

State of Rhode Island and Providence Plantations
Department of Administration
Division of Purchases

RIVIP BIDDER CERTIFICATION COVER FORM

SECTION 1 - BIDDER INFORMATION

Bidder must be registered as a vendor on the RIVIP system at www.purchasing.ri.gov to submit a bid proposal.

Solicitation Number: 7550044
Solicitation Title: ELEVATOR MAINTENANCE & REPAIRS - URI(37 PGS)

Bid Proposal Submission
Deadline Date & Time: 12/4/2015 11:30 AM

RIVIP Vendor ID #: 76705
Bidder Name: Schindler Elevator Corporation
Address: 23 Walpole Park Dr South

Walpole , MA 02081
USA

Telephone: 508-801-3488
Fax:
Contact Name: James Desautels
Contact Title: MarketDevelopmentManager
Contact Email: james.desautels@us.schindler.com

SECTION 2 —DISCLOSURES

Bidders must respond to every statement. Bid proposals submitted without a complete response may be deemed nonresponsive.

Indicate "Y" (Yes) or "N" (No) for Disclosures 1-4, and if "Yes," provide details below. Complete Disclosure 5. If the Bidder is publicly held, the Bidder may provide owner information about only those stockholders, members, partners, or other owners that hold at least 10% of the record or beneficial equity interests of the Bidder.

- N 1. State whether the Bidder, or any officer, director, manager, stockholder, member, partner, or other owner or principal of the Bidder or any parent, subsidiary, or affiliate has been subject to suspension or debarment by any federal, state, or municipal governmental authority, or the subject of criminal prosecution, or convicted of a criminal offense within the previous 5 years. If "Yes," provide details below.
- N 2. State whether the Bidder, or any officer, director, manager, stockholder, member, partner, or other owner or principal of the Bidder or any parent, subsidiary, or affiliate has had any contracts with a federal, state, or municipal governmental authority terminated for any reason within the previous 5 years. If "Yes," provide details below.
- N 3. State whether the Bidder, or any officer, director, manager, stockholder, member, partner, or other owner or principal of the Bidder or any parent, subsidiary, or affiliate has been fined more than \$5000 for violation(s) of any Rhode Island environmental law(s) by the Rhode Island Department of Environmental Management within the previous 5 years. If "Yes," provide details below.

4. State whether any officer, director, manager, stockholder, member, partner, or other owner or principal of the Bidder is serving or has served within the past two calendar years as either an appointed or elected official of any state governmental authority or quasi-public corporation, including without limitation, any entity created as a legislative body or public or state agency by the general assembly or constitution of this state.
5. List each officer, director, manager, stockholder, member, partner, or other owner or principal of the Bidder, and each intermediate parent company and the ultimate parent company of the Bidder. For each individual, provide his or her name, business address, principal occupation, position with the Bidder, and the percentage of ownership, if any, he or she holds in the Bidder, and each intermediate parent company and the ultimate parent company of the Bidder.

Disclosure details (continue on additional sheet if necessary):

Gregory Ergenbright - President 6/2013 - Present (0% ownership)
20 Whippany RD, morristown, NJ 02881

Michael Bickel - VP & Treasurer 4/2014 - Present (0% ownership)
20 Whippany RD, morristown, NJ 02881

Thomas Sparno - VP & secretary 6/2013 - Present (0% ownership)
20 Whippany RD, morristown, NJ 02881

SECTION 3 —CERTIFICATIONS

Bidders must respond to every statement. Bid proposals submitted without a complete response may be deemed nonresponsive.

Indicate "Y" (Yes) or "N" (No), and if "No," provide details below.

THE BIDDER CERTIFIES THAT:

- Y 1. The Bidder will immediately disclose, in writing, to the State Purchasing Agent any potential conflict of interest which may occur during the term of any contract awarded pursuant to this solicitation.
- Y 2. The Bidder possesses all licenses and anyone who will perform any work will possess all licenses required by applicable federal, state, and local law necessary to perform the requirements of any contract awarded pursuant to this solicitation and will maintain all required licenses during the term of any contract awarded pursuant to this solicitation. In the event that any required license shall lapse or be restricted or suspended, the Bidder shall immediately notify the State Purchasing Agent in writing.
- Y 3. The Bidder will maintain all required insurance during the term of any contract pursuant to this solicitation. In the event that any required insurance shall lapse or be canceled, the Bidder will immediately notify the State Purchasing Agent in writing.
- Y 4. The Bidder understands that falsification of any information in this bid proposal or failure to notify the State Purchasing Agent of any changes in any disclosures or certifications in this Bidder Certification may be grounds for suspension, debarment, and/or prosecution for fraud.
- Y 5. The Bidder has not paid and will not pay any bonus, commission, fee, gratuity, or other remuneration to any employee or official of the State of Rhode Island or any subdivision of the State of Rhode Island or other governmental authority for the purpose of obtaining an award of a contract pursuant to this solicitation. The Bidder further certifies that no bonus, commission, fee, gratuity, or other remuneration has been or will be received from any third party or paid to any third party contingent on the award of a contract pursuant to this solicitation.
- Y 6. This bid proposal is not a collusive bid proposal. Neither the Bidder, nor any of its owners, stockholders, members, partners, principals, directors, managers, officers, employees, or agents has in any way colluded, conspired, or agreed, directly or indirectly, with any other bidder or person to submit a collusive bid proposal in response to the solicitation or to refrain from submitting a bid proposal in response to the solicitation, or has in any manner, directly or indirectly, sought by agreement or collusion or other communication with any other bidder or person to fix the price or prices in the bid proposal or the bid proposal of any other bidder, or to fix any overhead, profit, or cost component of the bid price in the bid proposal or the bid proposal of any other bidder, or to secure through any collusion, conspiracy, or unlawful agreement any advantage against the State of Rhode Island or any person with an interest in the contract awarded pursuant to this solicitation. The bid price in the bid proposal is fair and proper and is not tainted by any collusion, conspiracy, or unlawful agreement on the part of the Bidder, its owners, stockholders, members, partners, principals, directors, managers, officers, employees, or agents.
- Y 7. The Bidder: (i) is not identified on the General Treasurer's list created pursuant to R.I. Gen. Laws § 37-2.5-3 as a person or entity engaging in investment activities in Iran described in § 37-2.5-2(b); and (ii) is not engaging in any such investment activities in Iran.
- Y 8. The Bidder will comply with all of the laws that are incorporated into and/or applicable to any contract with the State of Rhode Island.

Certification details (continue on additional sheet if necessary):

Schindler will provide any/all certifications or licenses required if awarded.

Submission by the Bidder of a bid proposal pursuant to this solicitation constitutes an offer to contract with the State of Rhode Island through the Division of Purchases on the terms and conditions contained in this solicitation and the bid proposal. The Bidder certifies that: (1) the Bidder has reviewed this solicitation and agrees to comply with its terms and conditions; (2) the bid proposal is based on this solicitation; and (3) the information submitted in the bid proposal (including this Bidder Certification Cover Form) is accurate and complete. The Bidder acknowledges that the terms and conditions of this solicitation and the bid proposal will be incorporated into any contract awarded to the Bidder pursuant to this solicitation and the bid proposal. The person signing below represents, under penalty of perjury, that he or she is fully informed regarding the preparation and contents of this bid proposal and has been duly authorized to execute and submit this bid proposal on behalf of the Bidder.

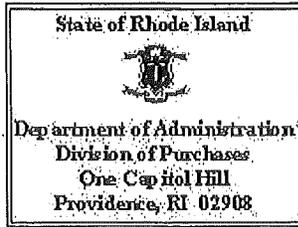
BIDDER

Date: NOV 30, 2015

Schindler Elevator Corporation
Name of Bidder

James P. Desautels
Signature in ink

James P. Desautels Market Development Manager
Printed name and title of person signing on behalf of Bidder



INVITATION TO BID

SOLICITATION TITLE: Elevator Maintenance & Repairs, URI
SOLICITATION NUMBER: 7550044
BID PROPOSAL SUBMISSION DEADLINE: December 4, 2015 at 11:30 AM

PREBID CONFERENCE

- NONMANDATORY
- MANDATORY → Bidder must attend the mandatory prebid conference. The bidder's representative must register with the Division of Purchases at the mandatory prebid conference and identify the bidder he or she represents.

Location: NO PRE-BID CONFERENCE
Date:
Time: Choose an item.

QUESTIONS about this solicitation must be emailed and received by the Division of Purchases at : doa.purconstruction@purchasing.ri.gov no later than Tuesday, November 24, 2015, 5:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases' website at www.purchasing.ri.gov as an addendum to this solicitation

BID BOND REQUIRED: NO
 YES

PAYMENT AND PERFORMANCE BOND REQUIRED: NO
 YES

SPECIFICATIONS AND PLANS: NO
 YES → See Electronic Solicitation Bidding Information.
Click on the online active "D" link in the "info" column.

Continued onto next page



INVITATION TO BID

SOLICITATION TITLE: Elevator Maintenance & Repairs, URI
SOLICITATION NUMBER: 7550044
BID PROPOSAL SUBMISSION DEADLINE: December 4, 2015 at 11:30 AM

RIVIP REGISTRATION: Bidders must be registered vendors through the online Division of Purchases Rhode Island Vendor Information Program at www.purchasing.ri.gov. To register or update information, click on "Vendor Center," then "Vendor Information" from the dropdown menu on the left.

BIDDER CERTIFICATION COVER FORM: Bidders must download (obtainable at www.purchasing.ri.gov), complete, and submit a Bidder Certification Cover Form with each bid proposal.

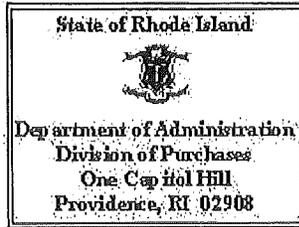
The State of Rhode Island through its, Department of Administration, Division of Purchases, is soliciting bid proposals to perform the work described in the plans and specifications dated attached For the Project in accordance with this solicitation.

Bidders are invited to submit bid proposals to the Division of Purchases by the bid proposal submission deadline.

This solicitation contains, and is subject to the terms and conditions of, the Invitation to Bid, Instructions to Bidders, Bid Preparation Checklist (with applicable forms), Agreement, General Conditions, any Supplemental Conditions, Specifications and Plans, Bidder Certification Cover Form, and Bid Form. The solicitation is available at www.purchasing.ri.gov.

The award of the contract pursuant to this solicitation will be made to the responsive and responsible bidder with the lowest bid price. *The Division of Purchases reserves the right to waive any technicalities in the bid proposals, accept or reject any bid proposal, award a contract in the best interest of the State, or revoke any solicitation.*

Continued onto next page



INVITATION TO BID

Electronic Solicitation Bidding Information

Downloading and Accessing Additional Electronic Solicitation Files

Accessing electronic files on the purchasing website will require Adobe viewer. All bid solicitations that include a "D" in the "Info" column will require WinZip 8.1 software. The WinZip file may contain one or more files. These files may require additional software such as Microsoft Office.

Specifications that have a file for download are marked with a "D" in the "Info" field of the bid search results page located on the Purchasing website. The "D" will indicate an active link to the WinZip file until the bid reaches its opening date. Clicking on the active "D" link will allow you to open or save the WinZip file associated with the bid. Opening the WinZip file will offer you the option of saving to your local computer.

Once saved, you can open the WinZip file and view the files. The individual files can be saved to your computer in a location such as "Desktop" or "My Documents".

Buyer Name: John F. O'Hara II, Title: Chief Buyer



State of Rhode Island Department of Administration
Division of Purchases

REVISED
November 20, 2013

NOTICE TO VENDORS

Each bid proposal for a *public works project* must include a "public copy" to be available for public inspection upon the opening of bids. **Bid proposals that do not include a copy for public inspection will be deemed nonresponsive.**

The public copy must be submitted in .pdf (portable document file) format on a *read-only* CD-R media disc. The disc must include *all of the documents* submitted in response to the solicitation concatenated or merged into one file. The file must be named in the following manner:

BidNumber_DateofBid_VendorName_VendorID.pdf

The Bidder Certification Cover Form contains all of the information for the file name. The date of bid must appear as mm-dd-yyyy. The vendor name must appear as one word, with no spaces or punctuation. Underscores must separate the fields.

Example: 7543210_11-08-2013_OceanStateCompanyInc_9867.pdf

The public copy disc must be separately enclosed in a protective cover clearly marked "Public Copy" and include the following information (all available from the Bidder Certification Cover Form): (1) title of solicitation; (2) name of bidder and RIVIP vendor ID number; (3) bid number; and (4) date of bid.

The public copy may redact any trade secrets or commercial or financial information which is of a privileged or confidential nature pursuant to the "Access to Public Records Act," R. I. Gen. Laws §§ 38-2-1 *et seq.*

For further information on how to comply with this statutory requirement, see R. I. Gen. Laws §§ 37-2-18(b) and (j). Also see Procurement Regulation 5.11 accessible at www.purchasing.ri.gov



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

BUYER: Ohara 2nd, John F
PHONE #: 401-574-8125

CREATION DATE : 10-NOV-15
BID NUMBER: 7550044
TITLE: Elevator Maintenance & Repairs, URI,

BLANKET START : 01-JAN-16
BLANKET END : 31-DEC-18
BID CLOSING DATE AND TIME: 04-DEC-2015 11:30:00

B
I
L
L
L
523 PLAINS RD
KINGSTON, RI 02881
T
O
US

S
H
I
P
P
523 PLAINS RD
KINGSTON, RI 02881
T
O
US

Requisition Number: 1429778

Line	Description	Quantity	Unit	Unit Price	Total
1	Blanket Requirement: January 1, 2016 - December 31, 2018 1/1/16-12/31/18 Elevator Maintenance per the attached for all four University of Rhode Island Campuses. NOTE: VENDORS DO NOT NEED TO ENTER PRICING ON THIS PAGE. ONLY SUBMIT YOUR PRICING ON THE ATTACHED SPREADSHEETS.	1.00	Total		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

ATTACHMENT "A"

ITEM NO.	DESCRIPTION	QUANTITY UOM	UNIT PRICE	EXTENDED PRICE
----------	-------------	--------------	------------	----------------

GROUP PURCHASING ORGANIZATIONS (GPO):

THE UNIVERSITY OF RHODE ISLAND IS A MEMBER OF THE FOLLOWING:

- 1) Educational & Institutional Cooperative Purchasing (E&I)
- 2) Provista

IF THIS IS A MULTI-YEAR BID/CONTRACT. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE UNIVERSITY. TERMINATION MAY BE EFFECTED BY THE UNIVERSITY BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE UNIVERSITY TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/ SERVICES AND SUBJECT TO AVAILABILITY OF FUNDS.

DELIVERY AS REQUESTED

BLANKET REQUIREMENTS 01/01/16 - 12/31/18

This is a full maintenance contract to include systematic maintenance, inspection, parts and all safety tests on the list of sixty (66) elevators and nine (9) wheel-chair lifts located in various buildings on the Kingston, Narragansett Bay Campus, Alton Jones Campus of the University of Rhode Island and CCE-Providence Campus.

Extent of Coverage

Regularly and systematically examine, adjust, lubricate, and whenever required as the result of wear and tear of normal elevator usage repair or replace the equipment using trained personnel directly employed and supervised by you to maintain the equipment in operating condition.

Furnish all labor, parts, tools, specialized testing equipment, computerized diagnostic equipment, lubricants, cleaning compounds and cleaning equipment.

After the annual and other elevator inspections all routine and contract required repairs and service shall be completed within 15 working days and the proper notice sent to the State of Rhode Island, and The University of Rhode Island.

All State of Rhode Island elevator laws and regulations shall be met under this contract.

This service contract shall cover all maintenance and normal wear and tear repairs as part of the base bid and shall not be billable. Student damage shall be a billable item under this contract.

A minimum of 2 hours of maintenance per month per unit is required to properly maintain the listed equipment. Log books and maintenance charts are to be supplied and maintained in each machine room for each elevator. The log books and charts will become the property of the University.

Relamp all signals as required during regular examinations only.

Periodically examine and test the hydraulic system and/or governor, safeties, and buffers on the equipment as outlined in American National Standard Safety Code for elevators and wheelchair lifts. A.N.S.I. A17.1 and Rhode Island state elevator F Code 2.50L current editions as of the date of this agreement is submitted.

The annual safety test is to be included and scheduled with the proper authorities. The test will be performed on a date chosen by the authorities, in addition, the five-year full load safety test shall be performed in accordance with Rhode Island General Law. The contractor shall furnish all necessary labor, tools and weights for the test. All necessary retests, as may be required by the state elevator inspector, will be made at no cost to the University of Rhode Island.

Hours of Service

All service work is to be performed during the regular work day (8:00am and 5:00pm). A two (2) hour response time is required for routine service calls. All service work shall be accomplished during normal working hours unless authorized by the assistant director Facilities Services or his/her appointed representative.

This agreement is to include emergency service callbacks as required. An emergency

ATTACHMENT "A"

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
----------	-------------	----------	-----	------------	----------------

call shall be defined as one in which personnel are trapped inside an elevator car or hoist way or any other condition that presents an immediate danger to personnel or threatens damage to the University or State assets. A one (1) hour response time is required for an emergency call back twenty-four (24) hours a day, seven (7) days a week. After receiving a request for emergency service, the work shall be prosecuted continuously until the emergency situation is resolved. After resolving the emergency condition, work completion may be processed during normal working hours. Emergency call back as a result of vandalism is to be billed on a time and material basis.

The contractor shall, within five (5) days after the award, provide means for the University to contact the contractor twenty-four (24) hours a day during the contract period to provide the required service to the elevators and chair lifts.

The contractor will punch in/out on the time clock provided at the operations Control Center located in the Sherman Building.

Although the University is requesting pricing per unit, it is the University's intention that service, for all of the elevators and chair lifts, is performed by a single contractor, or to award by campus, whichever is in the best interest of the University.

The following pricing is for the period 1/1/16 - 6/30/16

	<u>BUILDING</u>	<u>MAKE</u>				
	<u>URI Kingston Campus:</u>					
1	210 Flagg Road	Thyssen	6	Month \$ 429	\$ 2,574	
2	Alumni Center	Otis	6	Month \$ 429	\$ 2,574	
3	Ballentine	RI Elevator	6	Month \$ 429	\$ 2,574	
4	Barlow	Otis	6	Month \$ 429	\$ 2,574	
5	Bliss	2500# Freight	6	Month \$ 429	\$ 2,574	
6	Browning	Otis	6	Month \$ 429	\$ 2,574	
7	Butterfield	Thyssen	6	Month \$ 429	\$ 2,574	
8	Carroll	Otis	6	Month \$ 429	\$ 2,574	
9	CBSL #1 - Center for Biological Sciences	Otis	6	Month \$ 475	\$ 2,850	
10	CBSL #2 - Center for Biological Sciences	Otis	6	Month \$ 429	\$ 2,574	
11	Chafee #1	Dover	6	Month \$ 429	\$ 2,574	
12	Chafee #2	Dover	6	Month \$ 475	\$ 2,850	
13	Coastal Institute	Otis	6	Month \$ 475	\$ 2,850	
14	COP-1 - College of Pharmacy	Otis	6	Month \$ 429	\$ 2,574	
15	COP-2 - College of Pharmacy	Otis	6	Month \$ 429	\$ 2,574	
16	CPRC - Cancer Prevention Research Center	Otis	6	Month \$ 429	\$ 2,574	
17	Crawford	Payne	6	Month \$ 429	\$ 2,574	
18	East Hall	Otis	6	Month \$ 475	\$ 2,850	
19	Eddy #1	Otis	6	Month \$ 429	\$ 2,574	
20	Eddy #2	Otis	6	Month \$ 429	\$ 2,574	
21	Fascitelli Fitness Center	Otis	6	Month \$ 475	\$ 2,850	
22	Fine Arts #1	Payne	6	Month \$ 429	\$ 2,574	
23	Fine Arts #2	Otis	6	Month \$ 429	\$ 2,574	
24	Fogarty	Otis	6	Month \$ 475	\$ 2,850	
25	Garrahy	Otis	6	Month \$ 429	\$ 2,574	
26	Green Hall	Thyssen/Krupp	6	Month \$ 429	\$ 2,574	
27	Hillside Hall - 1	Kone	6	Month \$ 475	\$ 2,850	
28	Hillside Hall - 2	Kone	6	Month \$ 475	\$ 2,850	
29	Hope Common's Dining #1	Otis	6	Month \$ 429	\$ 2,574	
30	Hope Common's Dining #2	Otis	6	Month \$ 429	\$ 2,574	
31	Kelly Annex	Payne	6	Month \$ 429	\$ 2,574	
32	Kirk	Otis	6	Month \$ 429	\$ 2,574	
33	Library #1	Bay State	6	Month \$ 429	\$ 2,574	
34	Library #2	Payne	6	Month \$ 429	\$ 2,574	
35	Lippitt Hall	Otis	6	Month \$ 429	\$ 2,574	
36	Morrow	Otis	6	Month \$ 429	\$ 2,574	
37	Morrill	Otis	6	Month \$ 429	\$ 2,574	
38	Memorial Union Pass	Payne	6	Month \$ 429	\$ 2,574	
39	Memorial Union Freight	Payne	6	Month \$ 429	\$ 2,574	
40	Multicultural	Thyssen	6	Month \$ 429	\$ 2,574	
41	Pastore	RI Elevator	6	Month \$ 475	\$ 2,850	
42	Peck	Otis	6	Month \$ 429	\$ 2,574	
43	Potter	Payne	6	Month \$ 429	\$ 2,574	

ATTACHMENT "A"

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
44	Quinn Payne	6	Month	\$ 429	\$ 2,574
45	Ranger Payne	6	Month	\$ 475	\$ 2,850
46	Rodman Hall Otis	6	Month	\$ 429	\$ 2,574
47	Roosevelt RI Elevator	6	Month	\$ 429	\$ 2,574
48	Swan Hall (Independence) Payne	6	Month	\$ 429	\$ 2,574
49	Tootell Otis	6	Month	\$ 429	\$ 2,574
50	Tyler Otis	6	Month	\$ 429	\$ 2,574
51	Weldin Otis	6	Month	\$ 429	\$ 2,574
52	Wiley #1 Otis	6	Month	\$ 429	\$ 2,574
53	Wiley #2 Otis	6	Month	\$ 429	\$ 2,574
54	White #1 Payne	6	Month	\$ 429	\$ 2,574
55	White #2 Payne	6	Month	\$ 429	\$ 2,574
56	Woodward Payne	6	Month	\$ 475	\$ 2,850
	CHAIRLIFTS				
	MAKE				
57	Bressler Garventa Genisis Lift	6	Month	\$ 125	\$ 750
58	Chafee Porch - Lift	6	Month	\$ 125	\$ 750
59	Edwards Wheel-O-Vator	6	Month	\$ 125	\$ 750
60	Swan Hall (Independence) Auditorium - Chair Lift	6	Month	\$ 125	\$ 750
61	Tootell (Pool) Porch - Lift	6	Month	\$ 125	\$ 750
62	Washburn Wheel-O-Vator	6	Month	\$ 125	\$ 750
	BUILDING				
	MAKE				
	URI Providence Campus (80 Washington Street, Providence):				
63	CCE Elevator 1 Thyssen	6	Month	\$ 475	\$ 2,850
64	CCE Elevator 2 Thyssen	6	Month	\$ 475	\$ 2,850
65	CCE Elevator 3 Thyssen	6	Month	\$ 475	\$ 2,850
66	CCE Elevator 4 Thyssen	6	Month	\$ 475	\$ 2,850
	CHAIRLIFTS				
	MAKE				
67	CCE-Providence Porch - Lift	6	Month	\$ 125	\$ 750
	Narragansett Bay Campus (Narragansett, RI):				
68	Coastal Institute Schindler	6	Month	\$ 429	\$ 2,574
69	Horn Otis	6	Month	\$ 429	\$ 2,574
70	OSEC (Ocean Science & Exploration Ctr) Otis	6	Month	\$ 429	\$ 2,574
71	Watkins Otis	6	Month	\$ 429	\$ 2,574
72	CACS (Center for Atmospheric Chemistry Studies) Otis	6	Month	\$ 429	\$ 2,574
	CHAIRLIFTS				
	MAKE				
73	NBC Middleton Lab Porch - Lift	6	Month	\$ 125	\$ 750
	W. Alton Jones (West Greenwich, RI):				
74	Sycamore Lodge Payne	6	Month	\$ 429	\$ 2,574
	CHAIRLIFTS				
	MAKE				
75	WAJ Env Ed Center Porch - Lift	6	Month	\$ 125	\$ 750
76	FY '16 (1/1/16 - 6/30/16)				
	Rate per Hour for Authorized Call Back	20	HR	\$ 292.91	\$
	Overtime Rate per Hour on Site	10	HR	\$ 585.82	\$

The following pricing is for the period 7/1/16-6/30/17

	BUILDING	MAKE			
	URI Kingston Campus:				
77	210 Flagg Road Thyssen	12	Month	\$ 429	\$ 5,148
78	Alumni Center Otis	12	Month	\$ 429	\$ 5,148
79	Ballentine RI Elevator	12	Month	\$ 429	\$ 5,148
80	Barlow Otis	12	Month	\$ 429	\$ 5,148
81	Bliss 2500# Freight	12	Month	\$ 429	\$ 5,148
82	Browning Otis	12	Month	\$ 429	\$ 5,148
83	Butterfield Thyssen	12	Month	\$ 429	\$ 5,148
84	Carlotti Otis	12	Month	\$ 475	\$ 5,700
85	CBLS #1 - Center for Biological Sciences Otis	12	Month	\$ 429	\$ 5,148
86	CBLS #2 - Center for Biological Sciences Otis	12	Month	\$ 429	\$ 5,148
87	Chafee #1 Dover	12	Month	\$ 475	\$ 5,700
88	Chafee #2 Dover	12	Month	\$ 475	\$ 5,700
89	Coastal Institute Otis	12	Month	\$ 429	\$ 5,148
90	COP-1 - College of Pharmacy Otis	12	Month	\$ 429	\$ 5,148
91	COP-2 - College of Pharmacy Otis	12	Month	\$ 429	\$ 5,148

ATTACHMENT "A"

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
92	CPRC - Cancer Prevention Research Center	12	Month	\$ 429	\$ 5,148
93	Crawford	12	Month	\$ 429	\$ 5,148
94	East Hall	12	Month	\$ 475	\$ 5,700
95	Eddy #1	12	Month	\$ 429	\$ 5,148
96	Eddy #2	12	Month	\$ 429	\$ 5,148
97	Fascitelli Fitness Center	12	Month	\$ 475	\$ 5,700
98	Fine Arts #1	12	Month	\$ 429	\$ 5,148
99	Fine Arts #2	12	Month	\$ 429	\$ 5,148
100	Fogarty	12	Month	\$ 475	\$ 5,700
101	Garrahy	12	Month	\$ 429	\$ 5,148
102	Green Hall	12	Month	\$ 429	\$ 5,148
103	Hillside Hall - 1	12	Month	\$ 475	\$ 5,700
104	Hillside Hall - 2	12	Month	\$ 475	\$ 5,700
105	Hope Commons Dining #1	12	Month	\$ 429	\$ 5,148
106	Hope Commons Dining #2	12	Month	\$ 429	\$ 5,148
107	Kelly Annex	12	Month	\$ 429	\$ 5,148
108	Kirk	12	Month	\$ 429	\$ 5,148
109	Library #1	12	Month	\$ 429	\$ 5,148
110	Library #2	12	Month	\$ 429	\$ 5,148
111	Lippitt Hall	12	Month	\$ 429	\$ 5,148
112	Marrow	12	Month	\$ 429	\$ 5,148
113	Morrill	12	Month	\$ 429	\$ 5,148
114	Memorial Union Pass	12	Month	\$ 429	\$ 5,148
115	Memorial Union Freight	12	Month	\$ 429	\$ 5,148
116	Multicultural	12	Month	\$ 429	\$ 5,148
117	Pastore	12	Month	\$ 475	\$ 5,700
118	Peck	12	Month	\$ 429	\$ 5,148
119	Potter	12	Month	\$ 429	\$ 5,148
120	Quinn	12	Month	\$ 429	\$ 5,148
121	Ranger	12	Month	\$ 475	\$ 5,700
122	Rodman Hall	12	Month	\$ 429	\$ 5,148
123	Roosevelt	12	Month	\$ 429	\$ 5,148
124	Swan Hall (Independence)	12	Month	\$ 429	\$ 5,148
125	Tootell	12	Month	\$ 429	\$ 5,148
126	Tyler	12	Month	\$ 429	\$ 5,148
127	Weldin	12	Month	\$ 429	\$ 5,148
128	Wiley #1	12	Month	\$ 429	\$ 5,148
129	Wiley #2	12	Month	\$ 429	\$ 5,148
130	White #1	12	Month	\$ 429	\$ 5,148
131	White #2	12	Month	\$ 429	\$ 5,148
132	Woodward	12	Month	\$ 475	\$ 5,700
	CHAIRLIFTS				
	MAKE				
133	Bressler	12	Month	\$ 125	\$ 1,500
134	Chafee	12	Month	\$ 125	\$ 1,500
135	Edwards	12	Month	\$ 125	\$ 1,500
136	Swan Hall (Independence) Auditorium - Chair Lift	12	Month	\$ 125	\$ 1,500
137	Tootell (Pool)	12	Month	\$ 125	\$ 1,500
138	Washburn	12	Month	\$ 125	\$ 1,500
	BUILDING				
	MAKE				
	URI Providence Campus (80 Washington Street, Providence):				
139	CCE Elevator 1	12	Month	\$ 475	\$ 5,700
140	CCE Elevator 2	12	Month	\$ 475	\$ 5,700
141	CCE Elevator 3	12	Month	\$ 475	\$ 5,700
142	CCE Elevator 4	12	Month	\$ 475	\$ 5,700
	CHAIRLIFTS				
	MAKE				
143	CCE-Providence	12	Month	\$ 125	\$ 1,500
	Narragansett Bay Campus (Narragansett, RI):				
144	Coastal Institute	12	Month	\$ 429	\$ 5,148
145	Horn	12	Month	\$ 429	\$ 5,148
146	OSEC (Ocean Science & Exploration Ctr)	12	Month	\$ 429	\$ 5,148
147	Watkins	12	Month	\$ 429	\$ 5,148
148	CACS (Center for Atmospheric Chemistry Studies)	12	Month	\$ 429	\$ 5,148
	CHAIRLIFTS				
	MAKE				
149	NBC Middleton Lab	12	Month	\$ 125	\$ 1,500

ATTACHMENT "A"

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
150	W. Alton Jones (West Greenwich, RI); Sycamore Lodge <u>CHAIRLIFTS</u>	12	Month	\$ 429	\$ 5,148
151	WAJ Env Ed Center Porch - Lift	12	Month	\$ 125	\$ 1,500
152	FY '17 (7/1/16 - 6/30/17) Rate per Hour for Authorized Call Back	20	HR	\$ 292.91	\$
	Overtime Rate per Hour on Site	10	HR	\$ 585.82	\$

The following pricing is for the period 7/1/17-6/30/18

BUILDING

MAKE

URI Kingston Campus:

153	210 Flagg Road	Thyssen	12	Month	\$ 429	\$ 5,148
154	Alumni Center	Otis	12	Month	\$ 429	\$ 5,148
155	Ballentine	RI Elevator	12	Month	\$ 429	\$ 5,148
156	Barlow	Otis	12	Month	\$ 429	\$ 5,148
157	Bliss	2500# Freight	12	Month	\$ 429	\$ 5,148
158	Browning	Otis	12	Month	\$ 429	\$ 5,148
159	Butterfield	Thyssen	12	Month	\$ 429	\$ 5,148
160	Carlottl	Otis	12	Month	\$ 475	\$ 5,700
161	CBLS #1 - Center for Biological Sciences	Otis	12	Month	\$ 429	\$ 5,148
162	CBLS #2 - Center for Biological Sciences	Otis	12	Month	\$ 429	\$ 5,148
163	Chafee #1	Dover	12	Month	\$ 475	\$ 5,700
164	Chafee #2	Dover	12	Month	\$ 475	\$ 5,700
165	Coastal Institute	Otis	12	Month	\$ 475	\$ 5,700
166	COP-1 - College of Pharmacy	Otis	12	Month	\$ 429	\$ 5,148
167	COP-2 - College of Pharmacy	Otis	12	Month	\$ 429	\$ 5,148
168	CPRC - Cancer Prevention Research Center	Otis	12	Month	\$ 429	\$ 5,148
169	Crawford	Payne	12	Month	\$ 429	\$ 5,148
170	East Hall	Otis	12	Month	\$ 475	\$ 5,700
171	Eddy #1	Otis	12	Month	\$ 429	\$ 5,148
172	Eddy #2	Otis	12	Month	\$ 429	\$ 5,148
173	Fascioli Fitness Center	Otis	12	Month	\$ 475	\$ 5,700
174	Fine Arts #1	Payne	12	Month	\$ 429	\$ 5,148
175	Fine Arts #2	Otis	12	Month	\$ 429	\$ 5,148
176	Fogarty	Otis	12	Month	\$ 475	\$ 5,700
177	Garrahy	Otis	12	Month	\$ 429	\$ 5,148
178	Green Hall	Thyssen/Krupp	12	Month	\$ 429	\$ 5,148
179	Hillside Hall - 1	Kone	12	Month	\$ 475	\$ 5,700
180	Hillside Hall - 2	Kone	12	Month	\$ 475	\$ 5,700
181	Hope Common's Dining #1	Otis	12	Month	\$ 429	\$ 5,148
182	Hope Common's Dining #2	Otis	12	Month	\$ 429	\$ 5,148
183	Kelly Annex	Payne	12	Month	\$ 429	\$ 5,148
184	Kirk	Otis	12	Month	\$ 429	\$ 5,148
185	Library #1	Bay State	12	Month	\$ 429	\$ 5,148
186	Library #2	Payne	12	Month	\$ 429	\$ 5,148
187	Lippitt Hall	Otis	12	Month	\$ 429	\$ 5,148
188	Marrow	Otis	12	Month	\$ 429	\$ 5,148
189	Morrill	Otis	12	Month	\$ 429	\$ 5,148
190	Memorial Union Pass	Payne	12	Month	\$ 429	\$ 5,148
191	Memorial Union Freight	Payne	12	Month	\$ 429	\$ 5,148
192	Multicultural	Thyssen	12	Month	\$ 429	\$ 5,148
193	Pastore	RI Elevator	12	Month	\$ 475	\$ 5,700
194	Peck	Otis	12	Month	\$ 429	\$ 5,148
195	Potter	Payne	12	Month	\$ 429	\$ 5,148
196	Quinn	Payne	12	Month	\$ 429	\$ 5,148
197	Ranger	Payne	12	Month	\$ 475	\$ 5,700
198	Rodman Hall	Otis	12	Month	\$ 429	\$ 5,148
199	Roosevelt	RI Elevator	12	Month	\$ 429	\$ 5,148
200	Swan Hall (Independence)	Payne	12	Month	\$ 429	\$ 5,148
201	Tootell	Otis	12	Month	\$ 429	\$ 5,148
202	Tyler	Otis	12	Month	\$ 429	\$ 5,148
203	Weldin	Otis	12	Month	\$ 429	\$ 5,148
204	Wiley #1	Otis	12	Month	\$ 429	\$ 5,148
205	Wiley #2	Otis	12	Month	\$ 429	\$ 5,148
206	White #1	Payne	12	Month	\$ 429	\$ 5,148

ATTACHMENT "A"

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
207	White #2	Payne	12	Month \$ 429	\$ 5,148
208	Woodward	Payne	12	Month \$ 475	\$ 5,700
	CHAIRLIFTS	MAKE			
209	Bressler	Garventa Genlis Lift	12	Month \$ 125	\$ 1,500
210	Chafee	Porch - Lift	12	Month \$ 125	\$ 1,500
211	Edwards	Wheel-O-Vator	12	Month \$ 125	\$ 1,500
212	Swan Hall (Independence) Auditorium - Chair Lift	Carrier	12	Month \$ 125	\$ 1,500
213	Tootell (Pool)	Porch - Lift	12	Month \$ 125	\$ 1,500
214	Washburn	Wheel-O-Vator	12	Month \$ 125	\$ 1,500
	BUILDING	MAKE			
	URI Providence Campus (80 Washington Street, Providence):				
215	CCE Elevator 1	Thyssen	12	Month \$ 475	\$ 5,700
216	CCE Elevator 2	Thyssen	12	Month \$ 475	\$ 5,700
217	CCE Elevator 3	Thyssen	12	Month \$ 475	\$ 5,700
218	CCE Elevator 4	Thyssen	12	Month \$ 475	\$ 5,700
	CHAIRLIFTS	MAKE			
219	CCE-Providence	Porch - Lift	12	Month \$ 125	\$ 1,500
	Narragansett Bay Campus (Narragansett, RI):				
220	Coastal Institute	Schindler	12	Month \$ 429	\$ 5,148
220	Horn	Otis	12	Month \$ 429	\$ 5,148
220	OSEC (Ocean Science & Exploration Ctr)	Otis	12	Month \$ 429	\$ 5,148
220	Watkins	Otis	12	Month \$ 429	\$ 5,148
220	CACS (Center for Atmospheric Chemistry Studies)	Otis	12	Month \$ 429	\$ 5,148
	CHAIRLIFTS	MAKE			
221	NBC Middleton Lab	Porch - Lift	12	Month \$ 125	\$ 1,500
	W. Alton Jones (West Greenwich, RI):				
222	Sycamore Lodge	Payne	12	Month \$ 429	\$ 5,148
	CHAIRLIFTS	MAKE			
223	WAJ Env Ed Center	Porch - Lift	12	Month \$ 125	\$ 1,500
224	FY '18 (7/1/17 - 6/30/18)				
	Rate per Hour for Authorized Call Back		20	HR \$ 292.91	\$
	Overtime Rate per Hour on Site		10	HR \$ 585.82	\$

The following pricing is for the period 7/1/18 - 12/31/18

	BUILDING	MAKE			
	URI Kingston Campus:				
225	210 Flagg Road	Thyssen	6	Month \$ 429	\$ 2,574
226	Alumni Center	Otis	6	Month \$ 429	\$ 2,574
227	Ballentine	RI Elevator	6	Month \$ 429	\$ 2,574
228	Barlow	Otis	6	Month \$ 429	\$ 2,574
229	Bliss	2500# Freight	6	Month \$ 429	\$ 2,574
230	Browning	Otis	6	Month \$ 429	\$ 2,574
231	Butterfield	Thyssen	6	Month \$ 429	\$ 2,574
232	Carlqll	Otis	6	Month \$ 475	\$ 2,850
233	CBLS #1 - Center for Biological Sciences	Otis	6	Month \$ 429	\$ 2,574
234	CBLS #2 - Center for Biological Sciences	Otis	6	Month \$ 429	\$ 2,574
235	Chafee #1	Dover	6	Month \$ 429	\$ 2,574
236	Chafee #2	Dover	6	Month \$ 475	\$ 2,850
237	Coastal Institute	Otis	6	Month \$ 475	\$ 2,850
238	COP-1 - College of Pharmacy	Otis	6	Month \$ 429	\$ 2,574
239	COP-2 - College of Pharmacy	Otis	6	Month \$ 429	\$ 2,574
240	CPRC - Cancer Prevention Research Center	Otis	6	Month \$ 429	\$ 2,574
241	Crawford	Payne	6	Month \$ 429	\$ 2,574
242	East Hall	Otis	6	Month \$ 475	\$ 2,850
243	Eddy #1	Otis	6	Month \$ 429	\$ 2,574
244	Eddy #2	Otis	6	Month \$ 429	\$ 2,574
245	Fascitelli Fitness Center	Otis	6	Month \$ 475	\$ 2,850
246	Fine Arts #1	Payne	6	Month \$ 429	\$ 2,574
247	Fine Arts #2	Otis	6	Month \$ 429	\$ 2,574
248	Fogarty	Otis	6	Month \$ 475	\$ 2,850
249	Garrahy	Otis	6	Month \$ 429	\$ 2,574
250	Green Hall	Thyssen/Krupp	6	Month \$ 429	\$ 2,574

ATTACHMENT "A"

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
251	Hillside Hall - 1	Kone	6	Month \$ 475	\$ 2,850
252	Hillside Hall - 2	Kone	6	Month \$ 475	\$ 2,850
253	Hope Common's Dining #1	Otis	6	Month \$ 429	\$ 2,574
254	Hope Common's Dining #2	Otis	6	Month \$ 429	\$ 2,574
255	Kelly Annex	Payne	6	Month \$ 429	\$ 2,574
256	Kirk	Otis	6	Month \$ 429	\$ 2,574
257	Library #1	Bay State	6	Month \$ 429	\$ 2,574
258	Library #2	Payne	6	Month \$ 429	\$ 2,574
259	Lipplitt Hall	Otis	6	Month \$ 429	\$ 2,574
260	Merrow	Otis	6	Month \$ 429	\$ 2,574
261	Morrill	Otis	6	Month \$ 429	\$ 2,574
262	Memorial Union Pass	Payne	6	Month \$ 429	\$ 2,574
263	Memorial Union Freight	Payne	6	Month \$ 429	\$ 2,574
264	Multicultural	Thyssen	6	Month \$ 429	\$ 2,574
265	Pastore	RI Elevator	6	Month \$ 475	\$ 2,850
266	Peck	Otis	6	Month \$ 429	\$ 2,574
267	Potter	Payne	6	Month \$ 429	\$ 2,574
268	Quinn	Payne	6	Month \$ 429	\$ 2,574
269	Ranger	Payne	6	Month \$ 475	\$ 2,850
270	Rodman Hall	Otis	6	Month \$ 429	\$ 2,574
271	Roosevelt	RI Elevator	6	Month \$ 429	\$ 2,574
272	Swan Hall (Independence)	Payne	6	Month \$ 429	\$ 2,574
273	Tootell	Otis	6	Month \$ 429	\$ 2,574
274	Tyler	Otis	6	Month \$ 429	\$ 2,574
275	Weldin	Otis	6	Month \$ 429	\$ 2,574
276	Wiley #1	Otis	6	Month \$ 429	\$ 2,574
277	Wiley #2	Otis	6	Month \$ 429	\$ 2,574
278	White #1	Payne	6	Month \$ 429	\$ 2,574
279	White #2	Payne	6	Month \$ 429	\$ 2,574
280	Woodward	Payne	6	Month \$ 475	\$ 2,850
	CHAIRLIFTS	MAKE			
281	Bressler	Garventa Genisis Lift	6	Month \$ 125	\$ 750
282	Chafee	Porch - Lift	6	Month \$ 125	\$ 750
283	Edwards	Wheel-O-Vator	6	Month \$ 125	\$ 750
284	Swan Hall (Independence) Auditorium - Chair Lift	Carrier	6	Month \$ 125	\$ 750
285	Tootell (Pool)	Porch - Lift	6	Month \$ 125	\$ 750
286	Washburn	Wheel-O-Vator	6	Month \$ 125	\$ 750
	BUILDING	MAKE			
	URI Providence Campus (80 Washington Street, Providence):				
287	CCE Elevator 1	Thyssen	6	Month \$ 475	\$ 2,850
288	CCE Elevator 2	Thyssen	6	Month \$ 475	\$ 2,850
289	CCE Elevator 3	Thyssen	6	Month \$ 475	\$ 2,850
290	CCE Elevator 4	Thyssen	6	Month \$ 475	\$ 2,850
	CHAIRLIFTS	MAKE			
291	CCE-Providence	Porch - Lift	6	Month \$ 125	\$ 750
	Narragansett Bay Campus (Narragansett, RI):				
292	Coastal Institute	Schindler	6	Month \$ 429	\$ 2,574
293	Horn	Otis	6	Month \$ 429	\$ 2,574
294	OSEC (Ocean Science & Exploration Ctr)	Otis	6	Month \$ 429	\$ 2,574
295	Watkins	Otis	6	Month \$ 429	\$ 2,574
296	CACS (Center for Atmospheric Chemistry Studies)	Otis	6	Month \$ 429	\$ 2,574
	CHAIRLIFTS	MAKE			
297	NBC Middleton Lab	Porch - Lift	6	Month \$ 125	\$ 750
	W. Alton Jones (West Greenwich, RI):				
298	Sycamore Lodge	Payne	6	Month \$ 429	\$ 2,574
	CHAIRLIFTS	MAKE			
299	WAJ Env Ed Center	Porch - Lift	6	Month \$ 125	\$ 750
300	<u>FY '18 (7/1/18 - 12/31/18)</u>				
	Rate per Hour for Authorized Call Back		20	HR \$ 292.91	\$
	Overtime Rate per Hour on Site		10	HR \$ 585.82	\$

(APPLICABLE) FEE FOR OVERHEAD, PICKUP AND DELIVERY. NO ADDITIONAL CHARGES WILL BE ACCEPTABLE.

ATTACHMENT "A"

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
	\$0-\$500 No Fee				
	\$501-\$750	\$75.00			
	\$751-\$1000	\$96.00			
	\$1001-\$1500	\$125.00			
	\$1501-\$2500	\$180.00			
	\$2501-\$5000	\$300.00			
	\$5001-\$7500	\$438.00			
	Over \$7501	\$525.00			

NO MILEAGE ALLOWANCE

HOURS WHICH OVERTIME RATES APPLY TO: 5:00 PM TO 8:00 AM MONDAY THRU FRIDAY, WEEKENDS AND HOLIDAYS

The University may make a pre-award survey of the low conforming bidder to determine whether such bidder is qualified and capable of performing the contract.

The pre-award survey will involve examination of the bidder's technical status and understanding of the contract requirements. The bidder shall be required to provide in writing for the pre-award survey. The requested information shall be forwarded within three days of the request. Failure to provide the requested information, or a determination, after review of the information, of the bidder's non-responsibility, may result in bid rejection.

Identification of the contractor's personnel and management to be used on this contract.

The contractor's technical and management plans for performing the required services.

Description of contractor's facilities and equipment.

Summary of the contractor's experience in performing work of the type required by this specification.

Other work presently under contract.

Prior contracts for similar work, and the names and addresses of individual with the organization issuing the contract who may be contacted for information concerning the contractor's performance.

Contractor's quality control plan for this contract.

A listing of the elevator mechanics performing the actual work of maintenance and repair services, along with the mechanics qualifications which shall include but not limited to copies of licenses and permits requires to perform work on the elevators and chair lifts specified under this contract. In addition, the elevator mechanic must have satisfactorily performed no less than two (2) consecutive years of elevator maintenance and repair. The experience demonstrated cannot occur earlier than 1995. For each elevator mechanic, include a detailed summary of licensing, certification, and experience.

OPERATIONAL PROCEDURES

- All vendors will report to the Sherman Building, 523 Plains Rd., between the of 7:30am and 4:00pm (ph.# 401-874-4060). Vendors will check in at the Maintenance Control Center (MCC) and sign out a key packet. Picture ID will be required at time of sign out as well as the service tech's contact phone number.
- Vendor will fill out a time card with company name, technician name, job location with URI work order number, punch in/out at the Sherman Building time clock. Only hours on the timecard will be paid.
- Vendor will notify requesting Facilities Supervisor of arrival. Vendor will contact requesting Supervisor upon completion of work and leave a detailed field service slip with Supervisor describing work performed, parts used and any remaining action necessary. URI work order# must be on service slip and hours on field service slip must match timecard. Key packet will be turned daily
- No parking on any grassy surfaces, handicap spots, fire lanes or on sidewalks. Service vehicles must have appropriate signage/labeling.
- Vendor will send (2) service technician unless prior arrangements have been made with University Management.

KEY PACKETS

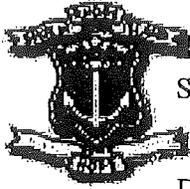
- Key packets are available in the Control Center for vendor use only. They are signed out and returned daily. No exceptions.
- Keys lost or misplaced are the sole responsibility of the vendor affected. The vendor will assume all costs associated with any and all lost keys.
- Key packs in use after 4:00pm will need to be called in to the Control Center (ph.# 401-874-4060) and explained as to why the keys will be late. Late keys will be returned to the mail slot outside the Control Center daily. No keys will be held outside of working hours without management authorization.

ATTACHMENT "A"

ITEM NO.	DESCRIPTION	QUANTITY UOM	UNIT PRICE	EXTENDED PRICE
----------	-------------	--------------	------------	----------------

PROPER ATTIRE

- On site technicians are to be properly attired. No tank tops, sleeveless shirts, hats with anything other than vendor company logo will be allowed. Shirts will contain company logo, or a company identification badge shall be clearly displayed and be available for inspection at any time.
- No sunglasses will be worn inside any building.
- Pants will be properly secured at the waist.
- Safety Shoes are required
- No smoking in or within 50 feet of any University Of Rhode Island building.



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

**DIVISION OF PURCHASES
INSTRUCTIONS TO BIDDERS
PUBLIC WORKS SERVICES (PWS)**

Compliance with Instructions to Bidders

These Instructions to Bidders contain terms and conditions that will govern the preparation and submission of a bid proposal and any contract awarded pursuant to this solicitation.

Bidders must comply with each and every requirement of these Instructions to Bidders. Any failure to comply with any requirement may result in the determination of a nonresponsive bid proposal and/or the rejection of the bid proposal.

Priority of Terms and Conditions

The terms and conditions in these Instructions to Bidders *supersede* any and all inconsistent or conflicting terms and conditions in any other provision of any other document in this solicitation or in the bid proposal and govern this solicitation, the bid proposal, and any contract awarded pursuant to this solicitation.

Offer to Contract

Bid proposals constitute an offer to contract with the State of Rhode Island through the Department of Administration Division of Purchases on the terms and conditions contained in the solicitation, the laws of the State of Rhode Island, including all procurement statutes and regulations (available at www.purchasing.ri.gov), and applicable federal and local law, all of which are incorporated into this solicitation and any contract awarded pursuant to this solicitation by this reference.

Addenda

Responses to questions from bidders, interpretations of plans and specifications, changes prior to the bid proposal submission deadline, approvals of any substitutions, and supplemental instructions and terms will be posted as addenda on the Division of Purchases website at www.purchasing.ri.gov, and all addenda become incorporated into this solicitation upon posting. Bidders are responsible for checking the website to determine the issuance of any addenda. No addenda will be posted within the 5-day period preceding the bid proposal submission deadline except for an addendum withdrawing the solicitation or extending the bid proposal submission deadline.

Inspection

The bidder is responsible for carefully reviewing all of the requirements of this solicitation, inspecting the project location, including checking and/or verifying site conditions, any limitations, and other details, prior to preparing and submitting its bid proposal. Claims for additional costs or time resulting from the bidder's failure to inspect and/or verify will not be considered.

Prebid Conference

At the discretion of the State Purchasing Agent, a prebid conference - mandatory or nonmandatory - may be held. Bidders must attend a mandatory prebid conference and are encouraged to attend a nonmandatory prebid conference. The bidder's representative must register with the Division of Purchases at a mandatory prebid conference and identify the bidder he or she represents.

Costs

The bidder is responsible for all costs and expenses to develop and submit a bid proposal in response to this solicitation.

Preparation of Bid Proposal

Bid proposals must be made on the Request for Quote included in the solicitation. The bidder must complete the Unit Price and Total columns for each item listed and include specifications (including specifications where the solicitation requires a particular brand) in a legible manner, printed electronically, typed, or handwritten in ink. Items in catalogs must be clearly marked and pages tabbed. In the event of any contradictory terms, handwritten terms prevail over printed or typed terms, and words prevail over figures. Signatures must be in ink. No additional provisions, conditions, or limitations may be made by the bidder, and any erasures and/or corrections must be initialed in ink by the person signing on behalf of the bidder.

This solicitation contains a Bid Preparation Checklist to assist the bidder in preparing a bid proposal for submission.

Submission of Bid Proposal

Each bid proposal (a complete package, with the signed Bidder Certification Cover Form, signed Request for Quote, Bid Surety, IRS Form W-9, and public copy CD-R media disk) must be submitted in a *separate sealed envelope* with the bidder's name and address and the specific "Solicitation Number," "Solicitation Title," and the "Submission Deadline" marked in the upper left-hand corner of the envelope.

The bid proposal must be delivered to the Division of Purchases (via mail, messenger service, or personal delivery by the bidder) by the date and time specified for the bid proposal submission deadline. Bidders should mail bid proposals sufficiently in advance of the bid proposal submission deadline to ensure timely delivery to the Division of Purchases or, when delivering a bid proposal in person or by messenger, should allow additional time for parking and clearance through security checkpoints. Bid proposals must be addressed to:

Rhode Island Department of Administration
Division of Purchases
One Capitol Hill, Second Floor
Providence, RI 02908-5855

Bid proposals that are not received by the Division of Purchases by the bid proposal submission deadline for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the Division of Purchases. Postmarks will not be considered proof of timely submission.

At the bid proposal submission deadline, bid proposals will be opened and read aloud in public.

Charges

Bid proposals shall include only materials, parts, and labor in the Unit Price and Total. Travel, mileage, or other miscellaneous charges shall not be included in the Unit Price or Total.

Bidder Certification Cover Form

The bidder must download, complete, sign, and submit the Bidder Certification Cover Form for this solicitation as the first document with each bid proposal. The Bidder Certification Cover Form is downloadable with the solicitation from the Division of Purchases website by logging in as a RIVIP vendor and clicking on the applicable "Bid Number."

Public Copy

Bid proposals submitted in response to this solicitation are public records pursuant to the Rhode Island "Access to Public Records Act," R. I. Gen. Laws §§ 38-2-1 *et seq.* Each bid proposal must include a "public copy" to be available for public inspection upon the opening of bids. The public copy must be submitted in .pdf (portable document file) format on a **read-only** CD-R media disk. The disk must include **all of the documents** submitted in response to the solicitation concatenated or merged into one file.

The public copy disk must be separately enclosed in a protective cover clearly marked "Public Copy" and include the following information: (1) Solicitation Title; (2) name of bidder and RIVIP vendor ID number; (3) Solicitation Number; and (4) bid proposal submission deadline.

The .pdf file must be named in the following manner:

SolicitationNumber_Bid Proposal Submission Deadline_BidderName_VendorID.pdf

The bid proposal submission deadline must appear as mm-dd-yyyy. The bidder name must appear as one word, with no spaces or punctuation. Underscores must separate the fields.

Example: 7543210_11-08-2013_OceanStateCompanyInc_9867.pdf

The public copy of each bid proposal will be posted on the Division of Purchases website. Bidders may redact in the public copy any trade secrets or commercial or financial information which is of a privileged or confidential nature pursuant to the Access to Public Records Act.

*For Rhode Island Department of Transportation highway and bridge projects, in addition to the Quest Lite compatible electronic copy and one hard copy, the bidder must also include a duplicate original of the Quest Lite compatible electronic copy on a **read-only** CD-R media disk as the "public copy."*

Contractors Registration

The bidder must have and maintain a valid certificate of registration issued by the Contractors' Registration Board throughout the term of the contract awarded pursuant to this solicitation and ensure that its subcontractors, unless exempt from registration, also obtain and maintain valid certificates of registration.

Subcontractors

The bidder must demonstrate that it is able to perform a substantial portion of the work using its own workforce. Any bidder that does not maintain a permanent workforce and/or proposes to perform a disproportionate amount of the work through one or more subcontractors will be considered unqualified. The successful bidder must establish to the satisfaction of the State Purchasing Agent the reliability and responsibility of any subcontractors proposed to perform any work pursuant to this solicitation.

Taxes

The State of Rhode Island is exempt from federal excise taxes and state and municipal sales and use taxes. The bidder shall not include such taxes in any prices in the bid proposal.

Bid Surety

Bidders must furnish, with their bid proposals, either a bid bond from a surety licensed to conduct business in the State of Rhode Island or a certified check payable to the State of Rhode Island in the amount of five (5%) percent of the bid proposal. (*Bidders for Rhode Island Department of Transportation highway and bridge projects must furnish, with their bid proposals, a bid bond from a surety licensed to conduct business in the State of Rhode Island. Certified checks are not permitted for these projects.*) An attorney-in-fact who executes a bond on behalf of the surety must provide a certified current copy of the power of attorney. A successful bidder who fails to submit the additional documentation required by the tentative letter of award and/or fails to commence and pursue the work in accordance with the contract awarded pursuant to this solicitation may forfeit, at the discretion of the State Purchasing Agent, the full amount of the bid surety as liquidated damages. The State will retain the bid surety of all bidders until the earliest of: (i) the issuance of the Purchase Order; (ii) the 61st day following the bid proposal submission deadline; or (iii) the rejection of all bid proposals.

Divestiture of Investments in Iran Requirement

No bidder engaged in investment activities in Iran as described in R.I. Gen. Laws § 37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each bidder submitting a bid proposal or entering into a renewal of a contract is required to certify that the bidder does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws § 37-2.5-3.

Domestic Steel

Any steel products required by the plans and specifications in this solicitation must be formed, extruded, forged, cast, fabricated, or otherwise processed from steel made in the United States.

Withdrawal

A bidder may withdraw its bid proposal at any time prior to the bid proposal submission deadline. Bid proposals are irrevocable for a period of 60 days following the bid proposal submission deadline.

Reservation of Rights

The Division of Purchases reserves the right, at any time, for any reason, in its sole discretion, to: (i) revoke, suspend, or terminate this solicitation; (ii) accept or reject any and all bid proposals, in whole or in part; (iii) waive any technical defects, irregularities, or omissions in any bid proposals; and/or (iv) terminate any contract awarded pursuant to this solicitation, with or without cause.

Award

The State Purchasing Agent, in his or her sole discretion, will award the contract pursuant to this solicitation to the responsive and responsible bidder who submits the lowest responsive and responsible bid proposal. The State Purchasing Agent may determine, in his or her sole discretion, the low bid proposal on the basis of the amount of the Base Bid Price plus the alternates selected in accordance with the Request for Quote. The successful bidder will receive a tentative letter of award from the Division of Purchases with instructions for the bidder to submit further documentation. A binding contract, to the extent of available funds, between the State of Rhode Island and the successful bidder will be formed by the issuance, *and only by the issuance*, of a Purchase Order from the Division of Purchases. The successful bidder shall be authorized to commence work only upon the issuance of the Purchase Order and, in addition, an authorization from the user agency. The issuance of the Purchase Order and the continuation of any contract awarded pursuant to this solicitation is contingent upon the availability of funds.

Prevailing Wages

The successful bidder and its subcontractors must pay their workers at the applicable prevailing wage rates (adjusted every July 1) for the various trades on a weekly basis, pay their workers one and one-half times the applicable prevailing wage rates for each hour worked in excess of 8 hours in any one day or 40 hours in any one week, and submit certified weekly payroll forms on a monthly basis to the user agency. Prevailing wage posters and rate schedules, available at the Rhode Island Department of Labor and Training website at www.dlt.ri.gov, must be posted at the project site.

Occupational Safety

The successful bidder must ensure (if the total contract price is at least \$100,000) that all employees at the project site possess a card issued by the United States Department of Labor certifying successful completion of an OSHA ten (10) hour construction safety program.

Hazardous Substances

The successful bidder must submit a chemical identification list to the Rhode Island Department of Labor and Training upon receipt of a Purchase Order from the Division of Purchases prior to performance of the contract awarded pursuant to this solicitation and make available to all employees a list of any hazardous substances that may present a risk of exposure.

Substitutions

Any proposal in response to a request for substitutions in the solicitation must include the detailed information necessary for a comprehensive evaluation, including (without limitation) the name of the material or equipment of the proposed substitution and a complete description of the proposed substitution, with drawings and performance and test data. Products specified in this solicitation establish a standard of quality, performance, dimension, function, and appearance. Proposed substitutions must meet the standard and will not be considered without the prior written approval of the Division of Purchases. All substitution approvals will be posted, as addenda to the solicitation on the Division of Purchases website.

Licenses

The successful bidder and anyone performing any services on the contract awarded pursuant to this solicitation must possess all of the licenses required by any federal, state, or local law to perform such work.

Insurance

The successful bidder must submit a certificate of insurance that references the solicitation number and names the State of Rhode Island as "certificate holder" and as "additional insured" upon the issuance of the tentative letter of award, on an annual basis during the term of the contract awarded pursuant to this solicitation, and from time to time upon request. The certificate of insurance must state that 20 days' advance notice of cancellation (referencing the solicitation number) will be sent to: Rhode Island Department of Administration, Division of Purchases, One Capitol Hill, Providence, Rhode Island 02908-5855, fax # 401-574-8387, and provide evidence of the following specific types and amounts of insurance:

<u>Type of Insurance</u>	<u>Amount of Coverage</u>
Comprehensive General Liability	
Bodily injury	\$1 Million each occurrence \$1 Million annual aggregate
Property damage	\$500,000 each occurrence \$500,000 annual aggregate
Independent contractors Contractual (including construction "hold harmless" and other types of Contracts or agreements in effect for insured operations) Completed operations Personal injury (with employee exclusion deleted)	
Automobile Liability	
Combined Single Limit	\$1 Million each occurrence
Bodily injury, property damage, including nonowned and/or hired vehicles and equipment	
Workers Compensation	
Coverage B	\$100,000
Environmental Impairment ("pollution control")	\$1 Million or 5% of contract amount, whichever is greater

The State Purchasing Agent reserves the right to accept alternate forms and plans of insurance and/or to require additional or more extensive coverage.

Minority Business Enterprises

The Division of Purchases reserves the right to give additional consideration to bid proposals submitted by minority/women business enterprises certified by the Division of Purchases, Minority Business Office ("MBEs") provided that any such bid proposal is fully responsive to the terms and conditions of this solicitation, and the bid price is determined, in the discretion of the Division of Purchases, to be within a competitive range.

Any bidder who does not intend to perform all of the work with its own forces shall recruit and engage MBEs to perform at least 10% of the dollar value of the contract awarded pursuant to this solicitation. To reach that goal, the bidder may allocate up to 60% of its costs for materials and supplies obtained from MBE dealers or 100% of its costs for materials and supplies obtained from MBE manufacturers.

The successful bidder must submit a plan to meet this requirement for approval by the Division of Purchases, Minority Business Enterprise Compliance Office within the 21-day period following the tentative letter of award, identifying all MBEs, and must also demonstrate its good faith best efforts to meet these MBE goals. Information about this requirement and a directory of MBEs certified in Rhode Island is available at www.mbe.ri.gov or (401) 574-8670.

Equal Opportunity

The successful bidder must demonstrate a commitment to equal opportunity and submit an affirmative action plan for review by the Rhode Island Department of Administration State Equal Opportunity Office) within the 21-day period following the tentative letter of award. Information about this requirement is available at www.diversity.ri.gov/eo/eoepagehome.htm or (401) 222-3090.

Drug-Free Workplace

The successful bidder shall comply, and require that its employees comply, with the State of Rhode Island Drug Free Workplace policy and provide a certificate of compliance within the 21-day period following the tentative letter of award.

Sprinkler Impairment

The successful bidder must comply with the requirements of the State of Rhode Island's insurance carrier for sprinkler impairment and hot work, accessible at the Division of Purchases website at www.purchasing.ri.gov.

Contract Terms and Conditions

Table of Contents

Terms and Conditions.....VI
 BID STANDARD TERMS AND CONDITIONSVI
 TERMS AND CONDITIONS FOR THIS BIDVI
 RIVIP INFO - BID SUBMISSION REQUIREMENTSVI
 MULTI YEAR AWARDVI
 AWARDVI
 HOURLY RATE SPECIFICSVI
 HOURS - BIDDING PURPOSESVII
 CHARGES PERMITTEDVII
 DELIVERY PER AGENCYVII

Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

**MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES**

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

HOURLY RATE SPECIFICS

BIDDERS ARE ADVISED THE AWARD WILL BE BASED ON EITHER REGULAR, STRAIGHT-TIME HOURLY RATES OR A PERIODIC RATE SUCH AS 500 HOURS, MONTHLY OR ANNUALLY, DEPENDING ON THE SPECIFIC REQUIREMENTS OF A PARTICULAR BID. KEEP

IN MIND THAT OVERTIME RATES, DISCOUNTS, AND OTHER MISCELLANEOUS PRICE-RELATED ITEMS ARE REQUIRED FOR INFORMATIONAL PURPOSES ONLY. OVERTIME RATE IS TO BE PAID IN ACCORDANCE WITH THE PROVISIONS OF THE RI DEPARTMENT OF LABOR AND TRAINING, EMPLOYER HANDBOOK. EMPLOYEES ARE TO BE COMPENSATED AT TIME AND ONE-HALF THE APPLICABLE PREVAILING WAGE RATE. OVERTIME RATES EXCEEDING ONE AND ONE HALF TIMES THE REGULAR HOURLY RATES FOR MONDAY THROUGH SATURDAY AND EXCEEDING TWO TIMES THE REGULAR RATE FOR SUNDAYS AND HOLIDAYS MAY BE GROUNDS FOR DISQUALIFICATION OF THE BID.

HOURS - BIDDING PURPOSES

HOURS INDICATED ARE ESTIMATED QUANTITIES FOR BIDDING PURPOSES ONLY.

CHARGES PERMITTED

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

Foreign Corporations

No foreign corporation or limited liability company may transact business in the State of Rhode Island until it shall have obtained a Certificate of Authority from the Rhode Island Secretary of State, and no foreign limited partnership may transact business in the State of Rhode Island until it shall have obtained a Certificate of Registration from the Rhode Island Secretary of State. The successful bidder, if a corporation or limited liability company, will be required to provide a Good Standing Certificate, and if a limited partnership, will be required to provide a Letter of Legal Existence, issued by the Rhode Island Secretary of State within the 21-day period following the tentative letter of award.

Campaign Finance

The successful bidder who has contributed, within the 24 months preceding the contract award, an aggregate amount of more than \$250.00 within a calendar year to any Rhode Island general officer, candidate for general office, any member of the general assembly, or any Rhode Island political party, must file a "Vendor Affidavit" with the State of Rhode Island Board of Elections. Information about "Vendor Affidavits" and electronic filing is available at www.elections.ri.gov or Board of Elections, Campaign Finance, (401) 222-2056.

Binding Contract

A binding contract between the State of Rhode Island and the successful bidder will be formed by the issuance of a Purchase Order from the Division of Purchases, *and only by the issuance of a Purchase Order, and only to the extent of available funds.* The binding contract will incorporate and be subject to the terms and conditions of the solicitation, including the Invitation to Bid, the Instructions to Bidders, the Bid Preparation Checklist, the Request for Quote, the Bidder Certification Cover Form, the Agreement (if applicable to this solicitation), and also the Purchase Order. The successful bidder shall be authorized to commence work only upon the issuance of the Purchase Order and, in addition, an authorization from the user agency.

Compliance with Terms of Contract

Failure of the successful bidder to comply with the terms and conditions of any contract awarded pursuant to this solicitation may result in nonpayment, suspension or termination of the contract, suspension or debarment of the bidder, or any other necessary or appropriate remedy.



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex

1511 Pontiac Avenue
Cranston, RI 02920-4407

TTY: Via RI Relay 711

Lincoln D. Chafee
Governor

Charles J. Fogarty
Director

STATE CONTRACT ADDENDUM

RHODE ISLAND DEPARTMENT OF LABOR AND TRAINING

**PREVAILING WAGE REQUIREMENTS
(37-13-1 ET SEQ.)**

The prevailing wage requirements are generally set forth in RIGL 37-13-1 et seq. These requirements refer to the prevailing rate of pay for regular, holiday, and overtime wages to be paid to each craftsmen, mechanic, teamster, laborer, or other type of worker performing work on public works projects when state or municipal funds exceed one thousand dollars (\$1,000).

All Prevailing Wage Contractors and Subcontractors are required to:

1. Submit to the Awarding Authority a list of the contractor's subcontractors for any part or all of the prevailing wage work in accordance with RIGL § 37-13-4;
2. Pay all prevailing wage employees at least once per week and in accordance with RIGL §37-13-7 (see Appendix B attached);
3. Post the prevailing wage rate scale and the Department of Labor and Training's prevailing wage poster in a prominent and easily accessible place on the work site in accordance with RIGL §37-13-11; posters may be downloaded at www.dlt.ri.gov/pw/Posters.htm .poster/htm or obtained from the Department of Labor and Training, Center General Complex, 1511 Pontiac Avenue, Cranston, Rhode Island;
4. Access the Department of Labor and Training website, at www.dlt.ri.gov on or before July 1st of each year, until such time as the contract is completed, to ascertain the current prevailing wage rates and the amount of payment or contributions for each covered prevailing wage employee and make any necessary adjustments to the covered employee's prevailing wage rates effective July 1st of each year in compliance with RIGL §37-13-8;
5. Attach a copy of this CONTRACT ADDENDUM and its attachments as a binding obligation to any and all contracts between the contractor and any

An Equal Opportunity Employer/Program./Auxiliary aids and services are available upon request to individuals with disabilities.

TTY via RI Relay 711



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex
1511 Pontiac Avenue
Cranston, RI 02920-4407

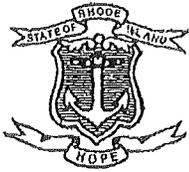
Telephone; (401) 462-8000
TTY; Via RI Relay 711

Lincoln D. Chafee
Governor
Charles J. Fogarty
Director

- subcontractors and their assignees for prevailing wage work performed pursuant to this contract;
6. Provide for the payment of overtime for prevailing wage employees who work in excess of eight (8) hours in any one day or forty (40) hours in any one week as provided by RIGL §37-13-10;
 7. Maintain accurate prevailing wage employee payroll records on a Rhode Island Certified Weekly Payroll form available for download at www.dlt.ri.gov/pw.forms/htm, as required by RIGL §37-13-13, and make those records available to the Department of Labor and Training upon request;
 8. Furnish the fully executed RI Certified Weekly Payroll Form to the awarding authority on a monthly basis for all work completed in the preceding month.
 9. For general or primary contracts one million dollars (\$1,000,000) or more, shall maintain on the work site a fully executed RI Certified Prevailing Wage Daily Log listing the contractor's employees employed each day on the public works site; the RI Certified Prevailing Wage Daily Log shall be available for inspection on the public works site at all times; this rule shall not apply to road, highway, or bridge public works projects. Where applicable, furnish both the Rhode Island Certified Prevailing Wage Daily Log together with the Rhode Island Weekly Certified Payroll to the awarding authority.
 10. Assure that all covered prevailing wage employees on construction projects with a total project cost of one hundred thousand dollars (\$100,000) or more has a OSHA ten (10) hour construction safety certification in compliance with RIGL § 37-23-1;
 11. Employ apprentices for the performance of the awarded contract when the contract is valued at one million dollars (\$1,000,000) or more, and comply with the apprentice to journeyman ratio for each trade approved by the apprenticeship council of the Department of Labor and Training in compliance with RIGL §37-13-3.1;
 12. Assure that all prevailing wage employees who perform work which requires a Rhode Island trade license possess the appropriate Rhode Island trade license in compliance with Rhode Island law; and

An Equal Opportunity Employer/Program. /Auxiliary aids and services are available upon request to individuals with disabilities.

TTY via RI Relay 711



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex
1511 Pontiac Avenue
Cranston, RI 02920-4407

Telephone: (401) 462-8000
TTY: Via RI Relay 711

Lincoln D. Chafee
Governor
Charles J. Fogarty
Director

13. Comply with all applicable provisions of RIGL §37-13-1, et. seq;

Any questions or concerns regarding this CONTRACT ADDENDUM should be addressed to the contractor or subcontractor's attorney. Additional Prevailing Wage information may be obtained from the Department of Labor and Training at www.dlt.ri.gov/pw.

CERTIFICATION

I hereby certify that I have reviewed this CONTRACT ADDENDUM and understand my obligations as stated above.

By: [Signature]

Title: Market Development Manager

Subscribed and sworn before me this 3 day of DEC, 2015

Notary Public
My commission expires: October 24, 2019



An Equal Opportunity Employer/Program, /Auxiliary aids and services are available upon request to individuals with disabilities.

TTY via RI Relay 711



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex
1511 Pontiac Avenue
Cranston, RI 02920-4407

Telephone: (401) 462-8000

APPENDIX A

TITLE 37
Public Property and Works

CHAPTER 37-13
Labor and Payment of Debts by Contractors

SECTION 37-13-5

§37-13-5 Payment for trucking or materials furnished - Withholding of sums due. -A contractor or subcontractor on public works authorized by a proper authority shall pay any obligation or charge for trucking and material which have been furnished for the use of the contractor or subcontractor, in connection with the public works being performed by him or her, within ninety (90) days after the obligation or charge is incurred or the trucking service has been performed or the material has been delivered to the site of the work, whichever is later. When it is brought to the notice of the proper authority in a city or town, or the proper authority in the state having supervision of the contract, that the obligation or charge has not been paid by the contractor or subcontractor, the proper authority may deduct and hold for a period not exceeding sixty (60) days, from sums of money due to the contractor or subcontractor, the equivalent amount of such sums certified by a trucker or materialman creditor as due him or her, as provided in this section, and which the proper authority determines is reasonable for trucking performed or materials furnished for the public works.

APPENDIX B

TITLE 37

Public Property and Works

CHAPTER 37-13

Labor and Payment of Debts by Contractors

SECTION 37-13-7

§ 37-13-7 Specification in contract of amount and frequency of payment of wages.

-(a) Every call for bids for every contract in excess of one thousand dollars (\$1,000), to which the state of Rhode Island or any political subdivision thereof or any public agency or quasi-public agency is a party, for construction, alteration, and/or repair, including painting and decorating, of public buildings or public works of the state of Rhode Island or any political subdivision thereof, or any public agency or quasi-public agency and which requires or involves the employment of employees, shall contain a provision stating the minimum wages to be paid various types of employees which shall be based upon the wages that will be determined by the director of labor and training to be prevailing for the corresponding types of employees employed on projects of a character similar to the contract work in the city, town, village, or other appropriate political subdivision of the state of Rhode Island in which the work is to be performed. Every contract shall contain a stipulation that the contractor or his or her subcontractor shall pay all the employees employed directly upon the site of the work, unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates not less than those stated in the call for bids, regardless of any contractual relationships which may be alleged to exist between the contractor or subcontractor and the employees, and that the scale of wages to be paid shall be posted by the contractor in a prominent and easily accessible place at the site of the work; and the further stipulation that there may be withheld from the contractor so much of the accrued payments as may be considered necessary to pay to the employees employed by the contractor, or any subcontractor on the work, the difference between the rates of wages required by the contract to be paid the employees on the work and the rates of wages received by the employees and not refunded to the contractor, subcontractors, or their agents.

(b) The terms "wages", "scale of wages", "wage rates", "minimum wages", and "prevailing wages" shall include:

- (1) The basic hourly rate of pay; and
- (2)) The amount of:

(A) The rate of contribution made by a contractor or subcontractor to a trustee or to a third person pursuant to a fund, plan, or program; and

(B) The rate of costs to the contractor or subcontractor which may be reasonably anticipated in providing benefits to employees pursuant to an enforceable commitment to carry out a financially responsible plan or program which was communicated in writing to the employees affected, for medical or hospital care, pensions on retirement or death, compensation for injuries or illness resulting from occupational activity, or insurance to provide any of the foregoing, for unemployment benefits, life insurance, disability and sickness insurance, or accident insurance, for vacation and holiday pay, for defraying costs of apprenticeship or other similar programs, or for other bona fide fringe benefits, but only where the contractor or subcontractor is not required by other federal, state, or local law to provide any of the benefits; provided, that the obligation of a contractor or subcontractor to make payment in accordance with the prevailing wage determinations of the director of labor and training insofar as this chapter of this title and other acts incorporating this chapter of this title by reference are concerned may be discharged by the making of payments in cash, by the making of contributions of a type referred to in subsection (b)(2), or by the assumption of an enforceable commitment to bear the costs of a plan or program of a type referred to in this subdivision, or any combination thereof, where the aggregate of any payments, contributions, and costs is not less than the rate of pay described in subsection (b)(1) plus the amount referred to in subsection (b)(2).

(c) The term "employees", as used in this section, shall include employees of contractors or subcontractors performing jobs on various types of public works including mechanics, apprentices, teamsters, chauffeurs, and laborers engaged in the transportation of gravel or fill to the site of public works, the removal and/or delivery of gravel or fill or ready-mix concrete, sand, bituminous stone, or asphalt flowable fill from the site of public works, or the transportation or removal of gravel or fill from one location to another on the site of public works, and the employment of the employees shall be subject to the provisions of subsections (a) and (b).

(d) The terms "public agency" and "quasi-public agency" shall include, but not be limited to, the Rhode Island industrial recreational building authority, the Rhode Island economic development corporation, the Rhode Island airport corporation, the Rhode Island industrial facilities corporation, the Rhode Island refunding bond authority, the Rhode Island housing and mortgage finance corporation, the Rhode Island resource recovery corporation, the Rhode Island public transit authority, the Rhode Island student loan authority, the water resources board corporate, the Rhode Island health and education building corporation, the Rhode Island higher education assistance authority, the Rhode Island turnpike and bridge authority, the Narragansett Bay water quality management district commission, Rhode Island telecommunications authority, the convention center authority, the board of governors for higher education, the board of regents for elementary and secondary education, the capital center commission, the housing resources commission, the Quonset Point-Davisville management corporation, the Rhode Island children's crusade for higher education, the Rhode Island depositors economic protection corporation, the Rhode Island lottery commission, the Rhode Island

partnership for science and technology, the Rhode Island public building authority, and the Rhode Island underground storage tank board.



State of Rhode Island
Division of Purchases

Public Works
Bid Preparation Checklist

Date: 11/12/2015

Bid#: 7550044

Title: Elevator Maintenance & Repairs, URI

This checklist is provided to assist the bidder in preparing a bid proposal for submission. It is not a substitute for a thorough review of the Instruction to Bidders nor a comprehensive list of all bid proposal requirements. Each bidder is responsible to review the Instructions to Bidders and to comply with all requirements of the Solicitation.

Bid Proposal Package:

- RIVIP Bidder Certification Cover Form (completed) signed in ink
- Bid Form
 - All applicable blank spaces on the Bid Form have been completed
 - All Addenda have been acknowledged
 - Bid price printed legibly in ink (In both words and figures that match where specified)
 - Erasures or corrections have been initialed by person signing the Bid Form
 - Bid Form is signed in ink
- Bid Surety
 - Bid bond or certified check (for DOT projects, bid bond only)
 - Bid surety is five percent of the bid total (or such other specified amount)
 - Bid Bond is signed by the bidder and surety
 - Power of Attorney is attached to the Bid Bond showing the name of person who signed the surety bond
- Public Copy of bid proposal in pdf format on a read-only CD-R media disk
- General Contractor Apprenticeship Certification Form "2013-14" (for projects \$1,000,000 and greater) required at time of bid proposal submission

Note: General Contractor Apprenticeship Re-Certification and Certification Form "2013-16" and Subcontractor Apprenticeship Certification Form "2013-15" are not required at time of bid proposal submission deadline.

- Applicable professional licenses (as specified in the Solicitation)
- Rhode Island Contractor Registration Board No.
- All bid proposal documents in a sealed envelope with the specific Solicitation #, Solicitation title, and the bid proposal submission deadline marked in the upper left hand corner of the envelope
- Each bid proposal submitted in a separate sealed envelope
- Completed Form W-9
- Other _____

Buyer Name: John F. O'Hara II

Contact Information: 401-574-8125



STATE OF RHODE ISLAND
FORM W-9 PAYER'S REQUEST FOR TAXPAYER
IDENTIFICATION NUMBER AND CERTIFICATION

THE IRS REQUIRES THAT YOU FURNISH YOUR TAXPAYER IDENTIFICATION NUMBER TO US. FAILURE TO PROVIDE THIS INFORMATION CAN RESULT IN A \$50 PENALTY BY THE IRS. IF YOU ARE AN INDIVIDUAL, PLEASE PROVIDE US WITH YOUR SOCIAL SECURITY NUMBER (SSN) IN THE SPACE INDICATED BELOW. IF YOU ARE A COMPANY OR A CORPORATION, PLEASE PROVIDE US WITH YOUR EMPLOYER IDENTIFICATION NUMBER (EIN) WHERE INDICATED.

Taxpayer Identification Number (T.I.N.)

Enter your taxpayer identification number in the appropriate box. For most individuals, this is your social security number.

Social Security No. (SSN)

Employer ID No. (EIN)

[Empty boxes for SSN]

34 1270056

NAME Schindler Elevator Corporation

ADDRESS 20 Whippany RD

CITY, STATE AND ZIP CODE Morristown, NJ 07960

PAYMENT REMITTANCE ADDRESS, IF DIFFERENT FROM THE ADDRESS ABOVE

ADDRESS 23 Walpole Park DR South

CITY, STATE AND ZIP CODE Walpole, MA 02081

CERTIFICATION: Under penalties of perjury, I certify that:

- (1) The number shown on this form is my correct Taxpayer Identification Number (or I am waiting for a number to be issued to me), and
- (2) I am not subject to backup withholding because either: (A) I am exempt from backup withholding, or (B) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (C) the IRS has notified me that I am no longer subject to backup withholding.
- (3) I am a U.S. citizen or other U.S. person (as defined by the IRS).

Certification Instructions -- You must cross out item (2) above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item (2) does not apply.

Please sign here and provide title, date and telephone number:

SIGNATURE [Signature] TITLE Market Development Manager DATE 12/3/15 TEL NO 508-801-3488
Original Signature Required (Digital Signature Not Acceptable)

BUSINESS DESIGNATION:

Please Check One: Individual Corporation Trust/Estate Government/Nonprofit Corporation
 Partnership Medical Services Corporation Legal Services Corporation
 LLC Tax Classification: Single Member (Individual) Partnership Corporation

TIPS:

- NAME:** Be sure to enter your full and correct legal name as shown on your income tax return for the SSN or EIN provided.
- ADDRESS, CITY, STATE AND ZIP CODE:** If you operate a business at more than one location, adhere to the following:
- 1) Same EIN with more than one location -- attach a list of location addresses with remittance address for each location and indicate to which location the year-end tax information return should be mailed.
 - 2) Different EIN for each different location -- submit a completed W-9 form for each EIN and location. (One year-end tax information return will be reported for each EIN and remittance address.)

Mail Completed Form To:
Supplier Coordinator
Purchasing Department
One Capitol Hill, 2nd Floor
Providence RI 02908

Or Email To: doa.pursuppliercoordinator@purchasing.ri.gov

For State Use Only:
 IRS ___ RI SOS ___ FED ___ Other ___
 RI Supplier # _____ Approved _____
 Date Entered _____ Entered By _____

Category: SEC2310 AI



ADDITIONAL REMARKS SCHEDULE

AGENCY Willis of New York, Inc.		NAMED INSURED Schindler Elevator Corporation P.O. Box 1935 20 Whippany Road Morristown, NJ 07962-1935	
POLICY NUMBER See First Page		EFFECTIVE DATE: See First Page	
CARRIER See First Page	NAIC CODE		

ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE**

To the extent required by written contract, the following is named as an Additional Insured: State of Rhode Island

Waiver of Subrogation is provided on the referenced policies to the extent required by written contract and where permitted by law.

Insurance coverage is not applicable until the date that a contract is executed between Schindler and "State of Rhode Island-University of Rhode Island" for work at University of Rhode Island, 23 Plains Rd, Kingston RI 02881

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location(s) Of Covered Operations
As required by Written Contract.	As required by Written Contract.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for “bodily injury”, “property damage” or “personal and advertising injury” caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to “bodily injury” or “property damage” occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of “your work” out of which the Injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the declarations; whichever is less.

This endorsement shall not increase the applicable Limits Of Insurance shown in the Declarations.

POLICY NUMBER: BAP644543625

COMMERCIAL AUTO
CA 20 48 02 99

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED

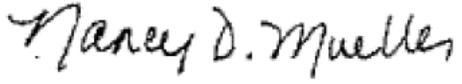
This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
GARAGE COVERAGE FORM
MOTOR CARRIER COVERAGE FORM
TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured Provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Endorsement Effective 1/1/2015	Countersigned By:  (Authorized Representative)
Named Insured: Schindler Elevator Corporation	

SCHEDULE

<p>Name of Person(s) or Organization(s): ANY PERSON OR ORGANIZATION TO WHOM OR WHICH YOU ARE REQUIRED TO PROVIDE ADDITIONAL INSURED STATUS OR ADDITIONAL INSURED STATUS ON A PRIMARY, NON-CONTRIBUTORY BASIS, IN A WRITTEN CONTRACT OR WRITTEN AGREEMENT EXECUTED PRIOR TO LOSS, EXCEPT WHERE SUCH CONTRACT OR AGREEMENT IS PROHIBITED BY LAW.</p>

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to the endorsement.)

Each person or organization shown in the Schedule is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured Provision contained in **Section II** of the Coverage Form.



ZURICH

Other Insurance Amendment – Primary And Non-Contributory

Policy No.	Exp. Date of Pol.	Eff. Date of End.	Agency No.	Addl. Prem.	Return Prem.
GLO644543525	1/1/2016	1/1/2015			

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

Named Insured: Schindler Elevator Corporation

Address (including ZIP Code): P.O. Box 1935, 20 Whippany Road, Morristown, NJ 07962-1935

This endorsement modifies insurance provided under the:
Commercial General Liability Coverage Part

SECTION IV. COMMERCIAL GENERAL LIABILITY CONDITIONS, 4. Other Insurance, is amended per the following:

1. The following paragraph is added under **a. Primary Insurance**:

This insurance is primary insurance as respects our coverage to an additional insured person or organization, where the written contract or written agreement requires that this insurance be primary and non-contributory. In that event, we will not seek contribution from any other insurance policy available to the additional insured on which the additional insured person or organization is a Named Insured.

2. The following paragraph is added under **b. Excess Insurance**:

This insurance is excess over:

Any of the other insurance, whether primary, excess, contingent or on any other basis, available to an additional insured, in which the additional insured on our policy is also covered as an additional insured by attachment of an endorsement to another policy providing coverage for the same "occurrence", claim or "suit". This provision does not apply to any policy in which the additional insured is a Named Insured on such other policy and where our policy is required by written contract or written agreement to provide coverage to the additional insured on a primary and non-contributory basis.

Any provisions in this Coverage Part not changed by the terms and conditions of this endorsement continue to apply as written.



ZURICH

Waiver Of Subrogation (Blanket) Endorsement

Policy No.	Eff. Date of Pol.	Exp. Date of Pol.	Eff. Date of End.	Producer	Add'l. Prem	Return Prem.
GLO644543525	1/1/2015	1/1/2016	1/1/2015		\$	\$

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the:

Commercial General Liability Coverage Part

The following is added to the **Transfer Of Rights Of Recovery Against Others To Us Condition**:

If you are required by a written contract or agreement, which is executed before a loss, to waive your rights of recovery from others, we agree to waive our rights of recovery. This waiver of rights shall not be construed to be a waiver with respect to any other operations in which the insured has no contractual interest.

Countersigned: _____
(Authorized Representative)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

POLICY NO.	EFF. DATE OF POL.	EXP. DATE OF POL.	EFF. EDATE OF END.	AGENCY NO.	ADD'L PREM.	RETURN PREM.
BAP644543625	1/1/2015	1/1/2016	1/1/2015			

Named Insured: Schindler Elevator Corporation

Address: (including ZIP Code)

This endorsement modifies insurance provided under the:
Business Auto Coverage Part
Truckers Coverage Part
Garage Coverage Part

SCHEDULE

Name of Person or Organization:

WHERE REQUIRED BY WRITTEN CONTRACT EXECUTED PRIOR TO LOSS

We waive any right of recovery we may have against the designated person or organization shown in the schedule because of payments we make for injury or damage caused by an "accident" or "loss" resulting from the ownership, maintenance, or use of a covered "auto" for which a Waiver of Subrogation is required in conjunction with work performed by you for the designated person or organization. The waiver applies only to the designated person or organization shown in the schedule.

Nancy D. Mueller

Countersigned: _____
(Authorized Representative)

WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY INSURANCE POLICY

WC 00 03 13

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

This endorsement changes the policy to which it is attached effective on the inception date of the policy unless a different date is indicated below.

(The following "attaching clause" need be completed only when this endorsement is issued subsequent to preparation of the policy.)

This endorsement, effective on 1/1/2015 at 12:01 A.M. standard time, forms a part of
(DATE)

Policy No. WC666818724 & WC644543826 of the American Zurich Insurance Company
(NAME OF INSURANCE COMPANY)

issued to **Schindler Elevator Corporation**

Premium (if any) \$

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.*

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

AS REQUIRED BY CONTRACT.

Nancy D. Mueller

Countersigned: _____

(Authorized Representative)



Advisory notice to policyholders regarding the U.S. Treasury Department's Office of Foreign Assets Control ("OFAC") regulations

No coverage is provided by this policyholder notice nor can it be construed to replace any provisions of your policy. You should read your policy and review your declarations page for complete information on the coverages you are provided.

This notice provides information concerning possible impact on your insurance coverage due to directives issued by the U.S. Treasury Department's Office of Foreign Assets Control ("OFAC").

Please read this Notice carefully.

OFAC administers and enforces sanctions policy based on Presidential declarations of "national emergency". OFAC has identified and listed numerous:

- Foreign agents;
- Front organizations;
- Terrorists;
- Terrorist organizations; and
- Narcotics traffickers;

as "Specially Designated Nationals and Blocked Persons." This list can be located on the United States Treasury's web site - <http://www.treasury.gov/about/organizational-structure/offices/Paaes/Office-of-Foreign-Assets-Control.aspx>.

In accordance with OFAC regulations, if it is determined that you or any other insured, or any person or entity claiming the benefits of this insurance has violated U.S. sanctions law or is a Specially Designated National and Blocked Person, as identified by OFAC, this insurance will be considered a blocked or frozen contract and all provisions of this insurance are immediately subject to OFAC restrictions. When an insurance policy is considered to be such a blocked or frozen contract, no payments or premium refunds may be made without authorization from OFAC. Other limitations on the premiums and payments also apply.