lincoln, RI 02865

Tel: (401)-728-3235

Website: [www.CareTechnologyLED.com](http://www.CareTechnologyLED.com)

### Governmental/Municipal Project Approvals - Special Terms and Conditions:

#### Warranty:

manufacturer's limited warranty.

the

## Care Technology LLC

42 Moshassuck Road, Lincoln, RI 02865

Tel: (401)-728-3235

Website: [www.CareTechnologyLED.com](http://www.CareTechnologyLED.com)

### Preparatory Work by Others:

## Care Technology LLC

42 Moshassuck Road, Lincoln, RI 02865

Tel: (401)-728-3235

Website: [www.CareTechnologyLED.com](http://www.CareTechnologyLED.com)

### The Proposal Cost:

**Care Technology LLC**

42 Moshassuck Road, Lincoln, RI 02865

Tel: (401)-728-3235

Website: [www.CareTechnologyLED.com](http://www.CareTechnologyLED.com)

If you have any questions or concerns, please do not hesitate to contact Belinda Wong at 401-728-3235. We appreciate your consideration.

Thank you.

The parties hereto have duly caused this Agreement to be executed by their duly authorized representatives below as of the Effective Date.

**Care Technology LLC**  
Contractor

**State of Rhode Island**  
Division of Purchases  
Owner

\_\_\_\_\_  
By: Chon Meng Wong, Ph.D.

\_\_\_\_\_  
By: Ms. Gail M. Walsh

Title: President

Title: The Chief Buyer

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Vertical: Providence/2678.00/04/16/Concept/Solar  
2015; Concept 2.dwg





# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Walsh, Gail M  
 PHONE #: 401-574-8122

CREATION DATE : 24-MAR-16  
 BID NUMBER: 7550440  
 TITLE: SOLAR ARRAY SYSTEM (RIDE/DAVIES)  
 BLANKET START : 29-APR-16  
 BLANKET END : 30-JUN-16  
 BID CLOSING DATE AND TIME: 15-APR-2016 02:30:00

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 DOA CONTROLLER  
 ONE CAPITOL HILL, 4TH FLOOR  
 SMITH ST  
 PROVIDENCE, RI 02908  
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 RIDE WILLIAM M DAVIES CAREER & TECH HS  
 50 JENCKES HILL RD  
 LINCOLN, RI 02865  
 US

Requisition Number: 1453727

Line	Description	Quantity	Unit	Unit Price	Total
1	PLEASE NOTE:  THE SOLAR ARRAY SYSTEM PROJECT MUST BE COMPLETED AND TURNKEY OPERATIONAL NO LATER THAN JUNE 30, 2016. DAVIES CAREER & TECH HIGH SCHOOL IS SEEKING REQUESTS FOR PROPOSALS FOR THE DESIGN, INSTALLATION AND CONNECTION OF A GROUND-MOUNTED 50KW SOLAR ARRAY SYSTEM AS PER THE ATTACHED SPECIFICATIONS	1.00	TOTAL		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



State of Rhode Island and Providence Plantations

**DEPARTMENT OF EDUCATION**

Davies Career & Technical High School

50 Jenckes Hill Road

Lincoln, RI 02865

March 25, 2016

**RE: Solicitation for a Ground-Mounted 50KW Photovoltaic Solar Panel System to be installed at Davies Career and Technical High School, 50 Jenckes Hill Road, Lincoln, R.I.**

The William M. Davies Jr. Career and Technical High School is hereby soliciting bids for the design and installation of a ground-mounted 50kw Solar (photovoltaic) Panel System on the grounds of the High School located at 50 Jenckes Hill Road in Lincoln, R.I.

A **mandatory examination/walkthrough of the Davies Solar Project is required and will be held on April 5, 2016 at 10:00 AM.** Davies requests that your proposal include a lump sum turnkey fixed pricing for the completed project as outlined in the scope below. The project includes the following:

- The proposal is to provide a firm price that will include the design of the system, installation commission of any and all materials ( Solar Panels Array supports , Wiring, Electrical connection to Davies) and all necessary construction and site preparation (land clearing) so as to provide a turnkey completed operational solar system to the owner (Davies Career & Technical High School).
- Proposal for the solar array equipment must be accompanied by a detailed description of such items. However, no proposal will be considered that consists of foreign manufactured solar array panels and equipment.
- The vendor is responsible to complete all engineering and system design work and provide stamped drawings by a registered professional electrical and structural engineer in the State of Rhode Island.
- All Standards of installation shall comply with RIDE School Construction regulations SCR 100.
- The successful chosen contractor shall be responsible to complete and file with the Town of Lincoln, State of RI, National Grid, and any other Granting Authorities any and all necessary Special Use and/or variance applications, permits, etc. as applicable and as may be required, should the project require an application for a zoning variance, special use permit, etc. based on the selected site, purpose and/or location of the solar array panels.
- The successful contractor shall be responsible for obtaining and payment of all permits related to the project.
- The contractor shall coordinate and see to completion all aspects of the project that involve the National Grid connection process.

- Subcontractors are permitted for this project, provided that the identity of the proposed subcontractor(s) and scope of the subcontractor’s services are clearly stated in the respondent’s proposal submission.
- The project involves grant funding secured from the Office of Energy Resources, as well as an application process to be completed by the contractor with the Department of Commerce Renewal Energy Funds (REF). Vendors responding to this RFP are directed to apply any awarded grant funds and/or rebates (i.e. grants, utility company rebates, federal rebates, etc.) that can be payable to the contractor directly and credit such funds against the total gross project cost at time of invoicing . It will be the vendor’s responsibility to determine the applicability of all grants to the project when considering the scope of the work being performed.
- The successful contractor shall be responsible for the process of preparation, completion and submission of the grant application (REF Program Grant) that must be made to the RI Department of Commerce on behalf of Davies Career and Technical High School. The application is for the purpose of securing all potential available grant funding from the Department of Commerce that can be obtained and utilized towards the funding of this project. Please see link to the application process at [REF@commerceri.com](mailto:REF@commerceri.com)
- Vendors shall be responsible for securing the work area from vehicular traffic, to include provision of cones, barrels, caution tape, signage, flaggers or any other signals as required during all construction operations so as to ensure the safety of the building occupants, vehicular traffic and vendor’s workers.
- The contractor will guarantee that installation and operation of the solar array will comply with the granting authorities(s).
- The contractor shall supply three references from similar solar array projects that have been completed (in particular relating to other school departments).

Please provide the following for each reference:

Company Name

Project Description

Contact person (name and title)

Address

Telephone number

Email Address

- **The Solar Array System Project must be completed and turnkey operational no later than June 30, 2016.**

**Rhode Island Department of Education- Davies Career & Technical High School  
50KW Photovoltaic Solar Panel System  
Vendor Financial Proposal**

**LUMP SUM FIXED FEE PROPOSAL:**

\$ \_\_\_\_\_ **#1** Total fee for the system design & related engineering phase

\$ \_\_\_\_\_ **#2** Total fee for the installation and commission phase

\$ \_\_\_\_\_ The above fixed fee is based upon this **“per KW”** price

**EXPENSE ALLOWANCE:**

Provide an **allowance of \$10,000** in your bid proposal for any *unforeseen* additional services or materials needed that were not previously outlined in the project scope. It should be noted that no additional fee allowance shall be granted and paid for items already outlined in the scope of services:

**Total lump sum fee for design, installation and commission of the 50KW Photovoltaic Solar Panel System (Sum of #1 & #2 above PLUS the \$10,000 allowance):**

\$ \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Printed Name of Authorized Agent: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

## Department of Labor and Training

Center General Complex  
1511 Pontiac Avenue  
Cranston, RI 02920-4407

TTY: Via RI Relay 711

Lincoln D. Chafee  
Governor

Charles J. Fogarty  
Director

### STATE CONTRACT ADDENDUM

#### RHODE ISLAND DEPARTMENT OF LABOR AND TRAINING

#### PREVAILING WAGE REQUIREMENTS (37-13-1 ET SEQ.)

The prevailing wage requirements are generally set forth in RIGL 37-13-1 et seq. These requirements refer to the prevailing rate of pay for regular, holiday, and overtime wages to be paid to each craftsmen, mechanic, teamster, laborer, or other type of worker performing work on public works projects when state or municipal funds exceed one thousand dollars (\$1,000).

All Prevailing Wage Contractors and Subcontractors are required to:

1. Submit to the Awarding Authority a list of the contractor's subcontractors for any part or all of the prevailing wage work in accordance with RIGL § 37-13-4;
2. Pay all prevailing wage employees at least once per week and in accordance with RIGL §37-13-7 (see Appendix B attached);
3. Post the prevailing wage rate scale and the Department of Labor and Training's prevailing wage poster in a prominent and easily accessible place on the work site in accordance with RIGL §37-13-11; posters may be downloaded at [www.dlt.ri.gov/pw/Posters.htm](http://www.dlt.ri.gov/pw/Posters.htm) or obtained from the Department of Labor and Training, Center General Complex, 1511 Pontiac Avenue, Cranston, Rhode Island;
4. Access the Department of Labor and Training website, at [www.dlt.ri.gov](http://www.dlt.ri.gov) on or before July 1st of each year, until such time as the contract is completed, to ascertain the current prevailing wage rates and the amount of payment or contributions for each covered prevailing wage employee and make any necessary adjustments to the covered employee's prevailing wage rates effective July 1st of each year in compliance with RIGL §37-13-8;
5. Attach a copy of this CONTRACT ADDENDUM and its attachments as a binding obligation to any and all contracts between the contractor and any

*An Equal Opportunity Employer/Program./Auxiliary aids and services are available upon request to individuals with disabilities.*

TTY via RI Relay 711



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

## Department of Labor and Training

Center General Complex  
1511 Pontiac Avenue  
Cranston, RI 02920-4407

Telephone; (401) 462-8000  
TTY; Via RI Relay 711

Lincoln D. Chafee  
Governor  
Charles J. Fogarty  
Director

subcontractors and their assignees for prevailing wage work performed pursuant to this contract;

6. Provide for the payment of overtime for prevailing wage employees who work in excess of eight (8) hours in any one day or forty (40) hours in any one week as provided by RIGL §37-13-10;
7. Maintain accurate prevailing wage employee payroll records on a Rhode Island Certified Weekly Payroll form available for download at [www.dlt.ri.gov/pw.forms/htm](http://www.dlt.ri.gov/pw.forms/htm), as required by RIGL §37-13-13, and make those records available to the Department of Labor and Training upon request;
8. Furnish the fully executed RI Certified Weekly Payroll Form to the awarding authority on a monthly basis for all work completed in the preceding month.
9. For general or primary contracts one million dollars (\$1,000,000) or more, shall maintain on the work site a fully executed RI Certified Prevailing Wage Daily Log listing the contractor's employees employed each day on the public works site; the RI Certified Prevailing Wage Daily Log shall be available for inspection on the public works site at all times; this rule shall not apply to road, highway, or bridge public works projects. Where applicable, furnish both the Rhode Island Certified Prevailing Wage Daily Log together with the Rhode Island Weekly Certified Payroll to the awarding authority.
10. Assure that all covered prevailing wage employees on construction projects with a total project cost of one hundred thousand dollars (\$100,000) or more has a OSHA ten (10) hour construction safety certification in compliance with RIGL § 37-23-1;
11. Employ apprentices for the performance of the awarded contract when the contract is valued at one million dollars (\$1,000,000) or more, and comply with the apprentice to journeyman ratio for each trade approved by the apprenticeship council of the Department of Labor and Training in compliance with RIGL §37-13-3.1;
12. Assure that all prevailing wage employees who perform work which requires a Rhode Island trade license possess the appropriate Rhode Island trade license in compliance with Rhode Island law; and

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TTY via Rf Relay 711



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex  
1511 Pontiac Avenue  
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Lincoln D. Chafee  
Governor

Charles J. Fogarty  
Director

13. Comply with all applicable provisions of RIGL §37-13-1, et. seq;

Any questions or concerns regarding this CONTRACT ADDENDUM should be addressed to the contractor or subcontractor's attorney. Additional Prevailing Wage information may be obtained from the Department of Labor and Training at [www.dlt.ri.gov/pw](http://www.dlt.ri.gov/pw).

**CERTIFICATION**

I hereby certify that I have reviewed this CONTRACT ADDENDUM and understand my obligations as stated above.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Subscribed and sworn before me this \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public  
My commission expires: \_\_\_\_\_

*An Equal Opportunity Employer/Program, /Auxiliary aids and services are available upon request to individuals with disabilities.*

*TTY via RI Relay 711*



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex  
1511 Pontiac Avenue  
Cranston, RI 02920-4407

Telephone: (401) 462-8000

APPENDIX A

**TITLE 37**  
**Public Property and Works**

**CHAPTER 37-13**  
**Labor and Payment of Debts by Contractors**

**SECTION 37-13-5**

**§37-13-5 Payment for trucking or materials furnished - Withholding of sums due.** -A contractor or subcontractor on public works authorized by a proper authority shall pay any obligation or charge for trucking and material which have been furnished for the use of the contractor or subcontractor, in connection with the public works being performed by him or her, within ninety (90) days after the obligation or charge is incurred or the trucking service has been performed or the material has been delivered to the site of the work, whichever is later. When it is brought to the notice of the proper authority in a city or town, or the proper authority in the state having supervision of the contract, that the obligation or charge has not been paid by the contractor or subcontractor, the proper authority may deduct and hold for a period not exceeding sixty (60) days, from sums of money due to the contractor or subcontractor, the equivalent amount of such sums certified by a trucker or materialman creditor as due him or her, as provided in this section, and which the proper authority determines is reasonable for trucking performed or materials furnished for the public works.

APPENDIX B

**TITLE 37**

**Public Property and Works**

**CHAPTER 37-13**

**Labor and Payment of Debts by Contractors**

**SECTION 37-13-7**

**§ 37-13-7 Specification in contract of amount and frequency of payment of wages.**

-(a) Every call for bids for every contract in excess of one thousand dollars (\$1,000), to which the state of Rhode Island or any political subdivision thereof or any public agency or quasi-public agency is a party, for construction, alteration, and/or repair, including painting and decorating, of public buildings or public works of the state of Rhode Island or any political subdivision thereof, or any public agency or quasi-public agency and which requires or involves the employment of employees, shall contain a provision stating the minimum wages to be paid various types of employees which shall be based upon the wages that will be determined by the director of labor and training to be prevailing for the corresponding types of employees employed on projects of a character similar to the contract work in the city, town, village, or other appropriate political subdivision of the state of Rhode Island in which the work is to be performed. Every contract shall contain a stipulation that the contractor or his or her subcontractor shall pay all the employees employed directly upon the site of the work, unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates not less than those stated in the call for bids, regardless of any contractual relationships which may be alleged to exist between the contractor or subcontractor and the employees, and that the scale of wages to be paid shall be posted by the contractor in a prominent and easily accessible place at the site of the work; and the further stipulation that there may be withheld from the contractor so much of the accrued payments as may be considered necessary to pay to the employees employed by the contractor, or any subcontractor on the work, the difference between the rates of wages required by the contract to be paid the employees on the work and the rates of wages received by the employees and not refunded to the contractor, subcontractors, or their agents.

(b) The terms "wages", "scale of wages", "wage rates", "minimum wages", and "prevailing wages" shall include:

- (1) The basic hourly rate of pay; and
- (2) ) The amount of:

(A) The rate of contribution made by a contractor or subcontractor to a trustee or to a third person pursuant to a fund, plan, or program; and

(B) The rate of costs to the contractor or subcontractor which may be reasonably anticipated in providing benefits to employees pursuant to an enforceable commitment to carry out a financially responsible plan or program which was communicated in writing to the employees affected, for medical or hospital care, pensions on retirement or death, compensation for injuries or illness resulting from occupational activity, or insurance to provide any of the foregoing, for unemployment benefits, life insurance, disability and sickness insurance, or accident insurance, for vacation and holiday pay, for defraying costs of apprenticeship or other similar programs, or for other bona fide fringe benefits, but only where the contractor or subcontractor is not required by other federal, state, or local law to provide any of the benefits; provided, that the obligation of a contractor or subcontractor to make payment in accordance with the prevailing wage determinations of the director of labor and training insofar as this chapter of this title and other acts incorporating this chapter of this title by reference are concerned may be discharged by the making of payments in cash, by the making of contributions of a type referred to in subsection (b)(2), or by the assumption of an enforceable commitment to bear the costs of a plan or program of a type referred to in this subdivision, or any combination thereof, where the aggregate of any payments, contributions, and costs is not less than the rate of pay described in subsection (b)(1) plus the amount referred to in subsection (b)(2).

(c) The term "employees", as used in this section, shall include employees of contractors or subcontractors performing jobs on various types of public works including mechanics, apprentices, teamsters, chauffeurs, and laborers engaged in the transportation of gravel or fill to the site of public works, the removal and/or delivery of gravel or fill or ready-mix concrete, sand, bituminous stone, or asphalt flowable fill from the site of public works, or the transportation or removal of gravel or fill from one location to another on the site of public works, and the employment of the employees shall be subject to the provisions of subsections (a) and (b).

(d) The terms "public agency" and "quasi-public agency" shall include, but not be limited to, the Rhode Island industrial recreational building authority, the Rhode Island economic development corporation, the Rhode Island airport corporation, the Rhode Island industrial facilities corporation, the Rhode Island refunding bond authority, the Rhode Island housing and mortgage finance corporation, the Rhode Island resource recovery corporation, the Rhode Island public transit authority, the Rhode Island student loan authority, the water resources board corporate, the Rhode Island health and education building corporation, the Rhode Island higher education assistance authority, the Rhode Island turnpike and bridge authority, the Narragansett Bay water quality management district commission, Rhode Island telecommunications authority, the convention center authority, the board of governors for higher education, the board of regents for elementary and secondary education, the capital center commission, the housing resources commission, the Quonset Point-Davisville management corporation, the Rhode Island children's crusade for higher education, the Rhode Island depositors economic protection corporation, the Rhode Island lottery commission, the Rhode Island

partnership for science and technology, the Rhode Island public building authority, and the Rhode Island underground storage tank board.



## INVITATION TO BID

**SOLICITATION TITLE:** SOLAR ARRAY SYSTEM  
**SOLICITATION NUMBER:** 7550440  
**BID PROPOSAL SUBMISSION DEADLINE:** April 15, 2016 at **2:30 PM**

### PREBID CONFERENCE

NONMANDATORY

**MANDATORY** → Bidder must attend the mandatory prebid conference. The bidder's representative must register with the Division of Purchases at the mandatory prebid conference and identify the bidder he or she represents.

**Location:** William M. Davies Jr. Career and Technical High School  
50 Jenckes Hill Road  
Lincoln, RI 02865

**VENDORS CHECK IN AT MAIN OFFICE**

**Date:** Tuesday, April 05, 2016

**Time:** 10:00 AM

**QUESTIONS** about this solicitation must be emailed and received by the Division of Purchases at [gail.walsh@purchasing.ri.gov](mailto:gail.walsh@purchasing.ri.gov) no later than Tuesday, April 05, 2016, 5:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov) as an addendum to this solicitation

**BID BOND REQUIRED:**  NO  
 YES

**PAYMENT AND PERFORMANCE BOND REQUIRED:**  NO  
 YES

**SPECIFICATIONS AND PLANS:**  NO  
 YES → See Electronic Solicitation Bidding Information.  
Click on the online active "D" link in the "info" column.

**Continued onto next page**



## INVITATION TO BID

**SOLICITATION TITLE:** SOLAR ARRAY SYSTEM  
**SOLICITATION NUMBER:** 7550440  
**BID PROPOSAL SUBMISSION DEADLINE:** April 15, 2016 at 2:30 PM

**RIVIP REGISTRATION:** Bidders must be registered vendors through the online Division of Purchases Rhode Island Vendor Information Program at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). To register or update information, click on "Vendor Center," then "Vendor Information" from the dropdown menu on the left.

**BIDDER CERTIFICATION COVER FORM:** Bidders must download (obtainable at [www.purchasing.ri.gov](http://www.purchasing.ri.gov)), complete, and submit a Bidder Certification Cover Form with each bid proposal.

The State of Rhode Island through its, Department of Administration, Division of Purchases, is soliciting bid proposals to perform the work described in the plans and specifications dated [Click here to enter a date](#). For the Project in accordance with this solicitation.

Bidders are invited to submit bid proposals to the Division of Purchases by the bid proposal submission deadline.

This solicitation contains, and is subject to the terms and conditions of, the Invitation to Bid, Instructions to Bidders, Bid Preparation Checklist (with applicable forms), Agreement, General Conditions, any Supplemental Conditions, Specifications and Plans, Bidder Certification Cover Form, and Bid Form. The solicitation is available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

The award of the contract pursuant to this solicitation will be made to the responsive and responsible bidder with the lowest bid price. *The Division of Purchases reserves the right to waive any technicalities in the bid proposals, accept or reject any bid proposal, award a contract in the best interest of the State, or revoke any solicitation.*

**Continued onto next page**



## **INVITATION TO BID**

### **Electronic Solicitation Bidding Information**

#### **Downloading and Accessing Additional Electronic Solicitation Files**

Accessing electronic files on the purchasing website will require Adobe viewer. All bid solicitations that include a "D" in the "Info" column will require WinZip 8.1 software. The WinZip file may contain one or more files. These files may require additional software such as Microsoft Office.

Specifications that have a file for download are marked with a "D" in the "Info" field of the bid search results page located on the Purchasing website. The "D" will indicate an active link to the WinZip file until the bid reaches its opening date. Clicking on the active "D" link will allow you to open or save the WinZip file associated with the bid. Opening the WinZip file will offer you the option of saving to your local computer.

Once saved, you can open the WinZip file and view the files. The individual files can be saved to your computer in a location such as "Desktop" or "My Documents".

**Buyer Name: Gail Walsh, Title: Chief Buyer**



State of Rhode Island Department of Administration  
Division of Purchases

REVISED  
November 20, 2013

**NOTICE TO VENDORS**

Each bid proposal for a *public works project* must include a "public copy" to be available for public inspection upon the opening of bids. **Bid proposals that do not include a copy for public inspection will be deemed nonresponsive.**

The public copy must be submitted in .pdf (portable document file) format on a *read-only* CD-R media disc. The disc must include *all of the documents* submitted in response to the solicitation concatenated or merged into one file. The file must be named in the following manner:

BidNumber\_DateofBid\_VendorName\_VendorID.pdf

The Bidder Certification Cover Form contains all of the information for the file name. The date of bid must appear as mm-dd-yyyy. The vendor name must appear as one word, with no spaces or punctuation. Underscores must separate the fields.

**Example:** 7543210\_11-08-2013\_OceanStateCompanyInc\_9867.pdf

The public copy disc must be separately enclosed in a protective cover clearly marked "Public Copy" and include the following information (all available from the Bidder Certification Cover Form): (1) title of solicitation; (2) name of bidder and RIVIP vendor ID number; (3) bid number; and (4) date of bid.

The public copy may redact any trade secrets or commercial or financial information which is of a privileged or confidential nature pursuant to the "Access to Public Records Act," R. I. Gen. Laws §§ 38-2-1 *et seq.*

For further information on how to comply with this statutory requirement, see R. I. Gen. Laws §§ 37-2-18(b) and (j). Also see Procurement Regulation 5.11 accessible at [www.purchasing.ri.gov](http://www.purchasing.ri.gov)



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Walsh, Gail M  
 PHONE #: 401-574-8122

CREATION DATE : 24-MAR-16  
 BID NUMBER: 7550440  
 TITLE: SOLAR ARRAY SYSTEM (RIDE/DAVIES)  
 BLANKET START : 29-APR-16  
 BLANKET END : 30-JUN-16  
 BID CLOSING DATE AND TIME: 15-APR-2016 02:30:00

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 DOA CONTROLLER  
 ONE CAPITOL HILL, 4TH FLOOR  
 SMITH ST  
 PROVIDENCE, RI 02908  
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 RIDE WILLIAM M DAVIES CAREER & TECH HS  
 50 JENCKES HILL RD  
 LINCOLN, RI 02865  
 US

Requisition Number: 1453727

Line	Description	Quantity	Unit	Unit Price	Total
1	PLEASE NOTE:  THE SOLAR ARRAY SYSTEM PROJECT MUST BE COMPLETED AND TURNKEY OPERATIONAL NO LATER THAN JUNE 30, 2016. DAVIES CAREER & TECH HIGH SCHOOL IS SEEKING REQUESTS FOR PROPOSALS FOR THE DESIGN, INSTALLATION AND CONNECTION OF A GROUND-MOUNTED 50KW SOLAR ARRAY SYSTEM AS PER THE ATTACHED SPECIFICATIONS	1.00	TOTAL		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



State of Rhode Island and Providence Plantations

**DEPARTMENT OF EDUCATION**

Davies Career & Technical High School

50 Jenckes Hill Road

Lincoln, RI 02865

March 25, 2016

**RE: Solicitation for a Ground-Mounted 50KW Photovoltaic Solar Panel System to be installed at Davies Career and Technical High School, 50 Jenckes Hill Road, Lincoln, R.I.**

The William M. Davies Jr. Career and Technical High School is hereby soliciting bids for the design and installation of a ground-mounted 50kw Solar (photovoltaic) Panel System on the grounds of the High School located at 50 Jenckes Hill Road in Lincoln, R.I.

A **mandatory examination/walkthrough of the Davies Solar Project is required and will be held on April 5, 2016 at 10:00 AM.** Davies requests that your proposal include a lump sum turnkey fixed pricing for the completed project as outlined in the scope below. The project includes the following:

- The proposal is to provide a firm price that will include the design of the system, installation commission of any and all materials ( Solar Panels Array supports , Wiring, Electrical connection to Davies) and all necessary construction and site preparation (land clearing) so as to provide a turnkey completed operational solar system to the owner (Davies Career & Technical High School).
- Proposal for the solar array equipment must be accompanied by a detailed description of such items. However, no proposal will be considered that consists of foreign manufactured solar array panels and equipment.
- The vendor is responsible to complete all engineering and system design work and provide stamped drawings by a registered professional electrical and structural engineer in the State of Rhode Island.
- All Standards of installation shall comply with RIDE School Construction regulations SCR 100.
- The successful chosen contractor shall be responsible to complete and file with the Town of Lincoln, State of RI, National Grid, and any other Granting Authorities any and all necessary Special Use and/or variance applications, permits, etc. as applicable and as may be required, should the project require an application for a zoning variance, special use permit, etc. based on the selected site, purpose and/or location of the solar array panels.
- The successful contractor shall be responsible for obtaining and payment of all permits related to the project.
- The contractor shall coordinate and see to completion all aspects of the project that involve the National Grid connection process.

- Subcontractors are permitted for this project, provided that the identity of the proposed subcontractor(s) and scope of the subcontractor’s services are clearly stated in the respondent’s proposal submission.
- The project involves grant funding secured from the Office of Energy Resources, as well as an application process to be completed by the contractor with the Department of Commerce Renewal Energy Funds (REF). Vendors responding to this RFP are directed to apply any awarded grant funds and/or rebates (i.e. grants, utility company rebates, federal rebates, etc.) that can be payable to the contractor directly and credit such funds against the total gross project cost at time of invoicing . It will be the vendor’s responsibility to determine the applicability of all grants to the project when considering the scope of the work being performed.
- The successful contractor shall be responsible for the process of preparation, completion and submission of the grant application (REF Program Grant) that must be made to the RI Department of Commerce on behalf of Davies Career and Technical High School. The application is for the purpose of securing all potential available grant funding from the Department of Commerce that can be obtained and utilized towards the funding of this project. Please see link to the application process at [REF@commerceri.com](mailto:REF@commerceri.com)
- Vendors shall be responsible for securing the work area from vehicular traffic, to include provision of cones, barrels, caution tape, signage, flaggers or any other signals as required during all construction operations so as to ensure the safety of the building occupants, vehicular traffic and vendor’s workers.
- The contractor will guarantee that installation and operation of the solar array will comply with the granting authorities(s).
- The contractor shall supply three references from similar solar array projects that have been completed (in particular relating to other school departments).

Please provide the following for each reference:

Company Name

Project Description

Contact person (name and title)

Address

Telephone number

Email Address

- **The Solar Array System Project must be completed and turnkey operational no later than June 30, 2016.**

**Rhode Island Department of Education- Davies Career & Technical High School  
50KW Photovoltaic Solar Panel System  
Vendor Financial Proposal**

**LUMP SUM FIXED FEE PROPOSAL:**

\$ \_\_\_\_\_ **#1** Total fee for the system design & related engineering phase

\$ \_\_\_\_\_ **#2** Total fee for the installation and commission phase

\$ \_\_\_\_\_ The above fixed fee is based upon this **“per KW”** price

**EXPENSE ALLOWANCE:**

Provide an **allowance of \$10,000** in your bid proposal for any *unforeseen* additional services or materials needed that were not previously outlined in the project scope. It should be noted that no additional fee allowance shall be granted and paid for items already outlined in the scope of services:

**Total lump sum fee for design, installation and commission of the 50KW Photovoltaic Solar Panel System (Sum of #1 & #2 above PLUS the \$10,000 allowance):**

\$ \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Printed Name of Authorized Agent: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

**DIVISION OF PURCHASES  
INSTRUCTIONS TO BIDDERS  
PUBLIC WORKS CONSTRUCTION (PWC)**

**Compliance with Instructions to Bidders**

These Instructions to Bidders contain terms and conditions that will govern the preparation and submission of a bid proposal and any contract awarded pursuant to this solicitation.

Bidders must comply with each and every requirement of these Instructions to Bidders. Any failure to comply with any requirement may result in the determination of a nonresponsive bid proposal and/or the rejection of the bid proposal.

**Priority of Terms and Conditions**

The terms and conditions in these Instructions to Bidders *supersede* any and all inconsistent or conflicting terms and conditions in any other provision of any other document in this solicitation or in the bid proposal and govern this solicitation, the bid proposal, and any contract awarded pursuant to this solicitation.

**Offer to Contract**

Bid proposals constitute an offer to contract with the State of Rhode Island through the Department of Administration Division of Purchases on the terms and conditions contained in the solicitation, the laws of the State of Rhode Island, including all procurement statutes and regulations (available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov)), and applicable federal and local law, all of which are incorporated into this solicitation and any contract awarded pursuant to this solicitation by this reference.

## **Comprehensive Review and Inspection**

The bidder is responsible for carefully reviewing all of the requirements of this solicitation, inspecting the project location, including checking and/or verifying measurements, site conditions, any limitations, and other details, prior to preparing and submitting its bid proposal. Failure to submit a complete bid proposal may result in rejection of the bid proposal. Claims for additional costs or time resulting from the bidder's failure to inspect and/or verify will not be considered.

## **Addenda**

Responses to questions from bidders, interpretations of plans and specifications, changes prior to the bid proposal submission deadline, approvals of any substitutions, and supplemental instructions and terms will be posted as addenda on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov), and all addenda become incorporated into this solicitation upon posting. Bidders are responsible for checking the website to determine the issuance of any addenda. No addenda will be posted within the 5-day period preceding the bid proposal submission deadline except for an addendum withdrawing the solicitation or extending the bid proposal submission deadline.

## **Prebid Conference**

At the discretion of the State Purchasing Agent, a prebid conference - mandatory or nonmandatory - may be held. Bidders must attend a mandatory prebid conference and are encouraged to attend a nonmandatory prebid conference. The bidder's representative must register with the Division of Purchases at a mandatory prebid conference and identify the bidder he or she represents.

## **Costs**

The bidder is responsible for all costs and expenses to develop and submit a bid proposal in response to this solicitation.

## **Preparation of Bid Proposal**

Bid proposals must be made on the Bid Form included in the solicitation and in accordance with the instructions in this solicitation. All applicable blanks must be completed in a legible manner, printed electronically, typed, or handwritten in ink, and amounts must be expressed in both words and figures. In the event of any contradictory terms, handwritten terms prevail over printed or typed terms, and words prevail over figures. Signatures must be in ink. No additional provisions, conditions, or limitations may be made by the bidder, and any erasures and/or corrections must be initialed in ink by the person signing on behalf of the bidder.

This solicitation contains a Bid Preparation Checklist to assist the bidder in preparing a bid proposal for submission.

## **Submission of Bid Proposal**

Each bid proposal (a complete package, with the signed Bidder Certification Cover Form, signed Bid Form, Bid Surety, IRS Form W-9, signed General Contractor Apprenticeship Certification, if applicable, and public copy CD-R media disk) must be submitted in a *separate sealed envelope* with the bidder's name and address and the specific "Solicitation Number," "Solicitation Title," and the "Bid Proposal Submission Deadline" marked in the upper left-hand corner of the envelope.

*The bid proposal must be delivered (via mail, messenger service, or personal delivery) to the Division of Purchases and date-stamped receipted by the date and time specified for the bid proposal submission deadline.* Bidders should mail bid proposals sufficiently in advance of the bid proposal submission deadline to ensure timely delivery to the Division of Purchases or, when delivering a bid proposal in person or by messenger, should allow additional time for parking and clearance through security checkpoints. Bid proposals must be addressed to:

Rhode Island Department of Administration  
Division of Purchases  
One Capitol Hill, Second Floor  
Providence, RI 02908-5855

Bid proposals that are not received by the Division of Purchases by the bid proposal submission deadline for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the Division of Purchases. Postmarks will not be considered proof of timely submission.

At the bid proposal submission deadline, bid proposals will be opened and read aloud in public.

## **Bid Price**

The bidder must submit a Base Bid Price on the Bid Form to perform all of the work specified in the solicitation, including the cost of the bonds and any allowances and addenda. The costs of alternates shall not be included in the calculation of the Base Bid Price. The bidder shall separately provide the cost for each alternate listed in the Bid Form. The cost for each alternate must be designated as an addition to, or subtraction from, the Base Bid Price. Alternates will be selected, if any, by the Division of Purchases in the order of priority listed in the Bid Form.

## **Bidder Certification Cover Form**

The bidder must download, complete, sign, and submit the Bidder Certification Cover Form for this solicitation as the first document with each bid proposal. The Bidder Certification Cover Form is downloadable with the solicitation from the Division of Purchases website by logging in as a RIVIP vendor and clicking on the applicable "Bid Number."

## **Public Copy**

Bid proposals submitted in response to this solicitation are public records pursuant to the Rhode Island "Access to Public Records Act," R. I. Gen. Laws §§ 38-2-1 et seq. Each bid proposal must include a "public copy" to be available for public inspection upon the opening of bids. Bidders may redact in the public copy any trade secrets or commercial or financial information which is of a privileged or confidential nature pursuant to the Access to Public Records Act.

The public copy must be submitted in .pdf (portable document file) format on a **read-only** CD-R media disk. The disk must include **all of the documents** submitted in response to the solicitation concatenated or merged into one file.

The public copy disk must be separately enclosed in a protective cover clearly marked "Public Copy" and include the following information: (1) Solicitation Title; (2) name of bidder and RIVIP vendor ID number; (3) Solicitation Number; and (4) bid proposal submission deadline.

The .pdf file must be named in the following manner:

SolicitationNumber\_Bid Proposal Submission Deadline\_BidderName\_VendorID.pdf

The bid proposal submission deadline must appear as mm-dd-yyyy. The bidder name must appear as one word, with no spaces or punctuation. Underscores must separate the fields.

**Example:** 7543210\_11-08-2013\_OceanStateCompanyInc\_9867.pdf

The public copy of each bid proposal will be posted on the Division of Purchases website.

*For Rhode Island Department of Transportation highway and bridge projects, in addition to the Quest Lite compatible electronic copy and one hard copy, the bidder must also include a duplicate original of the Quest Lite compatible electronic copy on a **read-only** CD-R media disk as the "public copy."*

## **Contractors Registration**

The bidder must have and maintain a valid certificate of registration issued by the Contractors' Registration Board throughout the term of the contract awarded pursuant to this solicitation and ensure that its subcontractors, unless exempt from registration, also obtain and maintain valid certificates of registration.

## **Subcontractors**

The bidder must demonstrate that it is able to perform a substantial portion of the work using its own workforce. Any bidder that does not maintain a permanent workforce and/or proposes to perform a disproportionate amount of the work through one or more subcontractors will be considered unqualified. The successful bidder must establish to the satisfaction of the State Purchasing Agent the reliability and responsibility of any subcontractors proposed to perform any work pursuant to this solicitation.

## **Taxes**

The State of Rhode Island is exempt from federal excise taxes and state and municipal sales and use taxes. The bidder shall not include such taxes in any prices in the bid proposal.

## **Bid Surety**

Bidders must furnish, with their bid proposals, either a bid bond from a surety licensed to conduct business in the State of Rhode Island or a certified check payable to the State of Rhode Island in the amount of five (5%) percent of the bid proposal. (*Bidders for Rhode Island Department of Transportation highway and bridge projects must furnish, with their bid proposals, a bid bond from a surety licensed to conduct business in the State of Rhode Island. Certified checks are not permitted for these projects.*) An attorney-in-fact who executes a bond on behalf of the surety must provide a certified current copy of the power of attorney. A successful bidder who fails to submit the additional documentation required by the tentative letter of award and/or fails to commence and pursue the work in accordance with the contract awarded pursuant to this solicitation may forfeit, at the discretion of the State Purchasing Agent, the full amount of the bid surety as liquidated damages. The State will retain the bid surety of all bidders until the earliest of: (i) the issuance of the Purchase Order; (ii) the 61<sup>st</sup> day following the bid proposal submission deadline; or (iii) the rejection of all bid proposals.

## **Divestiture of Investments in Iran Requirement**

No bidder engaged in investment activities in Iran as described in R.I. Gen. Laws § 37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each bidder submitting a bid proposal or entering into a renewal of a contract is required to certify that the bidder does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws § 37-2.5-3.

## **Domestic Steel**

Any steel products required by the plans and specifications in this solicitation must be formed, extruded, forged, cast, fabricated, or otherwise processed from steel made in the United States.

## **Withdrawal**

A bidder may withdraw its bid proposal at any time prior to the bid proposal submission deadline. Bid proposals are irrevocable for a period of 60 days following the bid proposal submission deadline.

## **Reservation of Rights**

The Division of Purchases reserves the right, at any time, for any reason, in its sole discretion, to: (i) revoke, suspend, or terminate this solicitation; (ii) accept or reject any and all bid proposals, in whole or in part; (iii) waive any technical defects, irregularities, or omissions in any bid proposals; and/or (iv) terminate any contract awarded pursuant to this solicitation, with or without cause.

## **Award**

The State Purchasing Agent, in his or her sole discretion, will award the contract pursuant to this solicitation to the responsive and responsible bidder who submits the lowest responsive and responsible bid proposal. The State Purchasing Agent may determine, in his or her sole discretion, the low bid proposal on the basis of the amount of the Base Bid Price plus the alternates selected in accordance with the Bid Form. The successful bidder will receive a tentative letter of award from the Division of Purchases with instructions for the bidder to submit further documentation. The successful bidder shall be authorized to commence work only upon the issuance of the Purchase Order by the Division of Purchases and, in addition, an authorization from the user agency. The issuance of the Purchase Order and the continuation of any contract awarded pursuant to this solicitation is contingent upon the availability of funds.

## **Payment and Performance Bonds**

The successful bidder must furnish a 100% payment and performance bond from a surety licensed to conduct business in the State of Rhode Island upon the tentative award of the contract pursuant to this solicitation.

## **Prevailing Wages**

### ***For contracts priced under \$1 Million***

The successful bidder and its subcontractors must pay their workers at the applicable prevailing wage rates (adjusted every July 1) for the various trades on a weekly basis, pay their workers one and one-half times the applicable prevailing wage rates for each hour worked in excess of 8 hours in any one day or 40 hours in any one week, and submit certified weekly payroll forms on a monthly basis to the user agency. Prevailing wage posters and rate schedules, available at the Rhode Island Department of Labor and Training website at [www.dlt.ri.gov](http://www.dlt.ri.gov), must be posted at the project site.

### ***For contracts priced \$1 Million or More***

The successful bidder and its subcontractors must pay their workers at the applicable prevailing wage rates (adjusted every July 1) for the various trades on a weekly basis, pay their workers one and one-half times the applicable prevailing wage rates for each hour worked in excess of 8 hours in any one day or 40 hours in any one week, submit certified weekly payroll forms on a monthly basis to the user agency, and maintain a certified prevailing wage daily log at the project site. Prevailing wage posters and rate schedules, available at the Rhode Island Department of Labor and Training website at [www.dlt.ri.gov](http://www.dlt.ri.gov), must be posted at the project site.

## **Apprenticeship**

if the value of the project pursuant to this solicitation is at least \$1 Million (including all alternates), the successful bidder must employ apprentices on this project (in accordance with the apprentice to journeyman ratio for each trade approved by the State Apprenticeship Council. The bidder must complete, sign, and submit the General Contractor Apprenticeship Certification Form, included in the solicitation, with the bid proposal.

The successful bidder will also be required to complete, sign, and submit the General Contractor Apprenticeship Re-Certification and Certification Form following receipt of the tentative letter of award, and, in addition, each subcontractor must complete, sign, and submit to the successful bidder the Subcontractor Apprenticeship Certification Form prior to the commencement of any work on the project pursuant to this solicitation.

Specific information about apprentice occupations and apprenticeship requirements is available on the Rhode Island Department of Labor and Training website at [www.dlt.ri.gov/apprenticeship](http://www.dlt.ri.gov/apprenticeship).

## **Occupational Safety**

The successful bidder must ensure (if the total contract price is at least \$100,000) that all employees at the project site possess a card issued by the United States Department of Labor certifying successful completion of an OSHA ten (10) hour construction safety program.

## **Hazardous Substances**

The successful bidder must submit a chemical identification list to the Rhode Island Department of Labor and Training upon receipt of a Purchase Order from the Division of Purchases prior to performance of the contract awarded pursuant to this solicitation and make available to all employees a list of any hazardous substances that may present a risk of exposure.

## **Substitutions**

Any proposal in response to a request for substitutions in this solicitation must include the detailed information necessary for a comprehensive evaluation, including (without limitation) the name of the material or equipment of the proposed substitution and a complete description of the proposed substitution, with drawings and performance and test data. Products specified in this solicitation establish a standard of quality, performance, dimension, function, and appearance. Proposed substitutions must meet the standard and will not be considered without the prior written approval of the Division of Purchases. All substitution approvals will be posted, as addenda to the solicitation on the Division of Purchases website.

## **Licenses**

The successful bidder and anyone performing any work on the contract awarded pursuant to this solicitation must possess all of the licenses required by any federal, state, or local law to perform such work.

## **Insurance**

The successful bidder must submit a copy of an endorsement and a certificate of insurance that references the solicitation number and names the State of Rhode Island as “certificate holder” and as “additional insured” upon the issuance of the tentative letter of award, on an annual basis during the term of the contract awarded pursuant to this solicitation, and from time to time upon request. The certificate of insurance must state that 30 days’ advance notice of cancellation, nonrenewal, or material change in coverage (referencing the solicitation number) will be sent to: Rhode Island Department of Administration, Division of Purchases, One Capitol Hill, Providence, Rhode Island 02908-5855, fax # 401-574-8387, and provide evidence of the following specific types and amounts of insurance:

<b><u>Type of Insurance</u></b>	<b><u>Amount of Coverage</u></b>
Comprehensive General Liability	\$1 Million each occurrence (inclusive of both bodily injury and property damage)_  \$1 Million products and completed operations aggregate  \$1 Million general aggregate

*Comprehensive General Liability coverage shall include:*

- Independent contractors
- Contractual (including construction “hold harmless” and other types of contracts or agreements in effect for insured operations)
- Completed operations
- Personal injury (with employee exclusion deleted)

### Automobile Liability

Combined Single Limit	\$1 Million each occurrence
Bodily injury, property damage, including nonowned and/or hired vehicles and equipment	

### Workers Compensation

Coverage B	\$100,000
Environmental Impairment (“pollution control”)	\$1 Million or 5% of contract amount, whichever is greater
Builder’s Risk	Contract amount

All insurance required by this solicitation, whether through a policy or an endorsement, shall include: (i) a waiver of subrogation, waiving any right the insurance company may have to recover against the State of Rhode Island; and (ii) a provision that the bidder's insurance coverage shall be primary in relation to any insurance, self-insurance, or self-retention maintained by the State of Rhode Island, and any insurance, self-insurance, or self-retention maintained by the State of Rhode Island shall be in excess of the bidder's insurance.

*The State Purchasing Agent reserves the right to accept alternate forms and plans of insurance and/or to require additional or more extensive coverage.*

### **Minority Business Enterprises**

The Division of Purchases reserves the right to give additional consideration to bid proposals submitted by minority/women business enterprises certified by the Division of Purchases, Minority Business Office ("MBEs") provided that any such bid proposal is fully responsive to the terms and conditions of this solicitation, and the bid price is determined, in the discretion of the Division of Purchases, to be within a competitive range.

Any bidder who does not intend to perform all of the work with its own forces shall recruit and engage MBEs to perform at least 10% of the dollar value of the contract awarded pursuant to this solicitation. To reach that goal, the bidder may allocate up to 60% of its costs for materials and supplies obtained from MBE dealers or 100% of its costs for materials and supplies obtained from MBE manufacturers.

The successful bidder must submit a plan to meet this requirement for approval by the Division of Purchases, Minority Business Enterprise Compliance Office within the 21-day period following the tentative letter of award, identifying all MBEs, and must also demonstrate its good faith best efforts to meet these MBE goals. Information about this requirement and a directory of MBEs certified in Rhode Island is available at [www.mbe.ri.gov](http://www.mbe.ri.gov) or (401) 574-8670.

### **Equal Opportunity**

The successful bidder must demonstrate a commitment to equal opportunity and submit an affirmative action plan for review by the Rhode Island Department of Administration State Equal Opportunity Office within the 21-day period following the tentative letter of award. Information about this requirement is available at [www.diversity.ri.gov/eo/eoophagehome.htm](http://www.diversity.ri.gov/eo/eoophagehome.htm) or (401) 222-3090.

### **Drug-Free Workplace**

The successful bidder shall comply, and require that its employees comply, with the State of Rhode Island Drug Free Workplace policy and provide a certificate of compliance within the 21-day period following the tentative letter of award.

## **Sprinkler Impairment**

The successful bidder must comply with the requirements of the State of Rhode Island's insurance carrier for sprinkler impairment and hot work, accessible at the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

## **Foreign Corporations**

No foreign corporation or limited liability company may transact business in the State of Rhode Island until it shall have obtained a Certificate of Authority from the Rhode Island Secretary of State, and no foreign limited partnership may transact business in the State of Rhode Island until it shall have obtained a Certificate of Registration from the Rhode Island Secretary of State. The successful bidder, if a corporation or limited liability company, will be required to provide a Good Standing Certificate, and if a limited partnership, will be required to provide a Letter of Legal Existence, issued by the Rhode Island Secretary of State within the 21-day period following the tentative letter of award.

## **Campaign Finance**

The successful bidder who has contributed, within the 24 months preceding the contract award, an aggregate amount of more than \$250.00 within a calendar year to any Rhode Island general officer, candidate for general office, any member of the general assembly, or any Rhode Island political party, must file a "Vendor Affidavit" with the State of Rhode Island Board of Elections. Information about "Vendor Affidavits" and electronic filing is available at [www.elections.ri.gov](http://www.elections.ri.gov) or Board of Elections, Campaign Finance, (401) 222-2056.

## **Binding Contract**

The form of agreement the successful bidder will be required to execute is included in the solicitation. A binding contract between the State of Rhode Island and the successful bidder will be formed by the issuance of a Purchase Order from the Division of Purchases, *and only by the issuance of a Purchase Order, and only to the extent of available funds.* The binding contract will incorporate and be subject to the terms and conditions of the solicitation, including the Invitation to Bid, the Instructions to Bidders, the General Conditions, any Supplemental Conditions, the Plans and Specifications, the Bid Preparation Checklist, the Bid Form, the Bidder Certification Cover Form, the Agreement, and also the Purchase Order. The successful bidder shall be authorized to commence work only upon the issuance of the Purchase Order and, in addition, an authorization from the user agency.

## **Compliance with Terms of Contract**

Failure of the successful bidder to comply with the terms and conditions of any contract awarded pursuant to this solicitation may result in nonpayment, suspension or termination of the contract, suspension or debarment of the bidder, or any other necessary or appropriate remedy.



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

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DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

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Website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

**April 11, 2016**  
**ADDENDUM NUMBER ONE**  
**RFP #7550440**

**TITLE: SOLAR ARRAY SYSTEM**

**Closing Date and Time: 4/22/16 at 10:30 AM (Note Change)**

**Per the issuance of this ADDENDUM #1 (15 pages and PDF file) the following is noted:**

**Please be advised the Bid Closing Date and Time has been extended:**

**From: 4/15/16 at 2:00 PM**

**To: 4/22/16 at 10:30 AM**

This addendum posts the sign in sheets from the mandatory pre bid conference held 4/5/16 at 10am.

This addendum posts map (in PDF format) handed out at the pre bid conference.

This addendum posts notes/clarifications from pre bid conference.

This addendum answers questions sent in on line and accepted until 4/5/16 at 5pm.

This addendum post prevailing wage certification form.

This addendum posts State w-9 form.

This addendum posts Acknowledgement of Addendum(a) sheet.

As noted by buyer at pre bid conference:

This is a mandatory pre bid conference

Only those vendors on the sign in sheet will be allowed to submit proposals. Please make sure that the company name you write on the sign in sheet is the same one that is on the bidder certification form which is submitted with your bid proposal.

Questions are being accepted on line until 4/5/16 (TODAY) at 5pm. The email address and instructions how to submit questions is on the bid proposal.

Bid bond is required

Performance bond is required

This is a public works project and as such requires a CD be submitted along with the paper copy of your bid. Instructions on how to do that are included in the bid package.

There is a \$10,000 allowance on this project.

Please note the clauses that pertain to public works projects.

This is a prevailing wage project. A certification page will be added in the addendum that acknowledges you are aware of your obligations as they pertain to prevailing wage which should be submitted with your bid package.

We are also asking that you submit a new state w-9. The state form is different from the federal form. This will be included in the addendum.



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**April 11, 2016**  
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Notes/clarifications from pre bid:

Even though the completion date is 6/30/16 the Agency certainly understands that there are extenuating circumstances that the awarded vendor may run into that will push the date further out (ie National Grid, permitting, etc) SEE ANSWERS TO QUESTIONS SUBMITTED ON LINE.

As shown on map, building is removal is not part of the scope of work on this project.

Warranties on the products will be the standard warranties supplied by the manufacturer.

All products should be American made (components may be purchased overseas but final assembly should be in the United State)

National Grid has indicated that upgrades are not necessary.

Federal Tax Credits. Grants payable to owner, not tax credit project

Project is DC rated-- 480v

For the purposed of this bid assume 120% is standard of percent above for power purposes.

Pad mounted inverter and transformer shown on drawing is not required. For architect rendering only and inverter and transformer need not be pad mounted

There is no need for monitoring system in school. Agency will monitor through computer.

Vendor will be required to bring in a Porta John for their employee's use.

Vendor will be required to contact Dig Safe.

Even though there were other options discussed for running the power into the building, for the purposes of this bid assume the method that is in the bid specifications and what was discussed at the pre bid. Other options may be discussed after the award is made.

In addition to the CD copy of the vendor's bid proposal, vendors should submit one (1) original paper copy.

Questions sent on line:

Vendor A

- 1) Will a Digsafe site assessment be available for the property? This will greatly affect the length and complexity of trenching to the P.O.I.

***Contractor shall be responsible to contact and schedule Dig Safe as required.***



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Vendor B

- 1) ASSUMING THE RECEIPT OF TOWN APPROVALS AND UTILITY INTERCONNECTION APPROVALS OCCURS CLOSE TO OR AFTER JUNE 30, 2016, HOW MANY DAYS EXTENSION WILL THE SELECTED BIDDER HAVE TO COMPLETE THE PROJECT?

*Contractor shall work diligently to complete the project by June 30, 2016. However, by mutual consent and agreement between Owner and Contractor based on extenuating circumstances (such as Town approvals and National Grid interconnection approvals), an extension of up to 30 days may be warranted and deemed acceptable.*

- 2) WHAT IS THE COMPOSITION OF THE SUBSURFACE GEOLOGY AT THE PROPOSED PROJECT INSTALLATION SITE?

*Unknown*

- 3) DURING THE PRE-BID CONFERENCE, THE LAND CLEARING PORTION OF THE PROJECT WAS SAID TO INCLUDE THE REMOVAL OF ONE (1) TREE NORTH OF THE PROPOSED ARRAY, ONE (1) GROUPING OF BRUSH TO THE SOUTHEAST OF THE PROPOSED ARRAY, AND ONE (1) EVERGREEN TREE TO THE SOUTH OF THE PROPOSED ARRAY. WILL ANY ADDITIONAL SITE CLEARING OTHER THAN WHAT WAS LISTED ABOVE BE REQUIRED? IF SO, WILL A SITE CLEARING PLAN OR SCOPE BE PROVIDED?

*For the purposes of this bid assume the one (1) tree north of the proposed array, one (1) grouping of brush to the southeast and one (1) evergreen tree to the south will need to be removed. Any additional site clearing will need to be discussed with the agency and the awarded vendor to insure proper installation and operation of the ground-mounted panels.*



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- 4) THE RFP STATES THAT REGISTERED ELECTRICAL AND STRUCTURAL ENGINEERS MUST STAMP THE DRAWING FOR THE PROPOSED SOLAR PV SYSTEM. WILL AN ELECTRICAL ENGINEER BE REQUIRED TO STAMP THE ELECTRICAL ONELINE, AND A STRUCTURAL ENGINEER BE REQUIRED TO STAMP THE STRUCTURAL DRAWINGS, OR WILL A CIVIL ENGINEER SPECIALIZING IN EITHER ELECTRICAL OR STRUCTURAL BE ALLOWED TO STAMP THE DRAWING THAT ILLUSTRATE WORK THAT HE OR SHE SPECIALIZES IN?

*For clarification, a registered Professional Engineer must stamp any and all drawings.*

- 5) WHERE CAN THE "RIDE SCHOOL CONSTRUCTION REGULATIONS SCR 100" BE LOCATED FOR REVIEW BY THE BIDDERS?

*RIDE School Construction Regulations can be located on the web site of the RI Department of Education([ride.ri.gov](http://ride.ri.gov)) –under the School Building Authority section. <http://ride.ri.gov/FundingFinance/SchoolBuildingAuthority>*

- 6) CAN SUBCONTRACTORS THAT ARE IDENTIFIED IN THE BID RESPONSE BE CHANGED AFTER THE SUCCESSFUL BIDDER IS AWARDED THE PROJECT? *Yes*

- 7) THE RENEWABLE ENERGY FUND AND OFFICE OF ENERGY RESOURCE GRANTS WILL BOTH BE AWARDED TO THE SCHOOL (APPLICANT) DIRECTLY. WILL AN ADDENDUM TO THIS RFP BE ISSUED TO ADDRESS THIS?

*Yes, the grants will both be awards to the school as applicant. The project involves grant funding secured from the Office of Energy Resources, as well as an application process to be completed by the Contractor with the Department of Commerce Renewal Energy Funds (REF). It is the intent that all grant funds would be payable to the Owner as applicant.*



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- 8) CAN THE REAR SERVICE ROAD TO THE SCHOOL, DIRECTLY ADJACENT TO THE PROPOSED PROJECT INSTALLATION AREA, BE CLOSED TO VEHICULAR AND PEDESTRIAN TRAFFIC DURING CONSTRUCTION?

*The rear driveway/road cannot be closed during any school in-session hours. Any hours outside of the school day, weekends, end of school year, etc. would be acceptable for closure of the rear access driveway/road. It should be noted that any closures that occur later in the day (but while the school year is still in session) must allow for full re-opening of the road and usage to be back in effect for the following school day.*

- 9) WILL AN AS-BUILT UNDERGROUND UTILITY PLAN BE PROVIDED FOR THE PURPOSE OF COMPILING THE BID PROPOSAL?

*The owner is not in possession of any as-built underground utility plans, and the Contractor shall be responsible to contact and schedule Dig Safe as required.*

- 10) WILL THE SCHOOL AND/OR DIVISION OF PURCHASES ALLOW ROAD CUTS FOR THE EXCAVATION OF TRENCHES AND UNDERGROUND CONDUITS, IN ORDER TO ROUTE CONDUIT FROM THE PROPOSED INSTALLATION AREA TO THE POINT OF INTERCONNECTION IN THE ELECTRICAL ROOM?

*Owner will allow road cuts to be made for the purpose of excavation and trenches, underground conduits, etc. in order to route conduit for the connection of the system. It should be noted that any excavation and trenching work must be repaired, resurfaced, and restored to like-condition as existent prior to the construction. This is entirely at the option of the agency/owner.*





State of Rhode Island  
Division of Purchases  
One Capitol Hill  
Providence, RI 02908

**"MANDATORY" PRE-BID CONFERENCE SIGN IN SHEET**

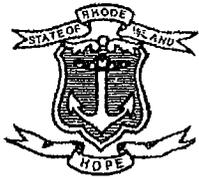
Mandatory Pre-bid Conference: Any vendor who intends to submit a bid proposal in response to this solicitation must have its designated representative attend the mandatory pre-bid conference. The representative must register at the pre-bid conference and disclose the identity of the vendor whom he/she represents. Because attendance at the pre-bid conference is mandatory, a vendor's failure to attend and register at the pre-bid conference shall result in disqualification of the vendor's bid proposal as non-responsive to the solicitation.

BID NUMBER:	7550440
BID TITLE:	SOLAR ARRAY SYSTEM
PRE-BID DATE AND TIME:	4/5/16 AT 10AM

Purchasing Representative:	DCADORET
Mandatory Pre-bid START TIME:	10:05
Mandatory Pre-bid END TIME:	(0:4)

COMPANY NAME	COMPANY REPRESENTATIVE	ADDRESS	CONTACT E-MAIL	CONTACT PHONE NUMBER	CONTACT FAX NUMBER	PROPOSAL SUBMITTED (For Purchasing Use Only)
STATE PURCHASING	Dino Capomisi					
Care Technology	Chao Wang	42 Mosherside Rd Hixson	wang@caretechnology.com	401-7283235		
Care Technology	Belinda Wang		bwang@caretechnology.biz	401-728-3235		
Stateside Precision Group	Justin Savignano	5 Richmond St. Providence RI	jsavignano@stateside.com	617-894-4021		
NADGAV CORP	BRIAN NADGAV	727 WASHINGTON ATTUNSON, MA	BNCNADGAV CORP.COM	508-344-6776	508-344-7270	
FRANK ENGELS	Daniel	50 Angeles Hill Larchmont	FENGELS@DENTISTICK.COM	728-1500		

\*\* VENDOR: PLEASE SUBMIT A BUSINESS CARD IF AVAILABLE \*\*



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

**Department of Labor and Training**

Center General Complex  
1511 Pontiac Avenue  
Cranston, RI 02920-4407

TTY: Via RI Relay 711

Lincoln D. Chafee  
Governor

Charles J. Fogarty  
Director

**STATE CONTRACT ADDENDUM**

**RHODE ISLAND DEPARTMENT OF LABOR AND TRAINING**

**PREVAILING WAGE REQUIREMENTS  
(37-13-1 ET SEQ.)**

The prevailing wage requirements are generally set forth in RIGL 37-13-1 et seq. These requirements refer to the prevailing rate of pay for regular, holiday, and overtime wages to be paid to each craftsmen, mechanic, teamster, laborer, or other type of worker performing work on public works projects when state or municipal funds exceed one thousand dollars (\$1,000).

All Prevailing Wage Contractors and Subcontractors are required to:

1. Submit to the Awarding Authority a list of the contractor's subcontractors for any part or all of the prevailing wage work in accordance with RIGL § 37-13-4;
2. Pay all prevailing wage employees at least once per week and in accordance with RIGL §37-13-7 (see Appendix B attached);
3. Post the prevailing wage rate scale and the Department of Labor and Training's prevailing wage poster in a prominent and easily accessible place on the work site in accordance with RIGL §37-13-11; posters may be downloaded at [www.dlt.ri.gov/pw/Posters.htm](http://www.dlt.ri.gov/pw/Posters.htm) .poster/htm or obtained from the Department of Labor and Training, Center General Complex, 1511 Pontiac Avenue, Cranston, Rhode Island;
4. Access the Department of Labor and Training website, at [www.dlt.ri.gov](http://www.dlt.ri.gov) on or before July 1st of each year, until such time as the contract is completed, to ascertain the current prevailing wage rates and the amount of payment or contributions for each covered prevailing wage employee and make any necessary adjustments to the covered employee's prevailing wage rates effective July 1st of each year in compliance with RIGL §37-13-8;
5. Attach a copy of this CONTRACT ADDENDUM and its attachments as a binding obligation to any and all contracts between the contractor and any

*An Equal Opportunity Employer/Program./Auxiliary aids and services are available upon request to individuals with disabilities.*

TTY via RI Relay 711



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

## Department of Labor and Training

Center General Complex  
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Lincoln D. Chafee  
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Director

subcontractors and their assignees for prevailing wage work performed pursuant to this contract;

6. Provide for the payment of overtime for prevailing wage employees who work in excess of eight (8) hours in any one day or forty (40) hours in any one week as provided by RIGL §37-13-10;
7. Maintain accurate prevailing wage employee payroll records on a Rhode Island Certified Weekly Payroll form available for download at [www.dlt.ri.gov/pw.forms/htm](http://www.dlt.ri.gov/pw.forms/htm), as required by RIGL §37-13-13, and make those records available to the Department of Labor and Training upon request;
8. Furnish the fully executed RI Certified Weekly Payroll Form to the awarding authority on a monthly basis for all work completed in the preceding month.
9. For general or primary contracts one million dollars (\$1,000,000) or more, shall maintain on the work site a fully executed RI Certified Prevailing Wage Daily Log listing the contractor's employees employed each day on the public works site; the RI Certified Prevailing Wage Daily Log shall be available for inspection on the public works site at all times; this rule shall not apply to road, highway, or bridge public works projects. Where applicable, furnish both the Rhode Island Certified Prevailing Wage Daily Log together with the Rhode Island Weekly Certified Payroll to the awarding authority.
10. Assure that all covered prevailing wage employees on construction projects with a total project cost of one hundred thousand dollars (\$100,000) or more has a OSHA ten (10) hour construction safety certification in compliance with RIGL § 37-23-1;
11. Employ apprentices for the performance of the awarded contract when the contract is valued at one million dollars (\$1,000,000) or more, and comply with the apprentice to journeyman ratio for each trade approved by the apprenticeship council of the Department of Labor and Training in compliance with RIGL §37-13-3.1;
12. Assure that all prevailing wage employees who perform work which requires a Rhode Island trade license possess the appropriate Rhode Island trade license in compliance with Rhode Island law; and

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13. Comply with all applicable provisions of RIGL §37-13-1, et. seq;

Any questions or concerns regarding this CONTRACT ADDENDUM should be addressed to the contractor or subcontractor's attorney. Additional Prevailing Wage information may be obtained from the Department of Labor and Training at [www.dlt.ri.gov/pw](http://www.dlt.ri.gov/pw).

**CERTIFICATION**

I hereby certify that I have reviewed this CONTRACT ADDENDUM and understand my obligations as stated above.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Subscribed and sworn before me this \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public  
My commission expires: \_\_\_\_\_

*An Equal Opportunity Employer/Program, /Auxiliary aids and services are available upon request to individuals with disabilities.*

*TTY via RI Relay 711*



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APPENDIX A

**TITLE 37**  
**Public Property and Works**

**CHAPTER 37-13**  
**Labor and Payment of Debts by Contractors**

**SECTION 37-13-5**

**§37-13-5 Payment for trucking or materials furnished - Withholding of sums due.** -A contractor or subcontractor on public works authorized by a proper authority shall pay any obligation or charge for trucking and material which have been furnished for the use of the contractor or subcontractor, in connection with the public works being performed by him or her, within ninety (90) days after the obligation or charge is incurred or the trucking service has been performed or the material has been delivered to the site of the work, whichever is later. When it is brought to the notice of the proper authority in a city or town, or the proper authority in the state having supervision of the contract, that the obligation or charge has not been paid by the contractor or subcontractor, the proper authority may deduct and hold for a period not exceeding sixty (60) days, from sums of money due to the contractor or subcontractor, the equivalent amount of such sums certified by a trucker or materialman creditor as due him or her, as provided in this section, and which the proper authority determines is reasonable for trucking performed or materials furnished for the public works.

APPENDIX B

**TITLE 37**

**Public Property and Works**

**CHAPTER 37-13**

**Labor and Payment of Debts by Contractors**

**SECTION 37-13-7**

**§ 37-13-7 Specification in contract of amount and frequency of payment of wages.**

-(a) Every call for bids for every contract in excess of one thousand dollars (\$1,000), to which the state of Rhode Island or any political subdivision thereof or any public agency or quasi-public agency is a party, for construction, alteration, and/or repair, including painting and decorating, of public buildings or public works of the state of Rhode Island or any political subdivision thereof, or any public agency or quasi-public agency and which requires or involves the employment of employees, shall contain a provision stating the minimum wages to be paid various types of employees which shall be based upon the wages that will be determined by the director of labor and training to be prevailing for the corresponding types of employees employed on projects of a character similar to the contract work in the city, town, village, or other appropriate political subdivision of the state of Rhode Island in which the work is to be performed. Every contract shall contain a stipulation that the contractor or his or her subcontractor shall pay all the employees employed directly upon the site of the work, unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates not less than those stated in the call for bids, regardless of any contractual relationships which may be alleged to exist between the contractor or subcontractor and the employees, and that the scale of wages to be paid shall be posted by the contractor in a prominent and easily accessible place at the site of the work; and the further stipulation that there may be withheld from the contractor so much of the accrued payments as may be considered necessary to pay to the employees employed by the contractor, or any subcontractor on the work, the difference between the rates of wages required by the contract to be paid the employees on the work and the rates of wages received by the employees and not refunded to the contractor, subcontractors, or their agents.

(b) The terms "wages", "scale of wages", "wage rates", "minimum wages", and "prevailing wages" shall include:

- (1) The basic hourly rate of pay; and
- (2) ) The amount of:

(A) The rate of contribution made by a contractor or subcontractor to a trustee or to a third person pursuant to a fund, plan, or program; and

(B) The rate of costs to the contractor or subcontractor which may be reasonably anticipated in providing benefits to employees pursuant to an enforceable commitment to carry out a financially responsible plan or program which was communicated in writing to the employees affected, for medical or hospital care, pensions on retirement or death, compensation for injuries or illness resulting from occupational activity, or insurance to provide any of the foregoing, for unemployment benefits, life insurance, disability and sickness insurance, or accident insurance, for vacation and holiday pay, for defraying costs of apprenticeship or other similar programs, or for other bona fide fringe benefits, but only where the contractor or subcontractor is not required by other federal, state, or local law to provide any of the benefits; provided, that the obligation of a contractor or subcontractor to make payment in accordance with the prevailing wage determinations of the director of labor and training insofar as this chapter of this title and other acts incorporating this chapter of this title by reference are concerned may be discharged by the making of payments in cash, by the making of contributions of a type referred to in subsection (b)(2), or by the assumption of an enforceable commitment to bear the costs of a plan or program of a type referred to in this subdivision, or any combination thereof, where the aggregate of any payments, contributions, and costs is not less than the rate of pay described in subsection (b)(1) plus the amount referred to in subsection (b)(2).

(c) The term "employees", as used in this section, shall include employees of contractors or subcontractors performing jobs on various types of public works including mechanics, apprentices, teamsters, chauffeurs, and laborers engaged in the transportation of gravel or fill to the site of public works, the removal and/or delivery of gravel or fill or ready-mix concrete, sand, bituminous stone, or asphalt flowable fill from the site of public works, or the transportation or removal of gravel or fill from one location to another on the site of public works, and the employment of the employees shall be subject to the provisions of subsections (a) and (b).

(d) The terms "public agency" and "quasi-public agency" shall include, but not be limited to, the Rhode Island industrial recreational building authority, the Rhode Island economic development corporation, the Rhode Island airport corporation, the Rhode Island industrial facilities corporation, the Rhode Island refunding bond authority, the Rhode Island housing and mortgage finance corporation, the Rhode Island resource recovery corporation, the Rhode Island public transit authority, the Rhode Island student loan authority, the water resources board corporate, the Rhode Island health and education building corporation, the Rhode Island higher education assistance authority, the Rhode Island turnpike and bridge authority, the Narragansett Bay water quality management district commission, Rhode Island telecommunications authority, the convention center authority, the board of governors for higher education, the board of regents for elementary and secondary education, the capital center commission, the housing resources commission, the Quonset Point-Davisville management corporation, the Rhode Island children's crusade for higher education, the Rhode Island depositors economic protection corporation, the Rhode Island lottery commission, the Rhode Island

partnership for science and technology, the Rhode Island public building authority, and the Rhode Island underground storage tank board.



STATE OF RHODE ISLAND  
FORM W-9 PAYER'S REQUEST FOR TAXPAYER  
IDENTIFICATION NUMBER AND CERTIFICATION

THE IRS REQUIRES THAT YOU FURNISH YOUR TAXPAYER IDENTIFICATION NUMBER TO US. FAILURE TO PROVIDE THIS INFORMATION CAN RESULT IN A \$50 PENALTY BY THE IRS. IF YOU ARE AN INDIVIDUAL, PLEASE PROVIDE US WITH YOUR SOCIAL SECURITY NUMBER (SSN) IN THE SPACE INDICATED BELOW. IF YOU ARE A COMPANY OR A CORPORATION, PLEASE PROVIDE US WITH YOUR EMPLOYER IDENTIFICATION NUMBER (EIN) WHERE INDICATED.

**Taxpayer Identification Number (T.I.N.)**

Enter your taxpayer identification number in the appropriate box. For most individuals, this is your social security number.

Social Security No. (SSN)

Employer ID No. (EIN)

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NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE AND ZIP CODE \_\_\_\_\_

PAYMENT REMITTANCE ADDRESS, IF DIFFERENT FROM THE ADDRESS ABOVE

ADDRESS \_\_\_\_\_

CITY, STATE AND ZIP CODE \_\_\_\_\_

**CERTIFICATION:** Under penalties of perjury, I certify that:

- (1) The number shown on this form is my correct Taxpayer Identification Number (or I am waiting for a number to be issued to me), **and**
- (2) I am not subject to backup withholding because either: (A) I am exempt from backup withholding, or (B) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (C) the IRS has notified me that I am no longer subject to backup withholding.
- (3) I am a U.S. citizen or other U.S. person (as defined by the IRS).

**Certification Instructions** -- You must cross out item (2) above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item (2) does not apply.

*Please sign here and provide title, date and telephone number:*

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_ TEL NO \_\_\_\_\_  
*Original Signature Required (Digital Signature Not Acceptable)*

**BUSINESS DESIGNATION:**

Please Check One: Individual  Corporation  Trust/Estate  Government/Nonprofit Corporation   
 Partnership  Medical Services Corporation  Legal Services Corporation   
 LLC Tax Classification: Single Member (Individual)  Partnership  Corporation

**TIPS:**

**NAME:** Be sure to enter your full and correct legal name as shown on your income tax return for the SSN or EIN provided.

**ADDRESS, CITY, STATE AND ZIP CODE:** If you operate a business at more than one location, adhere to the following:

- 1) Same EIN with more than one location -- attach a list of location addresses with remittance address for each location and indicate to which location the year-end tax information return should be mailed.
- 2) Different EIN for each different location -- submit a completed W-9 form for each EIN and location. (One year-end tax information return will be reported for each EIN and remittance address.)

Mail Completed Form To:  
Supplier Coordinator  
Purchasing Department  
One Capitol Hill, 2nd Floor  
Providence RI 02908

Or Email To: [doa.pursuppliercoordinator@purchasing.ri.gov](mailto:doa.pursuppliercoordinator@purchasing.ri.gov)

For State Use Only:	
IRS _____ RI SOS _____ FED _____ Other _____	
RI Supplier # _____	Approved _____
Date Entered _____	Entered By _____



**State of Rhode Island  
Department of Administration / Division of Purchases  
One Capitol Hill, Providence, Rhode Island 02908-5855  
Tel: (401) 574-8100 Fax: (401) 574-8387**

**BID 7550440  
Solar Array System**

**Acknowledgement of addendum(a):**

**I have received and reviewed the following addendum(a) that pertain to this bid. This sheet must be submitted with your bid proposal. Failure to do so may result in your bid being considered NON-RESPONSIVE.**

**Addendum Number** \_\_\_\_\_ **Dated** \_\_\_\_\_

**Signed** \_\_\_\_\_ **Dated** \_\_\_\_\_

**Title** \_\_\_\_\_

**Contract Terms and Conditions**

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## **Terms and Conditions**

### **BID STANDARD TERMS AND CONDITIONS**

### **TERMS AND CONDITIONS FOR THIS BID**

#### **INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

#### **LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

#### **RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,  
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill

- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

**No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.**

**BOND REQUIRED (PERFORMANCE & LABOR/PYT)**

**NO BID SURETY REQUIRED TO BE SUBMITTED WITH BID. HOWEVER, THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH PERFORMANCE AND LABOR AND PAYMENT BONDS AT TIME OF TENTATIVE CONTRACT AWARD.**

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island  
Department of Administration  
Division of Purchases, 2nd Floor  
One Capitol Hill  
Providence, RI 02908



**Vanasse Hangen Brustlin, Inc.**

Concept Site Plan 2  
Proposed Solar Array  
Davies Technical High School  
April 15, 2015