

State of Rhode Island and Providence Plantations Contract Offer
RIVIP BIDDER CERTIFICATION COVER FORM

SECTION 1 - VENDOR INFORMATION

Bid/RFPNumber: 7548979A1
Bid/RFP Title: SECURITY SYSTEMS AND DEVICES - SYSTEMATIC MAINTENANCE, DOC - ADDENDUM 1
(7 PGS)
Opening Date & Time: 9/25/2014 11:00 AM
RIVIP Vendor ID #: 22486
Vendor Name: Signet Electronic Systems Incorporated
Address: 106 Longwater Drive
Norwell , MA 02061
USA
Telephone: (781) 871-5888
Fax: 781 871-4757
E-Mail: jason.bianco@signetgroup.net
Contact Person: Jason Bianco
Title: Senior Account Executive
R.I. Foreign Corp #:

NOTICE TO VENDORS

Each bid proposal for a *public works project* must include a "public copy" to be available for public inspection upon the opening of bids. **Bid proposals that do not include a copy for public inspection will be deemed nonresponsive.** For further information on how to comply with this statutory requirement, see R. I. Gen. Laws §§ 37-2-18(b) and (j). Also see Procurement Regulation 5.11, and in addition, for highway and bridge projects, also see Procurement Regulation 5.13, accessible at www.purchasing.ri.gov.

NOTE: AWARD OF CONTRACTS AND PURCHASE ORDERS SHALL BE SUBJECT, AT THE DISCRETION OF THE PURCHASING AGENT, TO THE OFFEROR COMPLETING AN ON-LINE RIVIP REGISTRATION at www.purchasing.ri.gov. It is THE RESPONSIBILITY OF THE VENDOR to make on-line corrections/updates using the Vendor maintenance program on the RI Division of Purchases Web Site.

SECTION 2 – REQUIREMENTS

ALL OFFERS ARE SUBJECT TO THE REQUIREMENTS, PROVISIONS AND PROCEDURES CONTAINED IN THIS CERTIFICATION FORM. Offerors are expected to READ, SIGN and COMPLY WITH all requirements. Failure to do so may be grounds for disqualification of the offer contained herein.

Section 2.1 - RULES FOR SUBMITTING OFFERS

2.1A. This CERTIFICATION FORM MUST BE ATTACHED IN ITS ENTIRETY TO THE FRONT OF THE OFFER and shall be considered an integral part of each offer made by a vendor to enter into a contract with the State of Rhode Island, Division of Purchases. As such, submittal of the entire Bidder Certification Cover Form, signed by a duly authorized representative of the offeror attesting that he/she (1) has read and agrees to comply with the requirements set forth herein and (2) to the accuracy of the information provided and the offer extended, is a mandatory part of any contract award.

To assure that offers are considered on time, each offer must be submitted with the specific Bid/RFP/LOI number (provided above) and the date and time of opening marked in the upper left hand corner of envelope. Each bid/offer must be submitted in separate sealed envelopes.

A complete, signed (in ink) offer package must be delivered to the Division of Purchases (via any mail or messenger service) by the time and date specified for the opening of responses in a sealed envelope.

Bids must be submitted on the RI bid solicitation forms provided, indicating brand and part numbers of items offered, as appropriate. Bidders must submit detailed cuts and specs on items offered as equivalent to brands requested WITH THE OFFER. Bidders must be able to submit samples if requested.
Mail To: Division of Purchases, One Capitol Hill, Second Floor, Providence, RI 02908-5855.

Documents misdirected to other State locations or which are not present in the Division of Purchases at the time of opening for whatever cause will be deemed to be late and will not be considered. For the purposes of this requirement, the official time and date shall be that of the time clock in the Division of Purchases. Postmarks shall not be considered proof of timely submission.

2.1B. RIVIP SOLICITATIONS. To assure maximum access opportunities for users, public bid/RFP solicitations shall be posted on the RIVIP for a minimum of seven days and no amendments shall be made within the last five days before the date an offer is due. Except when access to the Web Site has been severely curtailed and it is determined by the State Purchasing Agent that special circumstances preclude extending a solicitation due date, requests to mail or fax hard copies of solicitations will not be honored. When the result of an Internet solicitation is unsuccessful, the State of Rhode Island will cancel the original solicitation and resolicit the original offer directly from vendors.

2.2. PRICING. Offers are irrevocable for sixty (60) days from the opening date (or such other extended period set forth in the solicitation) and may not be withdrawn, except with the express permission of the State Purchasing Agent. All pricing will be considered to be firm and fixed unless otherwise indicated. The State of Rhode Island is exempt from Federal excise taxes and State Sales and Use Taxes. Such taxes shall not be included in the bid price. PRICES QUOTED ARE FOB DESTINATION.

2.3. DELIVERY and PRODUCT QUALITY. All offers must define delivery dates for all items; if no delivery date is specified, it is assumed that immediate delivery from stock will be made. The contractor will be responsible for delivery of materials in first class condition. Rejected materials will be at vendor's expense.

2.4. PREVAILING WAGE, OSHA SAFETY TRAINING, and APPRENTICESHIP REQUIREMENTS.

Bidders must comply with the provisions of the Rhode Island labor laws, including R. I. Gen. Laws §§ 37-13-1 *et seq.* and occupational safety laws, including R. I. Gen. Laws §§ 28-20-1 *et seq.* These laws mandate for public works construction projects the payment of prevailing wage rates, the implementation and maintenance of occupational safety standards, and for projects with a minimum value of \$1 Million, the employment of apprentices. The successful Bidder must submit certifications of compliance with these laws from each of its subcontractors prior to their commencement of any work. Prevailing wage rates, apprenticeship requirements, and other workforce and safety regulations are accessible at www.dlt.ri.gov.

2.5. PUBLIC RECORDS. Offerors are advised that all materials submitted to the State for consideration in response to this solicitation will be considered without exception to be Public Records pursuant to Title 38 Chapter 2 of the Rhode Island General Laws, and will be released for inspection immediately upon request once an award has been made. Offerors are encouraged to attend public bid/RFP openings to obtain information; however, bid/RFP response summaries may be reviewed after award(s) have been made by using the RIVIP at any time or appearing in person at the Division of Purchases Mondays through Fridays between 8:30 a.m. and 3:30 p.m. Telephone requests for results will not be honored. Written requests for results will only be honored if the information is not available on the RIVIP.

SECTION 3 - AWARD DETERMINATION

Award will be made to the responsive and responsible offeror quoting the lowest net price in accordance with specifications, for any individual item(s), for major groupings of items, or for all items listed, at the State's sole option.

3.1. BID SURETY. Where bid surety is required, bidder must furnish a bid bond or certified check for 5% of the bid total with the bid, or for such other amount as may be specified. Bids submitted without a required bid surety will not be considered.

3.2. SPECIFICATIONS. Unless specified "no substitute," product offerings equivalent in quality and performance will be considered (at the sole option of the State) on the condition that the offer is accompanied by detailed product specifications. Offers which fail to include alternate specifications may be deemed nonresponsive.

SECTION 4 – CONTRACT PROVISIONS

4.1. VENDOR AUTHORIZATION TO PROCEED.

4.1A. When a purchase order, change order, contract/agreement or contract/agreement amendment is issued by the RI Division of Purchases, no claim for payment for services rendered or goods delivered contrary to or in excess of the contract terms and scope shall be considered valid unless the vendor has obtained a written change order or contract amendment issued by the Division of Purchases PRIOR TO delivery.

4.1B. Any offer, whether in response to a solicitation for proposals or bids, or made without a solicitation, which is accepted in the form of an order OR Pricing Agreement made in writing by the Purchasing Agent, or a state official with purchasing authority delegated by the Purchasing Agent, shall be considered a binding contract.

4.2. REGULATIONS, GENERAL TERMS AND CONDITIONS GOVERNING STATE CONTRACTS. This solicitation and any contract or purchase order arising from it are issued in accordance with the specific requirements described herein, and the State's Purchasing Laws and Regulations and other applicable State Laws. The Regulations, General Terms and Conditions are incorporated into all state contracts. These regulations and basic information on How To Do Business with the State of Rhode Island are posted on the Rhode Island Vendor Information Program Website (www.purchasing.ri.gov).

4.2A. ARRA SUPPLEMENTAL TERMS AND CONDITIONS. Contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards, shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at www.purchasing.ri.gov.

4.3. EQUAL EMPLOYMENT OPPORTUNITY. Compliance certificate and agreement procedures will apply to all awards for supplies or services valued at \$10,000 and more. Minority Business Enterprise policies and procedures, including subcontracting opportunities as described in Title 37 Chapter 14.1, of the Rhode Island General Laws, also apply.

4.4. PERFORMANCE BONDS. Where indicated, successful bidder must furnish a 100% performance bond and labor and payment bond for contracts subject to Title 37 Chapters 12 and 13 of the Rhode Island General Laws. All bonds must be furnished by a surety company authorized to conduct business in the State of Rhode Island. Performance bonds must be submitted within 21 calendar days of the issuance of a tentative notice of award.

4.5. DEFAULT and NON-COMPLIANCE. Default and/or non-compliance with the RIVIP requirements and any other aspects of the award may result in withholding of payment(s), contract termination, debarment, suspension, or any other remedy necessary that is in the best interest of the state.

4.6. COMPLIANCE. Vendor must comply with all applicable federal, state and local laws, regulations and ordinances.

4.7. SPRINKLER IMPAIRMENT AND HOT WORK. The Contractor agrees to comply with the practices of the State's insurance carrier for sprinkler impairment and hot work. Prior to performing any work, the Contractor shall obtain the necessary information for compliance from the Risk Management Office at the Department of Administration or the agency for which work will be performed.

SECTION 5 – CERTIFICATIONS AND DISCLOSURES

ALL CONTRACT AWARDS ARE SUBJECT TO THE FOLLOWING DISCLOSURES & CERTIFICATIONS

Offerors must respond to every disclosure statement.

A person authorized to enter into contracts must sign the offer and attest to the accuracy of all statements.

Indicate Yes (Y) or No (N):

1. State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been subject to suspension or debarment by any federal, state, or municipal government agency, or the subject of criminal prosecution, or convicted of a criminal offense within the previous five (5) years. If so, then provide details below.
2. State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has had any contracts with a federal, state or municipal government agency terminated for any reason within the previous five (5) years. If so, then provide details below.
3. State whether your company or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been fined more than \$5000 for violation(s) of Rhode Island environmental laws by the Rhode Island Department of Environmental Management within the previous five (5) years. If so, then provide details below.
4. I/we certify that I/we will immediately disclose, in writing, to the Chief Purchasing Officer any potential conflict of interest, which may occur during the course of the engagement authorized pursuant to this contract.
5. I/we acknowledge that, in accordance with Chapter 37-2-54(c) of the Rhode Island General Laws "no purchase or contract shall be binding on the state or any agency thereof unless approved by the Department [of Administration] or made under general regulations which the Chief Purchasing Officer may prescribe", including change orders and other types of contracts and under State Purchasing Regulation 8.2.1.1.2, "any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state".
6. I/we certify that I/we or my/our firm possesses all licenses required by Federal and State laws and regulations as they pertain to the requirements of the solicitation and offer made herein and shall maintain such required license(s) during the entire course of the contract resulting from the offer contained herein and should my/our license lapse or be suspended, I/we shall immediately inform the Rhode Island State Purchasing Agent in writing of such circumstance.
7. I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from the offer contained herein and should my/our insurance lapse or be suspended, I/we shall immediately inform the Rhode Island State Purchasing Agent in writing of such circumstance.
8. I/we certify that I/we understand that falsification of any information herein or failure to notify the Rhode Island State Purchasing Agent as certified herein may be grounds for suspension, debarment and/or prosecution for fraud.
9. I/we acknowledge that the provisions and procedures set forth in this form apply to any contract arising from this offer.
10. I/we acknowledge that I/we understand the State's Purchasing Laws (37-2 of the General Laws of Rhode Island) and Purchasing Regulations and General Terms and Conditions available at the Rhode Island Division of Purchases Website (www.purchasing.ri.gov) apply as the governing conditions for any contract or purchase order I/we may receive from the State of Rhode Island, including the offer contained herein.
11. I/we certify that the bidder: (i) is not identified on the General Treasurer's list, created pursuant to R.I. Gen. Laws § 37-2.5-3, as a person or entity engaging in investment activities in Iran described in § 37-2.5-2(b); and (ii) is not engaging in any such investment activities in Iran.
12. I/we certify that the above vendor information is correct and complete.



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 17-SEP-14
 BID NUMBER: 7548979,1
 TITLE: Security Systems and Devices-Systematic Maintenance, DOC
 BLANKET START : 01-OCT-14
 BLANKET END : 30-SEP-18
 BID CLOSING DATE AND TIME: 25-SEP-2014 11:00:00

BUYER: Ohara 2nd, John F
 PHONE #: 401-574-8125

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 ONE CAPITOL HILL, 4TH FLOOR
 SMITH ST
 PROVIDENCE, RI 02908
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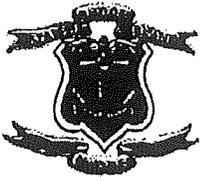
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DOC CDC WAREHOUSE
 ATTN: (SEE 'ATTN' line in PO)
 25 POWER ROAD
 CRANSTON, RI 02920
 US

Requisition Number: 1381296
 Amendment Description: Addendum Number One

Line	Description	Quantity	Unit	Unit Price	Total
1	<p>Blanket Requirement: October 1, 2014 - September 30, 2018.</p> <p>There will be a MANDATORY Pre-Bid Conference held. Please visit our website: www.purchasing.ri.gov for the Date, Time and Location. Or see page one (1) of this Invitation to Bid.</p> <p>NOTE: BIDDER SHALL BE A BICSI/SSC CERTIFIED COMPANY.</p> <p>Addendum Number One</p> <p>Replace the original Request for Quote sheet (all 10 items) with the attached Revised Request for Quote sheet (20 items). The Bid Number at the top right hand corner states # 7548979,1.</p> <p>Also replace the original specification sheets (5) with the new (3) page revised specs attached (3 pages).</p> <p>Be sure to RETURN the attached pricing sheets (20 items) with your bid response. And include it on your Public Copy CD.</p> <p>All other Terms and Conditions from the original bid package applies.</p> <p>Attached is a copy of the Mandatory pre-bid sign in sheet.</p> <p>10/1/14 - 6/30/15 Perimeter Detection, IP Video, Door Control, Intercom, Security Maintenance Repair Service Technician Labor Rate On Site</p>	1,080.00	Hour	\$125-	135,000
2	<p>7/1/15 - 6/30/16 Perimeter Detection, IP Video, Door Control, Intercom, Security Maintenance Repair Service Technician Labor Rate On Site</p>	1,440.00	Hour	\$125-	180,000
3	<p>7/1/16 - 6/30/17 Perimeter Detection, IP Video, Door</p>	1,440.00	Hour	\$125-	180,000

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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 PROVIDENCE, RI 02908
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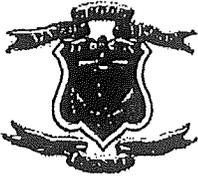
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DOC CDC WAREHOUSE
 ATTN: (SEE 'ATTN' line in PO)
 25 POWER ROAD
 CRANSTON, RI 02920
 US

Requisition Number: 1381296
 Amendment Description: Addendum Number One

Line	Description	Quantity	Unit	Unit Price	Total
	Control, Intercom, Security Maintenance Repair Service Technician Labor Rate On Site				
4	7/1/17 - 6/30/18 Perimeter Detection, IP Video, Door Control, Intercom, Security Maintenance Repair Service Technician Labor Rate On Site	1,440.00	Hour	\$ 130-	\$ 187,200-
5	7/1/18 - 9/30/18 Perimeter Detection, IP Video, Door Control, Intercom, Security Maintenance Repair Service Technician Labor Rate On Site	360.00	Hour	\$ 135-	\$ 48,600-
6	10/1/14 - 6/30/15 Perimeter Detection, IP Video, Door Control, Intercom, Security Maintenance Repair Service Technician Overtime Labor Rate On Site	37.00	Hour	\$ 187.50	\$ 6,937.50
7	7/1/15 - 6/30/16 Perimeter Detection, IP Video, Door Control, Intercom, Security Maintenance Repair Service Technician Overtime Labor Rate On Site	50.00	Hour	\$ 187.50	\$ 9,375-
8	7/1/16 - 6/30/17 Perimeter Detection, IP Video, Door Control, Intercom, Security Maintenance Repair Service Technician Overtime Labor Rate On Site	50.00	Hour	\$ 187.50	\$ 9,375-
9	7/1/17 - 6/30/18 Perimeter Detection, IP Video, Door Control, Intercom, Security Maintenance Repair Service Technician Overtime Labor Rate On Site	50.00	Hour	\$ 195-	\$ 9,750-
10	7/1/18 - 9/30/18 Perimeter Detection, IP Video, Door Control, Intercom, Security Maintenance Repair Service Technician Overtime Labor Rate On Site	50.00	Hour	\$ 202.50	\$ 10,125-
11	10/1/14 - 6/30/15 Security Systems Software Maintenance Upgrade Technician Labor Rate On Site	120.00	Hour	\$ 150-	\$ 18,000-
12	7/1/15 - 6/30/16 Security Systems Software Maintenance Upgrade Technician Labor Rate On Site	140.00	Hour	\$ 150-	\$ 21,000-
13	7/1/16 - 6/30/17 Security Systems Software Maintenance Upgrade Technician Labor Rate On Site	160.00	Hour	\$ 150-	\$ 24,000-
14	7/1/17 - 6/30/18 Security Systems Software Maintenance Upgrade Technician Labor Rate On Site	180.00	Hour	\$ 150-	\$ 27,000-
15	7/1/18 - 9/30/18 Security Systems Software Maintenance Upgrade Technician Labor Rate On Site	80.00	Hour	\$ 150-	\$ 12,000
16	10/1/14 - 6/30/15 Security Systems Software Maintenance Upgrade Cost	1.00	Each	\$ 56,000	\$ 56,000-

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PROVIDENCE RI 02908

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DOC CDC WAREHOUSE
ATTN: (SEE 'ATTN' line in PO)
25 POWER ROAD
CRANSTON, RI 02920
US

Requisition Number: 1381296
Amendment Description: Addendum Number One

Line	Description	Quantity	Unit	Unit Price	Total
17	7/1/15 - 6/30/16 Security Systems Software Maintenance Upgrade Cost	1.00	Each	\$ 18,000	\$ 18,000-
18	7/1/16 - 6/30/17 Security Systems Software Maintenance Upgrade Cost	1.00	Each	\$ 18,000	\$ 18,000-
19	7/1/17 - 6/30/18 Security Systems Software Maintenance Upgrade Cost	1.00	Each	\$ 18,000	\$ 18,000-
20	7/1/18 - 9/30/18 Security Systems Software Maintenance Upgrade Cost 10/1/14 - 9/30/18 MATERIAL PERCENTAGE DISCOUNT FROM MANUFACTURER'S LIST LESS <u>10</u> % (cost plus not acceptable). NOTE: Vendor must be BICSI ESS, Genetec, MTI, Southwest Microwave and DSX certified.	1.00	Each	\$ 8,000	\$ 8,000-

Delivery: 2 weeks
Terms of Payment: Net 30

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September 10, 2014

Revised Pricing Sheet and Specifications for Bid number 7548979; Security Systems and Devices, Systematic Maintenance - DOC

Please modify the current specifications and pricing sheet as shown below:

Pricing sheet

Delete previous version and replace with current attached version.

Detailed Security System Specifications

Delete previous Part 1 through Part 6 including the Equipment location and Equipment List and replace with the following:

Part1 - General

- 1.01 The intent of this solicitation is to provide Service, Repair and Preventative Maintenance of the Perimeter Detection, PLC/Touchscreen Door Controls, Intercom, CCTV/IP Video, Security and Alarm Annunciation systems at the RI DOC. Repair may be inclusive of
- 1.02 The RI DOC has mandatory manufactures that shall be used on campus and are as follows: Genetec, Montgomery Technologies Incorporated (MTI), DSX and Southwest Microwave.
- 1.03 The vendor shall be manufactured certified for a minimum of three (3) years in all products as listed in Part 1.02. Provide documentation on manufacture letterhead with the bid response.
- 1.04 The vendor shall possess the required RI State Electrical and Telecommunications licenses.
- 1.05 Vendor shall agree to include labor and incidental parts to correct defects which may be present on the service call.
- 1.06 It is the responsibility of the vendor to become familiar with all site conditions and all existing systems prior to bid.
- 1.07 Vendor shall include 24/7/365 phone support.
- 1.08 A qualified and certified technician shall be dispatched within 48 hours of when the service request was made for normal service requests.
- 1.09 A qualified and certified technician shall be dispatched within 24 hours of when the service request was made for emergency service requests.
- 1.10 The vendor shall provide a written report explaining the scope of the service call within 48 hours after completing the service call.
- 1.11 The vendor shall provide 48 hour notice prior to preventative maintenance visits.
- 1.12 Provide a minimum of 1 hour notice including approximate arrival time and location of the service call.

Part 2 – Preventative Maintenance Schedule

- 2.01 Upon a monthly basis:

- 2.01.1 Reboot all Network/Digital Video Recorders. Verify all cameras are properly reporting and recording. Verify all IP video workstations are reporting and working properly.
- 2.02 Upon a quarterly basis:
 - 2.02.1 Calibrate Perimeter and Microwave Detection system zones and provide written reports.
 - 2.02.2 Calibrate MTI PLC control cabinets and provide written reports of each individual point.
 - 2.02.3 Reboot and test each Touchscreen workstation for the PLC door control system.
 - 2.02.4 Inspect CCTV Cameras. Verify Camera Field of View and Focus. Verify Cameras are viewing the desired image by end user.
 - 2.02.5 Check System Alarm and Event Logs.
 - 2.02.6 Verify Camera Programming, Naming, Image Quality Settings and Recording Settings.
 - 2.02.7 Verify System is Recording and Note Retention Period.
 - 2.02.8 Verify Recording Hard Drive Configuration and Status. Check for Drive Failures or Bad Sectors.
 - 2.02.9 Verify adequate server storage space is being provided.
 - 2.02.10 Verify Motion Detection Recording Settings. Verify all cameras are capturing the expected Motion Activity. Note any discrepancies.
 - 2.02.11 Verify PTZ Control of applicable Cameras. Check Presets, Tours and Home Position Settings.
 - 2.02.12 Verify all channels of the Video Encoder(s) are working properly.
 - 2.02.13 Provide Microsoft Window updates to each Security Workstation as required.
 - 2.02.14 Verify network switch utilization and network switch ports are functioning properly.
 - 2.02.15 Check Access Control Panel / Controller Communications Status.
 - 2.02.16 Check Access Control Panel / Controller Batteries. Note Battery Type, Voltage, Amp-Hour Rating and Date Code. Test and Note Battery Voltage.
 - 2.02.17 Test load status on all batteries.
 - 2.02.18 Test Operation of Access Control Inputs and Outputs.
 - 2.02.19 Check System Alarm and Event Logs. Attach a printed copy of the logs if applicable.
 - 2.02.20 Verify integration with Genetec/Southwest Microwave/MTI on Camera Call-Up upon Event / Alarm is working properly.
 - 2.02.21 Verify System Time of Day is configured and is synchronizing with a time server or consistent source.
 - 2.02.22 Verify and Note Current Software Version and Device Firmware Versions.
 - 2.02.23 Verify Client and Server Computer Hardware Specifications. Verify CPU, Memory & Network Utilization. Note Performance Stats.
 - 2.02.24 Verify Access Control System Database is configured for a regular back-up.
- 2.03 Upon an annual basis:
 - 2.03.1 Provide complete systems software and firmware upgrades to all system servers/workstations for Genetec, DSX, and MTI. Each system shall be upgraded to the latest software/firmware version.
 - 2.03.2 Provide four (4) hours of manufactured certified training on Genetec. All training shall be performed on site in a group environment.
 - 2.03.3 Provide four (4) hours of manufactured certified training on MTI. All training shall be performed on site in a group environment.
 - 2.03.4 Provide four (4) hours of manufactured certified training on DSX. All training shall be performed on site in a group environment.

Part 3 – List of Facilities

3.01 Maximum Security

- 3.02 High Security
- 3.03 Medium Security
- 3.04 Minimum Security
- 3.05 Bernadette
- 3.06 Gloria McDonald (GM)
- 3.07 Intake Service Center
- 3.08 Admin A and B
- 3.09 Dix Building
- 3.10 Central Distribution Warehouse
- 3.11 Warehouse Annex

Part 4 – Equipment List

- 4.01 Genetec
- 4.02 Dell
- 4.03 HP
- 4.04 Axis
- 4.05 Panasonic
- 4.06 Sony
- 4.07 Montgomery Technologies Incorporated
- 4.08 Southwest Microwave
- 4.09 DSX
- 4.10 HID
- 4.11 BOSCH
- 4.12 Integral/Pelco
- 4.13 OnSSI
- 4.14 American Dynamics



State of Rhode Island
Division of Purchases
One Capitol Hill
Providence, RI 02908

"MANDATORY" PRE-BID CONFERENCE SIGN IN SHEET

Mandatory Pre-bid Conference: Any vendor who intends to submit a bid proposal in response to this solicitation must have its representative attend this mandatory prebid conference, sign, and complete all required information on this Sign-in Sheet. Failure to comply with this requirement will result in the rejection of any bid proposal.

BID NUMBER: 7548979
BID TITLE: Security Systems and Devices-Systematic Maintenance, DOC
PREBID DATE AND TIME: September 17, 2014 at 10:00 AM

Purchasing Representative: John F. O'Hara
Mandatory Prebid Start Time: 10:00 AM
Mandatory Prebid End Time: 10:45 AM

COMPANY NAME	COMPANY REPRESENTATIVE	SIGNATURE	ADDRESS	CONTACT EMAIL	CONTACT PHONE NUMBER AND FAX NUMBER	PROPOSAL SUBMITTED FOR PURCHASING USE ONLY
1	RIA	Steve Lawless			cell 401-235-2628 781 871 5888	
2	Signet	Jason Bianco	2100 Chestnut St.	Jason.Bianco@signetgroup.net	761-2772	
3	DOC	Anthony Ferrante	106 Longster Dr		781 871 4757	
4	Purchaser	Tara Dillman				
5						
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** VENDOR: PLEASE SUBMIT A BUSINESS CARD IF AVAILABLE **

State of Rhode Island and Providence Plantations Contract Offer
RIVIP BIDDER CERTIFICATION COVER FORM

SECTION 1 - VENDOR INFORMATION

Bid/RFPNumber: 7548979
Bid/RFP Title: SECURITY SYSTEMS AND DEVICES-SYSTEMATIC MAINTENANCE - DOC (33 PGS)

Opening Date & Time: 9/25/2014 11:00 AM

RIVIP Vendor ID #: 22486

Vendor Name: Signet Electronic Systems Incorporated

Address: 106 Longwater Drive

Norwell , MA 02061

USA

Telephone: (781) 871-5888

Fax: 781 871-4757

E-Mail: jason.bianco@signetgroup.net

Contact Person: Jason Bianco

Title: Senior Account Executive

R.I. Foreign Corp #:

NOTICE TO VENDORS

Each bid proposal for a *public works project* must include a "public copy" to be available for public inspection upon the opening of bids. **Bid proposals that do not include a copy for public inspection will be deemed nonresponsive.** For further information on how to comply with this statutory requirement, see R. I. Gen. Laws §§ 37-2-18(b) and (j). Also see Procurement Regulation 5.11, and in addition, for highway and bridge projects, also see Procurement Regulation 5.13, accessible at www.purchasing.ri.gov.

NOTE: AWARD OF CONTRACTS AND PURCHASE ORDERS SHALL BE SUBJECT, AT THE DISCRETION OF THE PURCHASING AGENT, TO THE OFFEROR COMPLETING AN ON-LINE RIVIP REGISTRATION at www.purchasing.ri.gov. It is THE RESPONSIBILITY OF THE VENDOR to make on-line corrections/updates using the Vendor maintenance program on the RI Division of Purchases Web Site.

SECTION 2 – REQUIREMENTS

ALL OFFERS ARE SUBJECT TO THE REQUIREMENTS, PROVISIONS AND PROCEDURES CONTAINED IN THIS CERTIFICATION FORM. Offerors are expected to READ, SIGN and COMPLY WITH all requirements. Failure to do so may be grounds for disqualification of the offer contained herein.

Section 2.1 - RULES FOR SUBMITTING OFFERS

2.1A. This CERTIFICATION FORM MUST BE ATTACHED IN ITS ENTIRETY TO THE FRONT OF THE OFFER and shall be considered an integral part of each offer made by a vendor to enter into a contract with the State of Rhode Island, Division of Purchases. As such, submittal of the entire Bidder Certification Cover Form, signed by a duly authorized representative of the offeror attesting that he/she (1) has read and agrees to comply with the requirements set forth herein and (2) to the accuracy of the information provided and the offer extended, is a mandatory part of any contract award.

To assure that offers are considered on time, each offer must be submitted with the specific Bid/RFP/LOI number (provided above) and the date and time of opening marked in the upper left hand corner of envelope. Each bid/offer must be submitted in separate sealed envelopes.

A complete, signed (in ink) offer package must be delivered to the Division of Purchases (via any mail or messenger service) by the time and date specified for the opening of responses in a sealed envelope.

Bids must be submitted on the RI bid solicitation forms provided, indicating brand and part numbers of items offered, as appropriate. Bidders must submit detailed cuts and specs on items offered as equivalent to brands requested WITH THE OFFER. Bidders must be able to submit samples if requested. Mail To: Division of Purchases, One Capitol Hill, Second Floor, Providence, RI 02908-5855.

Documents misdirected to other State locations or which are not present in the Division of Purchases at the time of opening for whatever cause will be deemed to be late and will not be considered. For the purposes of this requirement, the official time and date shall be that of the time clock in the Division of Purchases. Postmarks shall not be considered proof of timely submission.

2.1B. RIVIP SOLICITATIONS. To assure maximum access opportunities for users, public bid/RFP solicitations shall be posted on the RIVIP for a minimum of seven days and no amendments shall be made within the last five days before the date an offer is due. Except when access to the Web Site has been severely curtailed and it is determined by the State Purchasing Agent that special circumstances preclude extending a solicitation due date, requests to mail or fax hard copies of solicitations will not be honored. When the result of an Internet solicitation is unsuccessful, the State of Rhode Island will cancel the original solicitation and resolicit the original offer directly from vendors.

2.2. PRICING. Offers are irrevocable for sixty (60) days from the opening date (or such other extended period set forth in the solicitation) and may not be withdrawn, except with the express permission of the State Purchasing Agent. All pricing will be considered to be firm and fixed unless otherwise indicated. The State of Rhode Island is exempt from Federal excise taxes and State Sales and Use Taxes. Such taxes shall not be included in the bid price. PRICES QUOTED ARE FOB DESTINATION.

2.3. DELIVERY and PRODUCT QUALITY. All offers must define delivery dates for all items; if no delivery date is specified, it is assumed that immediate delivery from stock will be made. The contractor will be responsible for delivery of materials in first class condition. Rejected materials will be at vendor's expense.

2.4. PREVAILING WAGE, OSHA SAFETY TRAINING, and APPRENTICESHIP REQUIREMENTS.

Bidders must comply with the provisions of the Rhode Island labor laws, including R. I. Gen. Laws §§ 37-13-1 *et seq.* and occupational safety laws, including R. I. Gen. Laws §§ 28-20-1 *et seq.* These laws mandate for public works construction projects the payment of prevailing wage rates, the implementation and maintenance of occupational safety standards, and for projects with a minimum value of \$1 Million, the employment of apprentices. The successful Bidder must submit certifications of compliance with these laws from each of its subcontractors prior to their commencement of any work. Prevailing wage rates, apprenticeship requirements, and other workforce and safety regulations are accessible at www.dlt.ri.gov.

2.5. PUBLIC RECORDS. Offerors are advised that all materials submitted to the State for consideration in response to this solicitation will be considered without exception to be Public Records pursuant to Title 38 Chapter 2 of the Rhode Island General Laws, and will be released for inspection immediately upon request once an award has been made. Offerors are encouraged to attend public bid/RFP openings to obtain information; however, bid/RFP response summaries may be reviewed after award(s) have been made by using the RIVIP at any time or appearing in person at the Division of Purchases Mondays through Fridays between 8:30 a.m. and 3:30 p.m. Telephone requests for results will not be honored. Written requests for results will only be honored if the information is not available on the RIVIP.

SECTION 3 - AWARD DETERMINATION

Award will be made to the responsive and responsible offeror quoting the lowest net price in accordance with specifications, for any individual item(s), for major groupings of items, or for all items listed, at the State's sole option.

3.1. BID SURETY. Where bid surety is required, bidder must furnish a bid bond or certified check for 5% of the bid total with the bid, or for such other amount as may be specified. Bids submitted without a required bid surety will not be considered.

3.2. SPECIFICATIONS. Unless specified "no substitute," product offerings equivalent in quality and performance will be considered (at the sole option of the State) on the condition that the offer is accompanied by detailed product specifications. Offers which fail to include alternate specifications may be deemed nonresponsive.

SECTION 4 - CONTRACT PROVISIONS

4.1. VENDOR AUTHORIZATION TO PROCEED.

4.1A. When a purchase order, change order, contract/agreement or contract/agreement amendment is issued by the RI Division of Purchases, no claim for payment for services rendered or goods delivered contrary to or in excess of the contract terms and scope shall be considered valid unless the vendor has obtained a written change order or contract amendment issued by the Division of Purchases PRIOR TO delivery.

4.1B. Any offer, whether in response to a solicitation for proposals or bids, or made without a solicitation, which is accepted in the form of an order OR Pricing Agreement made in writing by the Purchasing Agent, or a state official with purchasing authority delegated by the Purchasing Agent, shall be considered a binding contract.

4.2. REGULATIONS, GENERAL TERMS AND CONDITIONS GOVERNING STATE CONTRACTS. This solicitation and any contract or purchase order arising from it are issued in accordance with the specific requirements described herein, and the State's Purchasing Laws and Regulations and other applicable State Laws. The Regulations, General Terms and Conditions are incorporated into all state contracts. These regulations and basic information on How To Do Business with the State of Rhode Island are posted on the Rhode Island Vendor Information Program Website (www.purchasing.ri.gov).

4.2A. ARRA SUPPLEMENTAL TERMS AND CONDITIONS. Contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards, shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at www.purchasing.ri.gov.

4.3. EQUAL EMPLOYMENT OPPORTUNITY. Compliance certificate and agreement procedures will apply to all awards for supplies or services valued at \$10,000 and more. Minority Business Enterprise policies and procedures, including subcontracting opportunities as described in Title 37 Chapter 14.1, of the Rhode Island General Laws, also apply.

4.4. PERFORMANCE BONDS. Where indicated, successful bidder must furnish a 100% performance bond and labor and payment bond for contracts subject to Title 37 Chapters 12 and 13 of the Rhode Island General Laws. All bonds must be furnished by a surety company authorized to conduct business in the State of Rhode Island. Performance bonds must be submitted within 21 calendar days of the issuance of a tentative notice of award.

4.5. DEFAULT and NON-COMPLIANCE. Default and/or non-compliance with the RIVIP requirements and any other aspects of the award may result in withholding of payment(s), contract termination, debarment, suspension, or any other remedy necessary that is in the best interest of the state.

4.6. COMPLIANCE. Vendor must comply with all applicable federal, state and local laws, regulations and ordinances.

4.7. SPRINKLER IMPAIRMENT AND HOT WORK. The Contractor agrees to comply with the practices of the State's insurance carrier for sprinkler impairment and hot work. Prior to performing any work, the Contractor shall obtain the necessary information for compliance from the Risk Management Office at the Department of Administration or the agency for which work will be performed.

SECTION 5 – CERTIFICATIONS AND DISCLOSURES
ALL CONTRACT AWARDS ARE SUBJECT TO THE FOLLOWING DISCLOSURES & CERTIFICATIONS
Offerors must respond to every disclosure statement.

A person authorized to enter into contracts must sign the offer and attest to the accuracy of all statements.

Indicate Yes (Y) or No (N):

- N 1. State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been subject to suspension or debarment by any federal, state, or municipal government agency, or the subject of criminal prosecution, or convicted of a criminal offense within the previous five (5) years. If so, then provide details below.
- N 2. State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has had any contracts with a federal, state or municipal government agency terminated for any reason within the previous five (5) years. If so, then provide details below.
- N 3. State whether your company or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been fined more than \$5000 for violation(s) of Rhode Island environmental laws by the Rhode Island Department of Environmental Management within the previous five (5) years. If so, then provide details below.
- Y 4. I/we certify that I/we will immediately disclose, in writing, to the Chief Purchasing Officer any potential conflict of interest, which may occur during the course of the engagement authorized pursuant to this contract.
- Y 5. I/we acknowledge that, in accordance with Chapter 37-2-54(c) of the Rhode Island General Laws "no purchase or contract shall be binding on the state or any agency thereof unless approved by the Department [of Administration] or made under general regulations which the Chief Purchasing Officer may prescribe", including change orders and other types of contracts and under State Purchasing Regulation 8.2.1.1.2, "any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state".
- Y 6. I/we certify that I/we or my/our firm possesses all licenses required by Federal and State laws and regulations as they pertain to the requirements of the solicitation and offer made herein and shall maintain such required license(s) during the entire course of the contract resulting from the offer contained herein and should my/our license lapse or be suspended, I/we shall immediately inform the Rhode Island State Purchasing Agent in writing of such circumstance.
- Y 7. I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from the offer contained herein and should my/our insurance lapse or be suspended, I/we shall immediately inform the Rhode Island State Purchasing Agent in writing of such circumstance.
- Y 8. I/we certify that I/we understand that falsification of any information herein or failure to notify the Rhode Island State Purchasing Agent as certified herein may be grounds for suspension, debarment and/or prosecution for fraud.
- Y 9. I/we acknowledge that the provisions and procedures set forth in this form apply to any contract arising from this offer.
- Y 10. I/we acknowledge that I/we understand the State's Purchasing Laws (37-2 of the General Laws of Rhode Island) and Purchasing Regulations and General Terms and Conditions available at the Rhode Island Division of Purchases Website (www.purchasing.ri.gov) apply as the governing conditions for any contract or purchase order I/we may receive from the State of Rhode Island, including the offer contained herein.
- Y 11. I/we certify that the bidder: (i) is not identified on the General Treasurer's list, created pursuant to R.I. Gen. Laws § 37-2.5-3, as a person or entity engaging in investment activities in Iran described in § 37-2.5-2(b); and (ii) is not engaging in any such investment activities in Iran.
- Y 12. I/we certify that the above vendor information is correct and complete.



INVITATION TO BID

SOLICITATION TITLE: Security Systems and Devices-Systematic Maintenance, DOC
SOLICITATION NUMBER: 7548979
BID PROPOSAL SUBMISSION DEADLINE: September 25, 2014 at 11:00 AM

PREBID CONFERENCE

NONMANDATORY

MANDATORY → Bidder must attend the mandatory prebid conference. The bidder's representative must register with the Division of Purchases at the mandatory prebid conference and identify the bidder he or she represents.

Location: Facilities & Maint., 10 Garvey Road, Cranston, RI 02921
Date: Wednesday, September 17, 2014
Time: 10:00 AM

QUESTIONS about this solicitation must be emailed and received by the Division of Purchases at doa.purconstruction@purchasing.ri.gov no later than Wednesday, September 17, 2014, 5:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at www.purchasing.ri.gov as an addendum to this solicitation

BID BOND REQUIRED: NO
 YES

PAYMENT AND PERFORMANCE BOND REQUIRED: NO
 YES

SPECIFICATIONS AND PLANS: NO
 YES → See Electronic Solicitation Bidding Information.
Click on the online active "D" link in the "info" column.

Continued onto next page



INVITATION TO BID

SOLICITATION TITLE: Security Systems and Devices-Systematic Maintenance, DOC

SOLICITATION NUMBER: 7548979

BID PROPOSAL SUBMISSION DEADLINE: September 25, 2014 at 11:00 AM

RIVIP REGISTRATION: Bidders must be registered vendors through the online Division of Purchases Rhode Island Vendor Information Program at www.purchasing.ri.gov. To register or update information, click on "Vendor Center," then "Vendor Information" from the dropdown menu on the left.

BIDDER CERTIFICATION COVER FORM: Bidders must download (obtainable at www.purchasing.ri.gov), complete, and submit a Bidder Certification Cover Form with each bid proposal.

The State of Rhode Island through its, Department of Administration, Division of Purchases, is soliciting bid proposals to perform the work described in the plans and specifications dated September 2, 2014 For the Project in accordance with this solicitation.

Bidders are invited to submit bid proposals to the Division of Purchases by the bid proposal submission deadline.

This solicitation contains, and is subject to the terms and conditions of, the Invitation to Bid, Instructions to Bidders, Bid Preparation Checklist (with applicable forms), Agreement, General Conditions, any Supplemental Conditions, Specifications and Plans, Bidder Certification Cover Form, and Bid Form. The solicitation is available at www.purchasing.ri.gov.

The award of the contract pursuant to this solicitation will be made to the responsive and responsible bidder with the lowest bid price. *The Division of Purchases reserves the right to waive any technicalities in the bid proposals, accept or reject any bid proposal, award a contract in the best interest of the State, or revoke any solicitation.*

Continued onto next page



INVITATION TO BID

Electronic Solicitation Bidding Information

Downloading and Accessing Additional Electronic Solicitation Files

Accessing electronic files on the purchasing website will require Adobe viewer. All bid solicitations that include a "D" in the "Info" column will require WinZip 8.1 software. The WinZip file may contain one or more files. These files may require additional software such as Microsoft Office.

Specifications that have a file for download are marked with a "D" in the "Info" field of the bid search results page located on the Purchasing website. The "D" will indicate an active link to the WinZip file until the bid reaches its opening date. Clicking on the active "D" link will allow you to open or save the WinZip file associated with the bid. Opening the WinZip file will offer you the option of saving to your local computer.

Once saved, you can open the WinZip file and view the files. The individual files can be saved to your computer in a location such as "Desktop" or "My Documents".

Buyer Name: John F. O'Hara II, Title: Chief Buyer



State of Rhode Island Department of Administration
Division of Purchases

REVISED
November 20, 2013

NOTICE TO VENDORS

Each bid proposal for a *public works project* must include a "public copy" to be available for public inspection upon the opening of bids. **Bid proposals that do not include a copy for public inspection will be deemed nonresponsive.**

The public copy must be submitted in .pdf (portable document file) format on a *read-only* CD-R media disc. The disc must include *all of the documents* submitted in response to the solicitation concatenated or merged into one file. The file must be named in the following manner:

BidNumber_DateofBid_VendorName_VendorID.pdf

The Bidder Certification Cover Form contains all of the information for the file name. The date of bid must appear as mm-dd-yyyy. The vendor name must appear as one word, with no spaces or punctuation. Underscores must separate the fields.

Example: 7543210_11-08-2013_OceanStateCompanyInc_9867.pdf

The public copy disc must be separately enclosed in a protective cover clearly marked "Public Copy" and include the following information (all available from the Bidder Certification Cover Form): (1) title of solicitation; (2) name of bidder and RIVIP vendor ID number; (3) bid number; and (4) date of bid.

The public copy may redact any trade secrets or commercial or financial information which is of a privileged or confidential nature pursuant to the "Access to Public Records Act," R. I. Gen. Laws §§ 38-2-1 *et seq.*

For further information on how to comply with this statutory requirement, see R. I. Gen. Laws §§ 37-2-18(b) and (j). Also see Procurement Regulation 5.11 accessible at www.purchasing.ri.gov



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 29-AUG-14
 BID NUMBER: 7548979
 TITLE: Security Systems and Devices-Systematic Maintenance, DOC
 BLANKET START : 01-OCT-14
 BLANKET END : 30-SEP-18
 BID CLOSING DATE AND TIME: 25-SEP-2014 11:00:00

BUYER: Ohara 2nd, John F
 PHONE #: 401-574-8125

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 DOA CONTROLLER
 ONE CAPITOL HILL, 4TH FLOOR
 SMITH ST
 PROVIDENCE, RI 02908
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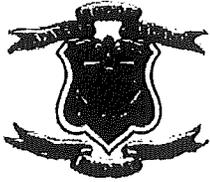
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 DOC CDC WAREHOUSE
 ATTN: (SEE 'ATTN' line in PO)
 25 POWER ROAD
 CRANSTON, RI 02920
 US

Requisition Number: 1381296

Line	Description	Quantity	Unit	Unit Price	Total
	Blanket Requirement: October 1, 2014 - September 30, 2018. There will be a MANDATORY Pre-Bid Conference held. Please visit our website: www.purchasing.ri.gov for the Date, Time and Location. NOTE: VENDOR MUST BE A PHYSICAL SECURITY NETWORK ASSOCIATE (PSNA) CERTIFIED. PROVIDE A COPY WITH YOUR BID.				
1	10/1/14 - 6/30/15 PERIMETER DETECTION SECURITY/ACCESS MAINTENANCE REPAIR SERVICE TECHNICIAN LABOR RATE ON SITE	1,080.00	Hour		
2	7/1/15 - 6/30/16 PERIMETER DETECTION SECURITY/ACCESS MAINTENANCE REPAIR SERVICE TECHNICIAN LABOR RATE ON SITE	1,440.00	Hour		
3	7/1/16 - 6/30/17 PERIMETER DETECTION SECURITY/ACCESS MAINTENANCE REPAIR SERVICE TECHNICIAN LABOR RATE ON SITE	1,440.00	Hour		
4	7/1/17 - 6/30/18 PERIMETER DETECTION SECURITY/ACCESS MAINTENANCE REPAIR SERVICE TECHNICIAN LABOR RATE ON SITE	1,440.00	Hour		
5	7/1/18 - 9/30/18 PERIMETER DETECTION SECURITY/ACCESS MAINTENANCE REPAIR SERVICE TECHNICIAN LABOR RATE ON SITE	360.00	Hour		
6	10/1/14 - 6/30/15 PERIMETER DETECTION SECURITY/ACCESS MAINTENANCE REPAIR SERVICE TECHNICIAN OVERTIME RATE ON SITE	37.00	Hour		
7	7/1/15 - 6/30/16 PERIMETER DETECTION SECURITY/ACCESS MAINTENANCE REPAIR SERVICE TECHNICIAN OVERTIME RATE ON SITE	50.00	Hour		
8	7/1/16 - 6/30/17 PERIMETER DETECTION SECURITY/ACCESS MAINTENANCE REPAIR SERVICE TECHNICIAN OVERTIME RATE ON SITE	50.00	Hour		
9	7/1/17 - 6/30/18 PERIMETER DETECTION SECURITY/ACCESS MAINTENANCE REPAIR SERVICE TECHNICIAN OVERTIME RATE ON SITE	50.00	Hour		
10	7/1/18 - 9/30/18 PERIMETER DETECTION SECURITY/ACCESS MAINTENANCE REPAIR SERVICE	50.00	Hour		

See Revised Bid Form addendum # 1 9/17/14

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

CREATION DATE : 29-AUG-14
BID NUMBER: 7548979
TITLE: Security Systems and Devices-Systematic Maintenance, DOC

BLANKET START : 01-OCT-14
BLANKET END : 30-SEP-18
BID CLOSING DATE AND TIME:25-SEP-2014 11:00:00

BUYER: Ohara 2nd, John F.
PHONE #: 401-574-8125

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DOA CONTROLLER
ONE CAPITOL HILL, 4TH FLOOR
SMITH ST
PROVIDENCE, RI 02908
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DOC CDC WAREHOUSE
ATTN: (SEE 'ATTN' line in PO)
25 POWER ROAD
CRANSTON, RI 02920
US

Requisition Number: 1381296

Line	Description	Quantity	Unit	Unit Price	Total
	TECHNICIAN OVERTIME RATE ON SITE BLANKET REQUIREMENTS: 10/1/14 - 9/30/18 NOTE: VENDOR MUST BE A PHYSICAL SECURITY NETWORK ASSOCIATE (PSNA) CERTIFIED. 10/1/14 - 9/30/18 MATERIAL PERCENTAGE DISCOUNT FROM MANUFACTURER'S LIST LESS ____% (cost plus not acceptable)				

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

REQUIREMENTS:

- Provide 24-hour, 7-days per week installation, service and repair to security alarm systems, camera systems, alarm notification systems, electronic gates, paging systems, telephone switchboards, TV/Reception Systems, Satellite Dishes/cables, and devices at the facilities of the Department of Corrections (specifications attached)
- Service and repair request to originate from Agency only. All invoices/work slips to be signed by maintenance personnel where work is performed.
- Vendor to adhere to the following attached DOC Policies:
 - Procedures for Contractors at Institutional Facilities Policy #9.40-4
 - Smoking and Tobacco Regulations Policy #8.082

Wait Time: Entry and exit of the secured buildings of the DOC will result in an average wait time of one-half hour for each exit or entry. This average wait time shall be factored into the vendors hourly rate quote.

Excessive Wait Time: In the event that the wait time is extended by more than one-half hour for exit or entry as a result of circumstances beyond the vendor's control, the vendor will be compensated for excessive wait time rounded to the closest 15-minute increment.

- Vendor to respond within 2-hours of notification of problem.
- Security System Specifications (attached)

PART-1 -- GENERAL:

- 1.01 Vendors will include with all bid quotations documentation of completion of factory certified training on all systems; to include preventive maintenance on all perimeter security systems under this agreement
- 1.02 It is the responsibility of the vendor to acquaint themselves with the present condition and scope of the systems to be maintained.
- 1.03 Vendor agrees to provide labor and incidental parts to correct defects, which may be present to bring systems to a normal operational status.
- 1.04 Vendor must possess the following Rhode Island licenses:
 - Video License
 - Burglar/Hold-up License
 - Data License
 - Sound License
 - Telephone License

PART-2 -- EMERGENCY REPAIR LABOR:

- 2.01 Vendor is responsible for costs of diagnosing system problems, removing failed equipment, repairing and reinstalling repaired or replaced equipment, and returning systems to normal operation.
- 2.02 Vendor will maintain for emergency service dispatching of a service vehicle with the necessary tools, service equipment and basic inventory necessary to fully diagnose system problems and perform system repairs.
- 2.03 When systems cannot be restored immediately, due to component failure, vendor will within 24-hours provide a plan for approval, including estimated necessary additional parts with delivery times and installation schedule to complete repairs. This plan will include covered and uncovered expenses.

PART-3a -- ROUTING COMPONENT MAINTENANCE & PERIODIC PERFORMANCE TESTING, DEL NORTE/SOUTHEAST MICROWAVE:

- 3a.01 A plan for twelve (12) months, consisting of three month intervals (4-times yearly), providing a field work schedule of (1) fence zone sensitivity calibration, (2) fence inspection, and (3) microwave alignment check.
- 3a.02 A similar control/equipment room schedule, consisting of three (3) month intervals, consisting of "fence zone tamper null adjustment" (geophone only), and battery backup exercise.
- 3a.03 Two hours per quarter training for DOC maintenance personnel (at D.O.C. request).
- 3a.04 A cumulative maintenance record shall be kept on each system listing components by location and serial number, noting all inspections, all repairs and replacements. A complete updated copy shall be provided quarterly to the maintenance office.

- 3a.05 Where appropriate, a dated and initialed tamper evident seal or tag shall be placed on all lockable housing and cabinet openings. If not practical, a dated and initialed inspection tag in the housing interior shall be used. These tag and seal changes shall be noted in the maintenance record.

PART-3b - ROUTINE COMPONENT MAINTENANCE AND PERIODIC PERFORMANCE TESTING, CLOSED CIRCUIT TELEVISION SYSTEMS:

- 3b.01 A six-month (twice yearly) component maintenance on a staggering schedule shall be provided by vendor.

PART-3c - MAINTENANCE TASKS TO INCLUDE BUT NOT LIMITED TO THE FOLLOWING, INCLUDING PARTS 3A AND 3B.

- 3c.01 Exterior component visual inspection and correction of damage to either, including; evidence of any water accumulation and/or intrusion, wiring wear, brittleness or loose connections, loose damaged exposed wiring, conduit and fence sensor cables, housing or faceplate damage, deterioration of any supports, anchors or structures.

- 3c.02 Interior components; same as 3c.01.

- 3c.03 Careful cleaning of: interior and exterior of housings or encasement, ventilation and sensor openings, fans, filters and louvers, electrical components and printer circuit boards.

- 3c.04 Lubrication and corrosion prevention service including; application of factory recommended lubricant oxidation inhibitor to all housings, airtight, dust-tight and waterproof gaskets or seals.

Application of corrosion inhibitors to exterior electrical system connections; factory recommended lubrication to any moving components, i.e., pan/tilt units, check and replace anti-corrosion ballast, clean and repaint oxidized surfaces.

PART-4 - OPERATION TEST OF COMPONENTS:

- 4.01 Omni Tool computerized evaluation of CCTV System, including Motorized CCTV pan/tilt units, motorized CCTV lenses plus, DOC suggested adjustments, keypads and/or touch screens, ventilation fans and blowers, and Del Norte/Southwest Intrusion detection zones, i.e., "walk test".

- 4.02 Select component cleaning including; camera housing, video monitors/CRT faceplates with appropriate acrylic or glass cleaner.

- 4.03 Control room keypads, controls and CRT faceplates cleaned with factory recommended finish-restoring agent.

PART-5 - SYSTEM MODIFICATION:

- 5.01 Vendor will quote an hourly rate per man for providing repair labor. Rates shall include

travel time.

- 5.02 For requested new components or replaced failed and non-repairable components, vendor will list as a percent, the rate at which he will provide components below the then current manufacturers published suggested list prices.

PART-6 - WARRANTY AGREEMENT LEVELS:

- 6.01 Vendor will provide overnight shipping of failed, repaired or replaced components and equipment to or from manufacturers stocking points, or repair facilities. The quote will be included in the contract award.
- 6.02 Vendor will provide a select list of component and equipment spares, which will be permanently available to repair system faults. The quote will not be included in the award of the contract.

Vendor is responsible for determining the type and amount of equipment necessary to properly respond to system failures.

EQUIPMENT LOCATED AT:

1. High Security
2. Intake Service Center
3. Medium Security
4. Minimum Security
5. Maximum Security
6. Warehouse (Annex)
7. Central Distribution Center
8. Women's GM Facility
9. Dix Facility
10. Inmate Accounts
11. Administration "A" Building
12. Administration "B" Building
13. Grounds Maintenance Garages (2)
14. Reintegration Center

EQUIPMENT TO INCLUDE, YET NOT LIMITED TO:

1. Vindicator Corporation, CR 100
Trans Ponder Mas-030, Mobil
Annunciator, Microplex, 2100 Monitor and Display
2. Perimeter Products - Fence Protection Systems, G-Line
System Geophone, Taut Wire Fence Protection, RansVoice
3. Del Norte Fence Protection System
4. Southwest Microwave: Model #300B, Outdoor Microwave Link
5. GE, CCTV-7, Close Circuit TV, Units and Monitors, Panasonic CCTV System
6. Pulsar Camera - Gaulin System - Durle
7. Watch Tower Units
8. All Related Operation Components
9. Visonic Voice Communicator W/A System

10. Digital Voice Units
11. AD168 Video Matrix
12. Samsung Pos-Data DVR
13. Integral Tech DVR
14. OASIS GUI
15. Ocelot PLC
16. Rans Communications



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

**DIVISION OF PURCHASES
INSTRUCTIONS TO BIDDERS
PUBLIC WORKS SERVICES (PWS)**

Compliance with Instructions to Bidders

These Instructions to Bidders contain terms and conditions that will govern the preparation and submission of a bid proposal and any contract awarded pursuant to this solicitation.

Bidders must comply with each and every requirement of these Instructions to Bidders. Any failure to comply with any requirement may result in the determination of a nonresponsive bid proposal and/or the rejection of the bid proposal.

Priority of Terms and Conditions

The terms and conditions in these Instructions to Bidders *supersede* any and all inconsistent or conflicting terms and conditions in any other provision of any other document in this solicitation or in the bid proposal and govern this solicitation, the bid proposal, and any contract awarded pursuant to this solicitation.

Offer to Contract

Bid proposals constitute an offer to contract with the State of Rhode Island through the Department of Administration Division of Purchases on the terms and conditions contained in the solicitation, the laws of the State of Rhode Island, including all procurement statutes and regulations (available at www.purchasing.ri.gov), and applicable federal and local law, all of which are incorporated into this solicitation and any contract awarded pursuant to this solicitation by this reference.

Addenda

Responses to questions from bidders, interpretations of plans and specifications, changes prior to the bid proposal submission deadline, approvals of any substitutions, and supplemental instructions and terms will be posted as addenda on the Division of Purchases website at www.purchasing.ri.gov, and all addenda become incorporated into this solicitation upon posting. Bidders are responsible for checking the website to determine the issuance of any addenda. No addenda will be posted within the 5-day period preceding the bid proposal submission deadline except for an addendum withdrawing the solicitation or extending the bid proposal submission deadline.

Inspection

The bidder is responsible for carefully reviewing all of the requirements of this solicitation, inspecting the project location, including checking and/or verifying site conditions, any limitations, and other details, prior to preparing and submitting its bid proposal. Claims for additional costs or time resulting from the bidder's failure to inspect and/or verify will not be considered.

Prebid Conference

At the discretion of the State Purchasing Agent, a prebid conference - mandatory or nonmandatory - may be held. Bidders must attend a mandatory prebid conference and are encouraged to attend a nonmandatory prebid conference. The bidder's representative must register with the Division of Purchases at a mandatory prebid conference and identify the bidder he or she represents.

Costs

The bidder is responsible for all costs and expenses to develop and submit a bid proposal in response to this solicitation.

Preparation of Bid Proposal

Bid proposals must be made on the Request for Quote included in the solicitation. The bidder must complete the Unit Price and Total columns for each item listed and include specifications (including specifications where the solicitation requires a particular brand) in a legible manner, printed electronically, typed, or handwritten in ink. Items in catalogs must be clearly marked and pages tabbed. In the event of any contradictory terms, handwritten terms prevail over printed or typed terms, and words prevail over figures. Signatures must be in ink. No additional provisions, conditions, or limitations may be made by the bidder, and any erasures and/or corrections must be initialed in ink by the person signing on behalf of the bidder.

This solicitation contains a Bid Preparation Checklist to assist the bidder in preparing a bid proposal for submission.

Submission of Bid Proposal

Each bid proposal (a complete package, with the signed Bidder Certification Cover Form, signed Request for Quote, Bid Surety, IRS Form W-9, and public copy CD-R media disk) must be submitted in a *separate sealed envelope* with the bidder's name and address and the specific "Solicitation Number," "Solicitation Title," and the "Submission Deadline" marked in the upper left-hand corner of the envelope.

The bid proposal must be delivered to the Division of Purchases (via mail, messenger service, or personal delivery by the bidder) by the date and time specified for the bid proposal submission deadline. Bidders should mail bid proposals sufficiently in advance of the bid proposal submission deadline to ensure timely delivery to the Division of Purchases or, when delivering a bid proposal in person or by messenger, should allow additional time for parking and clearance through security checkpoints. Bid proposals must be addressed to:

Rhode Island Department of Administration
Division of Purchases
One Capitol Hill, Second Floor
Providence, RI 02908-5855

Bid proposals that are not received by the Division of Purchases by the bid proposal submission deadline for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the Division of Purchases. Postmarks will not be considered proof of timely submission.

At the bid proposal submission deadline, bid proposals will be opened and read aloud in public.

Charges

Bid proposals shall include only materials, parts, and labor in the Unit Price and Total. Travel, mileage, or other miscellaneous charges shall not be included in the Unit Price or Total.

Bidder Certification Cover Form

The bidder must download, complete, sign, and submit the Bidder Certification Cover Form for this solicitation as the first document with each bid proposal. The Bidder Certification Cover Form is downloadable with the solicitation from the Division of Purchases website by logging in as a RIVIP vendor and clicking on the applicable "Bid Number."

Public Copy

Bid proposals submitted in response to this solicitation are public records pursuant to the Rhode Island "Access to Public Records Act," R. I. Gen. Laws §§ 38-2-1 *et seq.* Each bid proposal must include a "public copy" to be available for public inspection upon the opening of bids. The public copy must be submitted in .pdf (portable document file) format on a *read-only* CD-R media disk. The disk must include *all of the documents* submitted in response to the solicitation concatenated or merged into one file.

The public copy disk must be separately enclosed in a protective cover clearly marked "Public Copy" and include the following information: (1) Solicitation Title; (2) name of bidder and RIVIP vendor ID number; (3) Solicitation Number; and (4) bid proposal submission deadline.

The .pdf file must be named in the following manner:

SolicitationNumber_Bid Proposal Submission Deadline_BidderName_VendorID.pdf

The bid proposal submission deadline must appear as mm-dd-yyyy. The bidder name must appear as one word, with no spaces or punctuation. Underscores must separate the fields.

Example: 7543210_11-08-2013_OceanStateCompanyInc_9867.pdf

The public copy of each bid proposal will be posted on the Division of Purchases website. Bidders may redact in the public copy any trade secrets or commercial or financial information which is of a privileged or confidential nature pursuant to the Access to Public Records Act.

*For Rhode Island Department of Transportation highway and bridge projects, in addition to the Quest Lite compatible electronic copy and one hard copy, the bidder must also include a duplicate original of the Quest Lite compatible electronic copy on a **read-only** CD-R media disk as the "public copy."*

Contractors Registration

The bidder must have and maintain a valid certificate of registration issued by the Contractors' Registration Board throughout the term of the contract awarded pursuant to this solicitation and ensure that its subcontractors, unless exempt from registration, also obtain and maintain valid certificates of registration.

Subcontractors

The bidder must demonstrate that it is able to perform a substantial portion of the work using its own workforce. Any bidder that does not maintain a permanent workforce and/or proposes to perform a disproportionate amount of the work through one or more subcontractors will be considered unqualified. The successful bidder must establish to the satisfaction of the State Purchasing Agent the reliability and responsibility of any subcontractors proposed to perform any work pursuant to this solicitation.

Taxes

The State of Rhode Island is exempt from federal excise taxes and state and municipal sales and use taxes. The bidder shall not include such taxes in any prices in the bid proposal.

Bid Surety

Bidders must furnish, with their bid proposals, either a bid bond from a surety licensed to conduct business in the State of Rhode Island or a certified check payable to the State of Rhode Island in the amount of five (5%) percent of the bid proposal. (*Bidders for Rhode Island Department of Transportation highway and bridge projects must furnish, with their bid proposals, a bid bond from a surety licensed to conduct business in the State of Rhode Island. Certified checks are not permitted for these projects.*) An attorney-in-fact who executes a bond on behalf of the surety must provide a certified current copy of the power of attorney. A successful bidder who fails to submit the additional documentation required by the tentative letter of award and/or fails to commence and pursue the work in accordance with the contract awarded pursuant to this solicitation may forfeit, at the discretion of the State Purchasing Agent, the full amount of the bid surety as liquidated damages. The State will retain the bid surety of all bidders until the earliest of: (i) the issuance of the Purchase Order; (ii) the 61st day following the bid proposal submission deadline; or (iii) the rejection of all bid proposals.

Divestiture of Investments in Iran Requirement

No bidder engaged in investment activities in Iran as described in R.I. Gen. Laws § 37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each bidder submitting a bid proposal or entering into a renewal of a contract is required to certify that the bidder does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws § 37-2.5-3.

Domestic Steel

Any steel products required by the plans and specifications in this solicitation must be formed, extruded, forged, cast, fabricated, or otherwise processed from steel made in the United States.

Withdrawal

A bidder may withdraw its bid proposal at any time prior to the bid proposal submission deadline. Bid proposals are irrevocable for a period of 60 days following the bid proposal submission deadline.

Reservation of Rights

The Division of Purchases reserves the right, at any time, for any reason, in its sole discretion, to: (i) revoke, suspend, or terminate this solicitation; (ii) accept or reject any and all bid proposals, in whole or in part; (iii) waive any technical defects, irregularities, or omissions in any bid proposals; and/or (iv) terminate any contract awarded pursuant to this solicitation, with or without cause.

Award

The State Purchasing Agent, in his or her sole discretion, will award the contract pursuant to this solicitation to the responsive and responsible bidder who submits the lowest responsive and responsible bid proposal. The State Purchasing Agent may determine, in his or her sole discretion, the low bid proposal on the basis of the amount of the Base Bid Price plus the alternates selected in accordance with the Request for Quote. The successful bidder will receive a tentative letter of award from the Division of Purchases with instructions for the bidder to submit further documentation. A binding contract, to the extent of available funds, between the State of Rhode Island and the successful bidder will be formed by the issuance, *and only by the issuance*, of a Purchase Order from the Division of Purchases. The successful bidder shall be authorized to commence work only upon the issuance of the Purchase Order and, in addition, an authorization from the user agency. The issuance of the Purchase Order and the continuation of any contract awarded pursuant to this solicitation is contingent upon the availability of funds.

Prevailing Wages

The successful bidder and its subcontractors must pay their workers at the applicable prevailing wage rates (adjusted every July 1) for the various trades on a weekly basis, pay their workers one and one-half times the applicable prevailing wage rates for each hour worked in excess of 8 hours in any one day or 40 hours in any one week, and submit certified weekly payroll forms on a monthly basis to the user agency. Prevailing wage posters and rate schedules, available at the Rhode Island Department of Labor and Training website at www.dlt.ri.gov, must be posted at the project site.

Occupational Safety

The successful bidder must ensure (if the total contract price is at least \$100,000) that all employees at the project site possess a card issued by the United States Department of Labor certifying successful completion of an OSHA ten (10) hour construction safety program.

Hazardous Substances

The successful bidder must submit a chemical identification list to the Rhode Island Department of Labor and Training upon receipt of a Purchase Order from the Division of Purchases prior to performance of the contract awarded pursuant to this solicitation and make available to all employees a list of any hazardous substances that may present a risk of exposure.

Substitutions

Any proposal in response to a request for substitutions in the solicitation must include the detailed information necessary for a comprehensive evaluation, including (without limitation) the name of the material or equipment of the proposed substitution and a complete description of the proposed substitution, with drawings and performance and test data. Products specified in this solicitation establish a standard of quality, performance, dimension, function, and appearance. Proposed substitutions must meet the standard and will not be considered without the prior written approval of the Division of Purchases. All substitution approvals will be posted, as addenda to the solicitation on the Division of Purchases website.

Licenses

The successful bidder and anyone performing any services on the contract awarded pursuant to this solicitation must possess all of the licenses required by any federal, state, or local law to perform such work.

Insurance

The successful bidder must submit a certificate of insurance that references the solicitation number and names the State of Rhode Island as "certificate holder" and as "additional insured" upon the issuance of the tentative letter of award, on an annual basis during the term of the contract awarded pursuant to this solicitation, and from time to time upon request. The certificate of insurance must state that 20 days' advance notice of cancellation (referencing the solicitation number) will be sent to: Rhode Island Department of Administration, Division of Purchases, One Capitol Hill, Providence, Rhode Island 02908-5855, fax # 401-574-8387, and provide evidence of the following specific types and amounts of insurance:

<u>Type of Insurance</u>	<u>Amount of Coverage</u>
Comprehensive General Liability	
Bodily injury	\$1 Million each occurrence \$1 Million annual aggregate
Property damage	\$500,000 each occurrence \$500,000 annual aggregate
Independent contractors Contractual (including construction "hold harmless" and other types of Contracts or agreements in effect for insured operations) Completed operations Personal injury (with employee exclusion deleted)	
Automobile Liability	
Combined Single Limit	\$1 Million each occurrence
Bodily injury, property damage, including nonowned and/or hired vehicles and equipment	
Workers Compensation	
Coverage B	\$100,000
Environmental Impairment ("pollution control")	\$1 Million or 5% of contract amount, whichever is greater

The State Purchasing Agent reserves the right to accept alternate forms and plans of insurance and/or to require additional or more extensive coverage.

Minority Business Enterprises

The Division of Purchases reserves the right to give additional consideration to bid proposals submitted by minority/women business enterprises certified by the Division of Purchases, Minority Business Office ("MBEs") provided that any such bid proposal is fully responsive to the terms and conditions of this solicitation, and the bid price is determined, in the discretion of the Division of Purchases, to be within a competitive range.

Any bidder who does not intend to perform all of the work with its own forces shall recruit and engage MBEs to perform at least 10% of the dollar value of the contract awarded pursuant to this solicitation. To reach that goal, the bidder may allocate up to 60% of its costs for materials and supplies obtained from MBE dealers or 100% of its costs for materials and supplies obtained from MBE manufacturers.

The successful bidder must submit a plan to meet this requirement for approval by the Division of Purchases, Minority Business Enterprise Compliance Office within the 21-day period following the tentative letter of award, identifying all MBEs, and must also demonstrate its good faith best efforts to meet these MBE goals. Information about this requirement and a directory of MBEs certified in Rhode Island is available at www.mbe.ri.gov or (401) 574-8670.

Equal Opportunity

The successful bidder must demonstrate a commitment to equal opportunity and submit an affirmative action plan for review by the Rhode Island Department of Administration State Equal Opportunity Office) within the 21-day period following the tentative letter of award. Information about this requirement is available at www.diversity.ri.gov/eo/eoopagehome.htm or (401) 222-3090.

Drug-Free Workplace

The successful bidder shall comply, and require that its employees comply, with the State of Rhode Island Drug Free Workplace policy and provide a certificate of compliance within the 21-day period following the tentative letter of award.

Sprinkler Impairment

The successful bidder must comply with the requirements of the State of Rhode Island's insurance carrier for sprinkler impairment and hot work, accessible at the Division of Purchases website at www.purchasing.ri.gov.

Foreign Corporations

No foreign corporation or limited liability company may transact business in the State of Rhode Island until it shall have obtained a Certificate of Authority from the Rhode Island Secretary of State, and no foreign limited partnership may transact business in the State of Rhode Island until it shall have obtained a Certificate of Registration from the Rhode Island Secretary of State. The successful bidder, if a corporation or limited liability company, will be required to provide a Good Standing Certificate, and if a limited partnership, will be required to provide a Letter of Legal Existence, issued by the Rhode Island Secretary of State within the 21-day period following the tentative letter of award.

Campaign Finance

The successful bidder who has contributed, within the 24 months preceding the contract award, an aggregate amount of more than \$250.00 within a calendar year to any Rhode Island general officer, candidate for general office, any member of the general assembly, or any Rhode Island political party, must file a "Vendor Affidavit" with the State of Rhode Island Board of Elections. Information about "Vendor Affidavits" and electronic filing is available at www.elections.ri.gov or Board of Elections, Campaign Finance, (401) 222-2056.

Binding Contract

A binding contract between the State of Rhode Island and the successful bidder will be formed by the issuance of a Purchase Order from the Division of Purchases, *and only by the issuance of a Purchase Order, and only to the extent of available funds.* The binding contract will incorporate and be subject to the terms and conditions of the solicitation, including the Invitation to Bid, the Instructions to Bidders, the Bid Preparation Checklist, the Request for Quote, the Bidder Certification Cover Form, the Agreement (if applicable to this solicitation), and also the Purchase Order. The successful bidder shall be authorized to commence work only upon the issuance of the Purchase Order and, in addition, an authorization from the user agency.

Compliance with Terms of Contract

Failure of the successful bidder to comply with the terms and conditions of any contract awarded pursuant to this solicitation may result in nonpayment, suspension or termination of the contract, suspension or debarment of the bidder, or any other necessary or appropriate remedy.

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

HOURLY RATE SPECIFICS

BIDDERS ARE ADVISED THE AWARD WILL BE BASED ON EITHER REGULAR, STRAIGHT-TIME HOURLY RATES OR A PERIODIC RATE SUCH AS 500 HOURS, MONTHLY OR ANNUALLY, DEPENDING ON THE SPECIFIC REQUIREMENTS OF A PARTICULAR BID. KEEP IN MIND THAT OVERTIME RATES, DISCOUNTS, AND OTHER MISCELLANEOUS PRICE-RELATED ITEMS ARE REQUIRED FOR INFORMATIONAL PURPOSES ONLY. OVERTIME RATE IS TO BE PAID IN ACCORDANCE WITH THE PROVISIONS OF THE RI DEPARTMENT OF LABOR AND TRAINING, EMPLOYER HANDBOOK. EMPLOYEES ARE TO BE COMPENSATED AT TIME AND ONE-HALF THE APPLICABLE PREVAILING WAGE RATE. OVERTIME RATES EXCEEDING ONE AND ONE HALF TIMES THE REGULAR HOURLY RATES FOR MONDAY THROUGH SATURDAY AND EXCEEDING TWO TIMES THE REGULAR RATE FOR SUNDAYS AND HOLIDAYS MAY BE GROUNDS FOR DISQUALIFICATION OF THE BID.

HOURS - BIDDING PURPOSES

HOURS INDICATED ARE ESTIMATED QUANTITIES FOR BIDDING PURPOSES ONLY.

CHARGES PERMITTED

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.

WORK ORDER LIMITATIONS

IN NO EVENT WILL ANY INDIVIDUAL WORK ORDER EXCEED \$5,000.00 WITHOUT PRIOR APPROVAL OF THE OFFICE OF PURCHASES.



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex

1511 Pontiac Avenue
Cranston, RI 02920-4407

TTY: Via RI Relay 711

Lincoln D. Chafee
Governor

Charles J. Fogarty
Director

STATE CONTRACT ADDENDUM

RHODE ISLAND DEPARTMENT OF LABOR AND TRAINING

PREVAILING WAGE REQUIREMENTS

(37-13-1 ET SEQ.)

The prevailing wage requirements are generally set forth in RIGL 37-13-1 et seq. These requirements refer to the prevailing rate of pay for regular, holiday, and overtime wages to be paid to each craftsmen, mechanic, teamster, laborer, or other type of worker performing work on public works projects when state or municipal funds exceed one thousand dollars (\$1,000).

All Prevailing Wage Contractors and Subcontractors are required to:

1. Submit to the Awarding Authority a list of the contractor's subcontractors for any part or all of the prevailing wage work in accordance with RIGL § 37-13-4;
2. Pay all prevailing wage employees at least once per week and in accordance with RIGL §37-13-7 (see Appendix B attached);
3. Post the prevailing wage rate scale and the Department of Labor and Training's prevailing wage poster in a prominent and easily accessible place on the work site in accordance with RIGL §37-13-11; posters may be downloaded at www.dlt.ri.gov/pw/Posters.htm .poster/htm or obtained from the Department of Labor and Training, Center General Complex, 1511 Pontiac Avenue, Cranston, Rhode Island;
4. Access the Department of Labor and Training website, at www.dlt.ri.gov on or before July 1st of each year, until such time as the contract is completed, to ascertain the current prevailing wage rates and the amount of payment or contributions for each covered prevailing wage employee and make any necessary adjustments to the covered employee's prevailing wage rates effective July 1st of each year in compliance with RIGL §37-13-8;
5. Attach a copy of this CONTRACT ADDENDUM and its attachments as a binding obligation to any and all contracts between the contractor and any

An Equal Opportunity Employer/Program./Auxiliary aids and services are available upon request to individuals with disabilities.

TTY via RI Relay 711



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex
1511 Pontiac Avenue
Cranston, RI 02920-4407

Telephone; (401) 462-8000
TTY; Via RI Relay 711

Lincoln D. Chafee
Governor
Charles J. Fogarty
Director

- subcontractors and their assignees for prevailing wage work performed pursuant to this contract;
6. Provide for the payment of overtime for prevailing wage employees who work in excess of eight (8) hours in any one day or forty (40) hours in any one week as provided by RIGL §37-13-10;
 7. Maintain accurate prevailing wage employee payroll records on a Rhode Island Certified Weekly Payroll form available for download at www.dlt.ri.gov/pw.forms/htm, as required by RIGL §37-13-13, and make those records available to the Department of Labor and Training upon request;
 8. Furnish the fully executed RI Certified Weekly Payroll Form to the awarding authority on a monthly basis for all work completed in the preceding month.
 9. For general or primary contracts one million dollars (\$1,000,000) or more, shall maintain on the work site a fully executed RI Certified Prevailing Wage Daily Log listing the contractor's employees employed each day on the public works site; the RI Certified Prevailing Wage Daily Log shall be available for inspection on the public works site at all times; this rule shall not apply to road, highway, or bridge public works projects. Where applicable, furnish both the Rhode Island Certified Prevailing Wage Daily Log together with the Rhode Island Weekly Certified Payroll to the awarding authority.
 10. Assure that all covered prevailing wage employees on construction projects with a total project cost of one hundred thousand dollars (\$100,000) or more has a OSHA ten (10) hour construction safety certification in compliance with RIGL § 37-23-1;
 11. Employ apprentices for the performance of the awarded contract when the contract is valued at one million dollars (\$1,000,000) or more, and comply with the apprentice to journeyman ratio for each trade approved by the apprenticeship council of the Department of Labor and Training in compliance with RIGL §37-13-3.1;
 12. Assure that all prevailing wage employees who perform work which requires a Rhode Island trade license possess the appropriate Rhode Island trade license in compliance with Rhode Island law; and

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Director

13. Comply with all applicable provisions of RIGL §37-13-1, et. seq;

Any questions or concerns regarding this CONTRACT ADDENDUM should be addressed to the contractor or subcontractor's attorney. Additional Prevailing Wage information may be obtained from the Department of Labor and Training at www.dlt.ri.gov/pw.

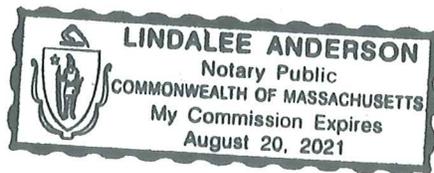
CERTIFICATION

I hereby certify that I have reviewed this CONTRACT ADDENDUM and understand my obligations as stated above.

By: [Signature]
Gregory S. Hussey
Title: Assistant Treasurer

Subscribed and sworn before me this 24th day of Sept, 2014

[Signature]
Notary Public
My commission expires: 8/20/2021



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TTY via RI Relay 711



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Department of Labor and Training

Center General Complex
1511 Pontiac Avenue
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Telephone: (401) 462-8000

APPENDIX A

TITLE 37

Public Property and Works

CHAPTER 37-13

Labor and Payment of Debts by Contractors

SECTION 37-13-5

§37-13-5 Payment for trucking or materials furnished - Withholding of sums due. -A contractor or subcontractor on public works authorized by a proper authority shall pay any obligation or charge for trucking and material which have been furnished for the use of the contractor or subcontractor, in connection with the public works being performed by him or her, within ninety (90) days after the obligation or charge is incurred or the trucking service has been performed or the material has been delivered to the site of the work, whichever is later. When it is brought to the notice of the proper authority in a city or town, or the proper authority in the state having supervision of the contract, that the obligation or charge has not been paid by the contractor or subcontractor, the proper authority may deduct and hold for a period not exceeding sixty (60) days, from sums of money due to the contractor or subcontractor, the equivalent amount of such sums certified by a trucker or materialman creditor as due him or her, as provided in this section, and which the proper authority determines is reasonable for trucking performed or materials furnished for the public works.

APPENDIX B

TITLE 37

Public Property and Works

CHAPTER 37-13

Labor and Payment of Debts by Contractors

SECTION 37-13-7

§ 37-13-7 Specification in contract of amount and frequency of payment of wages.

-(a) Every call for bids for every contract in excess of one thousand dollars (\$1,000), to which the state of Rhode Island or any political subdivision thereof or any public agency or quasi-public agency is a party, for construction, alteration, and/or repair, including painting and decorating, of public buildings or public works of the state of Rhode Island or any political subdivision thereof, or any public agency or quasi-public agency and which requires or involves the employment of employees, shall contain a provision stating the minimum wages to be paid various types of employees which shall be based upon the wages that will be determined by the director of labor and training to be prevailing for the corresponding types of employees employed on projects of a character similar to the contract work in the city, town, village, or other appropriate political subdivision of the state of Rhode Island in which the work is to be performed. Every contract shall contain a stipulation that the contractor or his or her subcontractor shall pay all the employees employed directly upon the site of the work, unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates not less than those stated in the call for bids, regardless of any contractual relationships which may be alleged to exist between the contractor or subcontractor and the employees, and that the scale of wages to be paid shall be posted by the contractor in a prominent and easily accessible place at the site of the work; and the further stipulation that there may be withheld from the contractor so much of the accrued payments as may be considered necessary to pay to the employees employed by the contractor, or any subcontractor on the work, the difference between the rates of wages required by the contract to be paid the employees on the work and the rates of wages received by the employees and not refunded to the contractor, subcontractors, or their agents.

(b) The terms "wages", "scale of wages", "wage rates", "minimum wages", and "prevailing wages" shall include:

- (1) The basic hourly rate of pay; and
- (2)) The amount of:

(A) The rate of contribution made by a contractor or subcontractor to a trustee or to a third person pursuant to a fund, plan, or program; and

(B) The rate of costs to the contractor or subcontractor which may be reasonably anticipated in providing benefits to employees pursuant to an enforceable commitment to carry out a financially responsible plan or program which was communicated in writing to the employees affected, for medical or hospital care, pensions on retirement or death, compensation for injuries or illness resulting from occupational activity, or insurance to provide any of the foregoing, for unemployment benefits, life insurance, disability and sickness insurance, or accident insurance, for vacation and holiday pay, for defraying costs of apprenticeship or other similar programs, or for other bona fide fringe benefits, but only where the contractor or subcontractor is not required by other federal, state, or local law to provide any of the benefits; provided, that the obligation of a contractor or subcontractor to make payment in accordance with the prevailing wage determinations of the director of labor and training insofar as this chapter of this title and other acts incorporating this chapter of this title by reference are concerned may be discharged by the making of payments in cash, by the making of contributions of a type referred to in subsection (b)(2), or by the assumption of an enforceable commitment to bear the costs of a plan or program of a type referred to in this subdivision, or any combination thereof, where the aggregate of any payments, contributions, and costs is not less than the rate of pay described in subsection (b)(1) plus the amount referred to in subsection (b)(2).

(c) The term "employees", as used in this section, shall include employees of contractors or subcontractors performing jobs on various types of public works including mechanics, apprentices, teamsters, chauffeurs, and laborers engaged in the transportation of gravel or fill to the site of public works, the removal and/or delivery of gravel or fill or ready-mix concrete, sand, bituminous stone, or asphalt flowable fill from the site of public works, or the transportation or removal of gravel or fill from one location to another on the site of public works, and the employment of the employees shall be subject to the provisions of subsections (a) and (b).

(d) The terms "public agency" and "quasi-public agency" shall include, but not be limited to, the Rhode Island industrial recreational building authority, the Rhode Island economic development corporation, the Rhode Island airport corporation, the Rhode Island industrial facilities corporation, the Rhode Island refunding bond authority, the Rhode Island housing and mortgage finance corporation, the Rhode Island resource recovery corporation, the Rhode Island public transit authority, the Rhode Island student loan authority, the water resources board corporate, the Rhode Island health and education building corporation, the Rhode Island higher education assistance authority, the Rhode Island turnpike and bridge authority, the Narragansett Bay water quality management district commission, Rhode Island telecommunications authority, the convention center authority, the board of governors for higher education, the board of regents for elementary and secondary education, the capital center commission, the housing resources commission, the Quonset Point-Davisville management corporation, the Rhode Island children's crusade for higher education, the Rhode Island depositors economic protection corporation, the Rhode Island lottery commission, the Rhode Island

partnership for science and technology, the Rhode Island public building authority, and the Rhode Island underground storage tank board.

Rhode Island Department of Labor and Training
Division of Workforce Regulation and Safety

ELECTRICAL CORP AC004727
A-004727 B-009996
SIGNET ELECTRONIC SYSTEMS

MARK NELSON
106 LONGWATER BLVD
NORWELL MA 02061



Paul R. Andrews
Administrator

08/31/2015
Expiration Date

Rhode Island Department of Labor and Training
Division of Workforce Regulation and Safety

TELECOMM CORPORATION DATA TSC
VIDEO TSC
TELEP TSC
SOUND TSC
LIC# 580
SIGNET ELECTRONIC SYSTEMS INC
DANIEL J CHAUVIN
106 LONG WATER DRIVE
NORWELL MA 02061

Ronald R. Ambrose
Administrator

10/31/2014
Expiration Date

The professional designation of

ESS

ELECTRONIC SAFETY AND SECURITY DESIGNER



Is awarded to

Gregory Sparrow

by BICSI® in recognition of having successfully completed BICSI's registration and examination requirements.

Bairn Haven

Chair, RSS Committee

John D. Clark

Director of Credentialing

Issued

9/19/2011

Expires

12/31/2014





June 9, 2014

Genetec Certified Unified Elite Channel Partner

Bradford Caron
Signet Electronic Systems Inc.
106 Longwater Drive
Norwell, MA, 02061
USA

To whom it may concern,

This letter is to confirm that **Signet Electronic Systems Inc.** is product certified since 2008, holds an agreement and is **Certified Unified Elite** for more than 2 years our highest level of partnership and recommended by Genetec for the installation, support and service of the Omnicast VMS, Security Center Omnicast Video Management Surveillance, Security Center Synergis Access Control Solution and Security Center AutoVu License plate recognition.

Signet Electronic Systems Inc. is in good standing with Genetec and complies with all manufacturers required certifications to the highest standard.

Should you have any questions, please contact:

Jarrold Fullerton
Regional sales managers / USA New England
M: +1-603-455-2452 | jfullerton@genetec.com

Regards,

Marthe Pelletier
Sales administration assistant



The Simpler The System ~ The Higher The Reliability

April 13, 2010

To Whom It May concern;

This is to inform you that

**SIGNET Electronic Systems, Inc.
106 Longwater Drive, Norwell, MA 02061**

Is duly authorized to Sell, Install & Service Montgomery Technology, Inc. parts and systems.

Please feel free to call me if you have any questions or if I can be of any further service.

Sincerely,

Terry Mullins – Sales Manager
MONTGOMERY TECHNOLOGY, INC.
Office 334-382-7441 x229
Cell 334-399-0175

23 Old Stage Road., Greenville, AL 36037 www.montgomerytechnology.com
(334) 382-7441 Fax (334) 382-9793



DSX ACCESS SYSTEMS, INC.

The Security Professionals' First Choice

June 9, 2011

To Whom It May Concern:

This letter is to certify that Signet Electronic Systems, located in Norwell, Massachusetts is an authorized and factory trained dealer in good standing for DSX Access Systems. As such, Signet Electronic Systems has committed to maintaining a fully trained sales and technical staff and will receive the full support and resources that DSX has to offer. Signet Electronic Systems has been a DSX Access Systems dealer since 2004.

Signet Electronic Systems is highly qualified to design, sell, install and service the complete line of card access and ID badging products from DSX Access Systems, and has successfully completed many large and complex projects. Signet Electronic Systems staff has demonstrated their exceptional capabilities by selling and installing systems for many satisfied customers over the years. They have proven themselves extremely competent in their performance.

DSX Access Systems is pleased to have Signet Electronic Systems as a business partner, and we are confident that any customer will be eminently pleased with the quality of work and professionalism exhibited by their staff.

If anyone should have any questions regarding this subject please call my office at 888-419-8353 extension 142.

Sincerely,

Scott Bennett
National Sales Manager



SOUTHWEST MICROWAVE, INC.

9055 South McKemy Street
Tempe, Arizona 85284-2946
Telephone (480) 783-0201
Fax (480) 783-0401

April 15, 2010

Letter of Authorization

To Whom It May Concern,

Southwest Microwave Inc. (SMI) is a US manufacturer of electronic perimeter security systems and sensors. Our headquarters is located at 9055 South McKemy Street, Tempe, Arizona 85284 USA. www.southwestmicrowave.com

This letter is to confirm that Signet Electronic Systems Inc., located at 106 Longwater Dr. Nowell, MA 02061 is an authorized integrator and installer of Southwest Microwave Inc. range of products.

Southwest Microwave will provide full manufacturer's warranty support.

Southwest Microwave will provide full support for spare parts, service repair and warranty support.

Sincerely,

A handwritten signature in black ink, appearing to read 'Robert Kirkaldie', written over a horizontal line.

Robert Kirkaldie
Director of Sales
Southwest Microwave Inc.
Security Systems Division

State of Rhode Island
PAYER'S REQUEST FOR TAXPAYER
IDENTIFICATION NUMBER AND CERTIFICATION

THE IRS REQUIRES THAT YOU FURNISH YOUR TAXPAYER IDENTIFICATION NUMBER TO US. FAILURE TO PROVIDE THIS INFORMATION CAN RESULT IN A \$60 PENALTY BY THE IRS. IF YOU ARE AN INDIVIDUAL, PLEASE PROVIDE US WITH YOUR SOCIAL SECURITY NUMBER (SSN) IN THE SPACE INDICATED BELOW. IF YOU ARE A COMPANY OR A CORPORATION, PLEASE PROVIDE US WITH YOUR EMPLOYER IDENTIFICATION NUMBER (EIN) WHERE INDICATED.

Taxpayer Identification Number (T.I.N.)

Enter your taxpayer identification number in the appropriate box. For most individuals, this is your social security number.

Social Security No. (SSN)

Employer ID No. (EIN)

[Empty boxes for Social Security No. (SSN)]

04 2547398

NAME SIGNET ELECTRONIC SYSTEMS, INC.

ADDRESS 106 Longwater Drive

(REMITTANCE ADDRESS, IF DIFFERENT) Assinippi Park
Norwell, MA 02061

CITY, STATE AND ZIP CODE _____

CERTIFICATION: Under penalties of perjury, I certify that:

- (1) The number shown on this form is my correct Taxpayer Identification Number (or I am waiting for a number to be issued to me), and
- (2) I am not subject to backup withholding because either: (A) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (B) the IRS has notified me that I am no longer subject to backup withholding.

Certification Instructions -- You must cross out item (2) above if you have been notified by the IRS that you are subject to backup withholding because of under-reporting interest or dividends on your tax return. However, if after being notified by IRS that you were subject to backup withholding you received another notification from IRS that you are no longer subject to backup withholding, do not cross out item (2).

PLEASE SIGN HERE

SIGNATURE [Signature]

Gregory S. Hussey
Assistant Treasurer

DATE 9/24/14

TEL NO. 781-871-5888

BUSINESS DESIGNATION:

- Please Check One:
- Individual
 - Medical Services Corporation
 - Government/Nonprofit Corporation
 - Partnership
 - Corporation
 - Trust/Estate
 - Legal Services Corporation

NAME: Be sure to enter your full and correct name as listed in the IRS file for you or your business.

ADDRESS, CITY, STATE AND ZIP CODE: Enter your primary business address and remittance address if different from your primary address). If you operate a business at more than one location, adhere to the following:

- 1) Same T.I.N. with more than one location -- attach a list of location addresses with remittance address for each location and indicate to which location the year-end tax information return should be mailed.
- 2) Different T.I.N. for each different location -- submit a completed W-9 form for each T.I.N. and location. (One year-end tax information return will be reported for each T.I.N. and remittance address.)

CERTIFICATION -- Sign the certification, enter your title, date, and your telephone number (including area code and extension).

BUSINESS TYPE CHECK-OFF -- Check the appropriate box for the type of business ownership.

Mail to: Supplier Coordinator, One Capitol Hill, Providence, RI 02908



State of Rhode Island
Division of Purchases

Public Works
Bid Preparation Checklist

Date: 9/2/2014

Bid#: 7548979

Title: Security Systems and Devices-Systematic Maintenance, DOC

This checklist is provided to assist the bidder in preparing a bid proposal for submission. It is not a substitute for a thorough review of the Instruction to Bidders nor a comprehensive list of all bid proposal requirements. Each bidder is responsible to review the Instructions to Bidders and to comply with all requirements of the Solicitation.

Bid Proposal Package:

- RIVIP Bidder Certification Cover Form (completed) signed in ink
- Bid Form
 - All applicable blank spaces on the Bid Form have been completed
 - All Addenda have been acknowledged
 - Bid price printed legibly in ink (in both words and figures that match where specified)
 - Erasures or corrections have been initialed by person signing the Bid Form
 - Bid Form is signed in ink
- Bid Surety
 - Bid bond or certified check (for DOT projects, bid bond only)
 - Bid surety is five percent of the bid total (or such other specified amount)
 - Bid Bond is signed by the bidder and surety
 - Power of Attorney is attached to the Bid Bond showing the name of person who signed the surety bond
- Public Copy of bid proposal in pdf format on a read-only CD-R media disk
- General Contractor Apprenticeship Certification Form "2013-14" (for projects \$1,000,000 and greater) required at time of bid proposal submission

Note: General Contractor Apprenticeship Re-Certification and Certification Form "2013-16" and Subcontractor Apprenticeship Certification Form "2013-15" are not required at time of bid proposal submission deadline.

- Applicable professional licenses (as specified in the Solicitation)
- Rhode Island Contractor Registration Board No.
- All bid proposal documents in a sealed envelope with the specific Solicitation #, Solicitation title, and the bid proposal submission deadline marked in the upper left hand corner of the envelope
- Each bid proposal submitted in a separate sealed envelope
- Completed Form W-9
- Other _____

Buyer Name: John F. O'Hara II

Contact Information: 401-574-8125