

DOCUMENT 00 10 00 – INVITATION TO BID

**NOTICE TO CONTRACTORS – BID NO. (TBD) 7548534**

Date: (date of solicitation TBD)  
Project: Building 9 & Building 10 Exterior Siding Restoration  
Rhode Island College  
Project Description:  
Completion Time : 60 Days  
Owner: State of Rhode Island Board of Governors for Higher Education  
Rhode Island College, and State of Rhode Island  
Purchaser: Department of Administration, Division of Purchases  
Design Agent: KITE Architects, Inc.

The **Owner** is soliciting bids for Building 9 & Building 10 Exterior Siding Restoration at Rhode Island College, in accordance with the plans and specifications dated December 26, 2013.

Sealed proposals addressed to the **Purchaser** shall be received on or before the date and time specified below. At that time they will be opened and read aloud in public.

General Contractors are invited to submit an offer under seal to the Purchaser at the appropriate address, for construction of the above Project, on or before:

Time: 10:00 AM, Date: 4-3-2014

**NOTE:** Plans and specifications are available to download from the RI Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov) (labeled with the issue date of this Solicitation Information document) at no cost.

A certified check or **Bid Bond** payable to Rhode Island College in an amount equal to Five Percent (5%) of the proposal shall be submitted with the bid.

A **Performance** and **Payment Bond** equal to one hundred percent (100%) of the contract price with a surety company registered and licensed in the State of Rhode Island shall be required of the successful bidder.

This project is subject to terms, conditions and provisions of the Rhode Island General Laws Chapter 37-14.1 et. Seq, and regulations promulgated thereunder, which require that ten percent (10%) of the dollar value of work performed on the project be performed by minority business enterprises, and prevailing wage rates to be paid under the Contract for this project must be in accordance with those prevailing wages on file in the Rhode Island Department of Labor, Office of the Director.

Bidders are also subject to the terms, conditions, and provisions of Chapters 2, 12, and 13 of Title 37, general laws of the State of Rhode Island, 1956 as amended, including apprentice requirements of 13-3.1.

Refer to Documents 00200 – Instructions to Bidders and 00210 – Supplemental Instructions to Bidders for specific Bidding requirements including additional State and Federal mandates.

The **Purchaser** reserves the right to waive any technicalities in the bids, award in the best interest of the University, and accept or reject any or all offers.

Rhode Island College  
Building 9 & Building 10 Exterior Siding Restoration  
KITE Project No. 1310.4

December 26, 2013

The **Owner** will hold a mandatory or non-mandatory (TBD) pre-bid conference at

(location TBD) RI COLLEGE at:

Time: 9:00 AM on Date: 3-20-2014

**END OF DOCUMENT**

DOCUMENT 00 20 00 – INSTRUCTIONS TO BIDDERS

TABLE OF ARTICLES

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ARTICLE 1 – DEFINITIONS

**1.1** Bidding Documents include the Bidding and Contract Requirements and the proposed Contract Documents. The Bidding and Contract Requirements consist of the Invitation to Bid, Instructions to Bidders, Supplemental Instructions to Bidders, the Bid Form, and other sample bidding and contract forms. The Contract Documents consist of the Purchase Order and any documents referenced therein such as the Bid received, the Purchase Order Terms and Conditions, the Agreement Form between the Owner and the Contractor, the General Conditions, Supplemental General Conditions, Drawings, Specifications, and Addenda issued prior to issuance of a Purchase Order, as well as amendments to these documents which may occur during the Work in accordance with terms of the Contract.

**1.2** Definitions set forth in Document 00700 – General Conditions, or in other Contract Documents, are applicable to the Bidding Documents.

**1.3** Addenda are written or graphic instruments issued by the Purchaser prior to the execution of the Contract which modify or interpret the Bidding Documents by additions, deletions, clarifications, or corrections.

**1.4** A Bid is a complete and properly executed proposal to do the Work for the sums stipulated therein, submitted in accordance with the Bidding Documents.

**1.5** The Base Bid is the sum stated in the Bid for which the Bidder offers to perform Work described in the Bidding Documents as the base, to which Work may be added, or from which Work may be deleted for sums stated in Alternate Bids.

**1.6** An Alternate Bid (or Alternate) is an amount stated in the Bid to be added or deducted from the amount of the Base Bid if the corresponding change in the Work, as described in the Bidding Documents, is accepted.

**1.7** A Unit Price is an amount stated in the Bid as a price per unit of measurement for materials, equipment or services, or a portion of the Work as described in the Bidding Documents.

**1.8** A Bidder is a person or entity who submits a Bid and who meets the requirements set forth in the Bidding Documents.

**1.9** A Sub-bidder is a person or entity who submits a bid to a Bidder for materials, equipment, or labor for a portion of the Work.

**1.10** Supplemental Instructions to Bidders are those additional instructions which are unique to this project or amend the instructions in this Document. It follows this document as Document 00210.

ARTICLE 2 – BIDDER'S REPRESENTATION

**2.1** The Bidder by making a Bid represents that:

**2.1.1** The Bidder has read and understands the Bidding Documents, or Contract Documents, to the extent that such documentation relates to the Work for which the Bid is submitted, and for other portions of the Project, if any, being bid concurrently or presently under construction.

**2.1.2** The Bid is made in compliance with the Bidding Documents.

**2.1.3** The Bidder has visited the site, become familiar with local conditions under which the Work is to be performed, and has correlated the Bidder's personal observations with the requirements of the proposed Contract Documents. Claims for additional costs will not be accepted due to the Bidder's lack of knowledge of verifiable existing conditions.

**2.1.4** The Bid is based upon the materials, equipment, and systems required by the Bidding Documents without exception.

### ARTICLE 3 – BIDDING DOCUMENTS

#### 3.1 COPIES

**3.1.1** Plans and specifications are available for download from the RI Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). No deposit is required.

**3.1.2** Bidders shall use complete sets of Bidding Documents in preparing Bids; neither the Owner nor the Design Agent assumes responsibility for errors or misinterpretations resulting from the use of incomplete sets of the Bidding Documents.

**3.1.3** Copies of the Bidding Documents are made available on the above terms, only through the website of the RI Division of Purchases, for the purpose of obtaining Bids on the Work. No license or grant of use is conferred by issuance of copies of the Bidding Documents.

#### 3.2 INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS

**3.2.1** The Bidder shall carefully study and compare parts of the Bidding Documents with each other, and with other work being bid concurrently, or presently under construction, to the extent that it relates to the Work for which the Bid is submitted, shall examine the site and local conditions, and shall at once report to the representative of the Purchaser all errors, inconsistencies or ambiguities discovered. Purchaser contact information is available in Section 00710 Supplemental General Conditions.

**3.2.2** Bidders and Sub-bidders requiring clarification or interpretation of the Bidding Documents shall make a written request which shall reach the Purchaser at least ten days prior to the date for receipt of Bids.

**3.2.3** Interpretations, corrections, and changes of the Bidding Documents will be made by Addendum. Interpretations, corrections, and changes of the Bidding Documents made in any other manner will not be binding, and Bidders shall not rely upon them.

#### 3.3 SUBSTITUTIONS

**3.3.1** The materials, products, and equipment described in the Bidding Documents establish a standard of required function, dimension, appearance, and quality to be met by any proposed substitution.

**3.3.2** No substitutions will be considered prior to receipt of Bids unless a written request for approval has been received by the Purchaser at least ten (10) workdays prior to the date for receipt of Bids. Such requests shall include the name of the material or equipment for which it is to be substituted and a complete description of the proposed substitution including drawings, performance and test data, and other information necessary for an evaluation. A statement setting forth such changes in other materials, equipment, or other portions of the Work including changes in the Work of other contracts that incorporation of the proposed substitution would require, shall be included. The burden of proof of the merit of the proposed substitution is upon the proposer. The Design Agent's decision of approval or disapproval of a proposed substitution shall be final.

**3.3.3** If the Design Agent approves a proposed substitution prior to receipt of Bids, such approval will be set forth in an Addendum. Bidders shall not rely upon approvals made in any other manner.

**3.3.4** No substitutions will be considered after the Contract Award unless specifically provided for in the Contract

Documents.

### **3.4 ADDENDA**

**3.4.1** Addenda instructions will be posted on the RI Purchasing website. Bidders are responsible for checking for Addenda.

**3.4.2** Copies of Addenda will be made available for inspection wherever Bidding Documents are on file for that Purpose.

**3.4.3** Addenda will be issued no later than five (5) workdays prior to the date for receipt of Bids except an Addendum withdrawing the request for Bids, or one which includes postponement of the date of receipt of Bids.

**3.4.4** Each Bidder shall ascertain prior to submitting a Bid that the Bidder has received all Addenda issued, and the Bidder shall acknowledge their receipt on the Bid Form.

## **ARTICLE 4 – BIDDING PROCEDURES**

### **4.1 PREPARATION OF BIDS**

**4.1.1** Bids shall be submitted on the forms included with the Bidding Documents, covered by a properly completed certification form as identified in Document 00210 – Supplemental Instructions to Bidders.

**4.1.2** All blanks on the Bid Form must be legibly executed in a non-erasable medium.

**4.1.3** Sums must be expressed in both words and figures. In case of discrepancy, the amount written in words shall govern.

**4.1.4** The signer of the Bid shall initial interlineations, alterations, and erasures.

**4.1.5** All requested Alternates shall be bid. If no change in the Base Bid is required, enter "No Change".

**4.1.6** Where two or more Bids for designated portions of the Work have been requested, the Bidder may, without forfeiture of the bid security, state the Bidder's refusal to accept award of less than the combination of Bids stipulated by the Bidder. The Bidder shall make no additional stipulations on the Bid Form, nor qualify the Bid in any other manner.

**4.1.7** Each copy of the Bid shall state the legal name of the Bidder and the nature of legal form of the Bidder. The Bidder shall provide evidence of legal authority to perform within the jurisdiction of the Work. The person, or persons legally authorized to bind the Bidder to a Contract, must sign each copy. A Bid by a corporation shall further indicate the state of incorporation and have the corporate seal affixed. A Bid submitted by an agent shall have a current power of attorney attached certifying the agent's authority to bind the Bidder.

### **4.2 BID SECURITY**

**4.2.1** Each Bid shall be accompanied by a Bid Security in the form and amount required. The Bidder pledges to enter into a Contract with the Owner on the terms stated in the Bid and will furnish bonds covering the faithful performance of the Contract and payment of all obligations arising thereunder. Should the Bidder refuse to enter into such a Contract or fail to furnish such bonds, the amount of the Bid Security shall be forfeited to the Owner as liquidated damages, not as a penalty. The amount of the bid security shall not be forfeited to the Owner in the event the Owner fails to comply with Paragraph 6.2.3.

**4.2.2** The surety bond shall be written on the document bound herein as part of Document 00430 – Bid Security Form, or other form acceptable to the Purchaser. The attorney-in-fact who executes the bond on behalf of the surety shall affix to the bond a certified and current copy of the power of attorney.

**4.2.3** The Purchaser will have the right to retain the bid surety of Bidders to whom an award is being considered until (a) the Contract has been executed and bonds, if required, have been furnished, or (b) the specified time has elapsed so that Bids may be withdrawn, or (c) all Bids have been rejected.

#### **4.3 SUBMISSION OF BIDS**

**4.3.1** All copies of the Bid, the bid security, if any, and any other documents required to be submitted with the Bid shall be enclosed in a sealed opaque envelope. The envelope shall be addressed to the Purchaser and shall be identified with the Project name, the Bid No., the Bidder's name and address and, if applicable, the designated portion of the Work for which the Bid is submitted.

**4.3.2** Bids shall be deposited at the designated location prior to the time and date for receipt of Bids. Bids received after the time and date for receipt of Bids will not be considered.

**4.3.3** The Bidder shall assume full responsibility for timely delivery at the location designated for receipt of Bids.

**4.3.4** Oral, telephonic, facsimile, or other electronically transmitted Bids will not be considered.

#### **4.4 MODIFICATION OR WITHDRAWAL OF BID**

**4.4.1** A Bid may not be modified, withdrawn, or canceled by the Bidder, except as provided for in the State of RI Purchasing Rules and Regulations, during the stipulated time period following the time and date designated for the receipt of Bids, and each Bidder so agrees in submitting a Bid.

**4.4.2** Prior to the time and date designated for the receipt of Bids, a submitted Bid may be modified or withdrawn by notice to the party receiving the Bids at the place designated for the receipt of Bids. Such notice shall be in writing over the signature of the Bidder. Written confirmation over the signature of the Bidder shall be received, and date- and time-stamped by the receiving party on or before the time and date set for receipt of Bids. A change shall be so worded as to not reveal the amount of the original Bid.

**4.4.3** Withdrawn Bids may be resubmitted up to the time and date designated for the receipt of Bids provided that they are then fully in conformance with these Instructions to Bidders.

**4.4.4** Bid Security, if required, shall be in an amount sufficient for the Bid as resubmitted.

#### **ARTICLE 5 – CONSIDERATION OF BIDS**

##### **5.1 OPENING OF BIDS**

**5.1.1** The properly identified Bids received on time will be publicly opened and read aloud. An abstract of the Bids may be made available to Bidders.

##### **5.2 REJECTION OF BIDS**

**5.2.1** The Owner shall have the right to reject any or all Bids. A Bid not accompanied by a required Bid Security, or other data required by the Bid Documents, or a Bid which is in any way incomplete or irregular may be subject to rejection. However, the Owner shall have the right to waive informalities and irregularities in a Bid received and to not reject a Bid if, in the Owner's judgement, it is in the Owner's own best interests.

##### **5.3 ACCEPTANCE OF BID (AWARD)**

**5.3.1** It is the intent of the Owner to award a Contract to the lowest responsive and responsible Bidder provided the Bid has been submitted in accordance with the requirements of the Bidding Documents and does not exceed the funds available. The Owner shall have the right to waive informalities and irregularities in a Bid received and to accept the Bid which, in the Owner's judgement, is in the Owner's own best interests.

**5.3.1.1** Minority Business Enterprises: Pursuant to the provisions of Title 37 Chapter 14.1 of the General Laws, the State reserves the right to apply additional consideration to offers, and to direct awards to Bidders other than the responsive Bid representing the lowest price, where:

- .1 the offer is fully responsive to the terms and conditions of the request;
- .2 the offer is determined to be within a competitive range (not to exceed 5 percent higher than the lowest responsive price offer) for the product or service;
- .3 the firm making the offer has been certified by the State of Rhode Island Department of Economic Development to be a small business concern meeting criteria established to be a Minority Business Enterprise.

**5.3.2** The Owner shall have the right to accept Alternates in any order or combination, unless otherwise specifically provided in the Bidding Documents, and to determine the low Bidder on the basis of the sum of the Base Bid and Alternates accepted.

## ARTICLE 6 – POST BID INFORMATION

### 6.1 CONTRACTOR'S QUALIFICATION STATEMENT

**6.1.1** Bidders to whom award of Contract is under consideration shall submit to the Design Agent, upon request, a properly executed Qualification Statement, a copy of which is bound herein in Document 00450 - Bidder's Qualification Form, unless such a statement has been previously required and submitted as a prerequisite to the issuance of Bidding Documents.

### 6.2 SUBMITTALS

**6.2.1** The Bidder shall, as soon as practicable or as stipulated in the Bidding Documents, after notification of selection for the award of a Contract, furnish to the Owner, and the Office of Capital Projects through the Design Agent in writing:

- .1 A designation of the Work to be performed with the Bidder's own forces;
- .2 Names of manufacturers, products, and the suppliers of principal items or systems of materials and equipment proposed for the Work
- .3 Names of persons or entities (including those who are to furnish materials or equipment fabricated to a special design) proposed for the principal portions of the Work; and
- .4 Names of persons and dollar value of sub-contract Work to be performed by Minority Business Enterprises in accordance with the State's requirement that 10 percent of the dollar value of the Work performed against contracts for construction exceeding \$5,000.00 shall be performed by Minority Business Enterprises where it has been determined that sub-contract opportunities exist and where certified Minority Business Enterprises are available. A Bidder may count towards its MBE, DBE, or WBE goals 60 percent of its expenditures for materials and supplies required and obtained from MBE, DBE, or WBE regular manufacturers. Awards of this type shall be subject to approval by the Director of Administration of a Sub-Contracting Plan submitted by the Bidder receiving the Award.
- .5 The Bidder's Qualification Statement, if requested by the Design Agent during the scheduling of this meeting.
- .6 Trade Breakdowns for hourly charges to be used for any Time and Material work authorized during the project. Include calculations that show inclusion of overhead and profit percentages with labor rates and fringes.

**6.2.2** The Bidder will be required to establish to the satisfaction of the Owner and the Design Agent the reliability and responsibility of the persons or entities proposed to furnish and perform the Work described in the Bidding Documents.

**6.2.3** Prior to the issuance of a Purchase Order, the Design Agent will notify the Bidder in writing if either the Owner or the Design Agent, after due investigation, has reasonable objection to a person or entity proposed by the Bidder. If the Owner or the Design Agent has reasonable objection to a proposed person or entity, the Bidder may, at the Bidder's option, (1) withdraw the Bid, or (2) submit an acceptable substitute person or entity with an adjustment in the Base Bid, or Alternate Bid, to cover the difference in cost occasioned by such substitution. The Owner may accept the adjusted Bid price, or

disqualify the Bidder. In the event of either withdrawal or disqualification, Bid Security will not be forfeited.

**6.2.4** Persons and entities proposed by the Bidder and to whom the Owner and Design Agent have made no reasonable objection must be used on the Work for which they were proposed and shall not be changed except with the written consent of the Owner and the Design Agent.

#### ARTICLE 7 – PERFORMANCE BOND AND PAYMENT BOND

##### **7.1 PAYMENT AND PERFORMANCE BONDING REQUIREMENTS**

**7.1.1** See Document 00710 for Project Bonding requirements.

**7.1.2** If the furnishing of such bonds is stipulated in the Contract Documents, the cost shall be included in the Bid. If the furnishing of such bonds is stipulated after receipt of Bid, the cost of such bonds shall be added to the Bid in determining the Contract Sum.

**7.1.3** If the Owner requires that bonds be secured from other than the Bidder's usual sources, changes in cost will be adjusted as provided in the Contract Documents.

#### ARTICLE 8 – FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR

The Agreement for the Work shall be the Owner's version of a Standard Form of Agreement Between Owner and Contractor Where the Basis of Payment is a Stipulated Sum. A copy of the required Agreement form is bound herein as Document 00520 – Agreement Form.

**END OF DOCUMENT**

DOCUMENT 00 21 00 – SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

TABLE OF ARTICLES

1. SPECIAL FEDERAL REQUIREMENTS
2. STATE REQUIREMENTS
3. BID BOND AMOUNT
4. BIDDER CERTIFICATION FORM TYPE

ARTICLE 1 – FEDERAL REQUIREMENTS.

1.1 NA

ARTICLE 2 – STATE REQUIREMENTS

2.1 Bidders are advised to review and make themselves aware of RIGL 37-2-18 (PL 221) and the related Purchasing Rules and Regulations section 5.4.6.1.1 effective January 11, 2011 and as amended, as they pertain to the requirement for a public copy of bids for Public Works contracts.

2.2 Bidders are also subject to the terms, conditions, and provisions of the latest versions of Chapters 2, 12, 13 and 14 of Title 37, general laws of the State of Rhode Island, 1956, as amended, including apprentice requirements of 13-3.1 and regulations promulgated thereunder which require that ten percent (10%) of the dollar value of work performed on the project be performed by minority business enterprises, and prevailing wage rates to be paid under the Contract for this project must be in accordance with those prevailing wages on file in the Rhode Island Department of Labor, Office of the Director.

2.3 In accordance with Purchasing Rules and regulations effective Jan. 11, 2011, at the time that a proposal is submitted, a bidder must also submit a redacted copy of the bid proposal in a PDF file format on a read only CD-R Media Disk (hereinafter referred to as a "CD"). Vendors are required to provide all documents submitted in response to the bid solicitation on the CD.

- a. The acceptable media is a CD-R. Media that is read/writable (CD RW) will not be accepted.
- b. Only readable, not writeable media is acceptable.
- c. Vendor is responsible for supplying their own CD-R media.
- d. Vendor is responsible for the integrity of the CD.

Failure of the bidder to submit a public copy on a readable CD as required by RIGL 37-2-18 as amended, shall result in the disqualification of said bid.

ARTICLE 3 – BID BOND AMOUNT

3.1 A certified check or Bid Bond payable to the State of Rhode Island in an amount equal to Five Percent (5%) of the proposal shall be submitted with the bid if the bid price equals or exceeds \$50,000. If the price is less than \$50,000, no bid bond will be required.

ARTICLE 4 – BIDDER CERTIFICATION FORM

4.1 Bids shall be submitted on the forms included with the Bidding Documents, covered by a properly completed RI Division of Purchases certification form generated by the RI Division of Purchases website. All bidders must pre-register online to obtain this form. There is no fee for registration.

END OF DOCUMENT



State of Rhode Island  
Department of Administration / Division of Purchases  
One Capitol Hill, Providence, Rhode Island 02908-5855  
Tel: (401) 574-8100 Fax: (401) 574-8387

**ADDENDUM # 2**

4/02/14  
Solicitation #7548534

*Title: Building 9 & Building 10 Exterior Siding Restoration – Rhode  
Island College*

**Submission Deadline: NOTE CHANGE**

**From: 4/3/2014 @ 10:00 am**

**To: 4/9/2014 @ 1:30 pm**

Per the issuance of ADDENDUM # 2 the following are noted:

Section 00 41 00 – Bid From (attached)

*Interested Parties should monitor this website on a regular basis, for any additional information  
that may be posted.*

**Gary P. Mosca  
Senior Buyer**

ADDENDUM NO. 2

**PART 1 - GENERAL**

1.1 INTENT

- A. This addendum forms a part of the Bid Documents dated December 26, 2013. The Bidder shall ascertain, prior to submitting a bid, that all Addenda have been reviewed and shall acknowledge confirmation thereof in the Bid Form.
- B. It is intended that all work affected by the following provisions shall conform to the original specifications and drawings accompanying same. Before submitting the Bid, the Contractor shall assure himself that all changes and interpretations covered by the contents herein are thoroughly understood and fully accounted for in the contract price.

**PART 2 – PROJECT MANUAL**

2.1 Section 00 41 00 – BID FORM:

***Correction:***

*Allowance Item 1: Detail reference "(See detail 12/Sheet A3)" is incorrect.*

*Change detail reference to read "(See detail 2/Sheet A2)".*

**PART 3 – DRAWINGS**

None

**PART 4 – QUESTIONS**

None

**PART 5 – MISCELLANEOUS**

None

END OF ADDENDUM NO. 2

DOCUMENT 00 41 00 - BID FORM

Date: 4-4-14

To: Dept. of Administration  
Division of Purchases  
One Capitol Hill  
Providence, RI 02908

Project: Rhode Island College  
Building 9 & Building 10 Exterior Siding Restoration

Submitted by: RED OAK REMODELING  
(include address, tel. & FAX nos., and license no. if applicable) 300 WHALEY HOLLOW ROAD, COVENTRY, RI 02816  
TEL: 401-413-5252 FAX: 401-615-8691  
RI LICENSE: 31236

1. BID  
Having examined the Place of The Work and all matters referred to in the Bid Documents and in the Contract Documents prepared by KITE Architects for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

FIFTY-TWO THOUSAND ONE HUNDRED AND (\$ 52170.00)  
(written, and SEVENTY DOLLARS & XX/100 numerically)

We have included the specified Allowances listed below in the above Bid sum.

We have included the required Bid security in the above Bid Sum. We have included 100% Payment and Performance Bonds in the above Bid Sum.

We have included the original Bid and required additional "public copy" if required by Document 00210 - Supplemental Instructions to Bidders.

2. ALLOWANCES

ITEM	DESCRIPTION
1	Replace (100 LF) of existing 1x4 solid wood fascia board (See detail 2/Sheet A2). Install finish system per spec section 09 90 00. Allowance Item 1 price in writing: \$ <u>1500. XX/100</u>
2	Replace (200 SF) of existing exterior gypsum soffit board and (100 LF) PVC trim. Install paint finish per spec section 09 90 00. Allowance Item 2 price in writing: \$ <u>3000. XX/100</u>

3. UNIT PRICES

Per Section 01 20 00, provide unit prices/SF or each as noted for the following items:

ITEM	DESCRIPTION
1	Cost of repair of buckled or deformed existing plywood sheathing. Unit Cost No 1 \$ <u>2.50</u> / SF
2	Cost of repair of buckled or deformed existing gypsum sheathing. Unit Cost No 2 \$ <u>8.00</u> / SF
3	Cost to furnish, install and finish new wood siding to match existing at Building 9. Unit Cost No 3 \$ <u>15.00</u> / SF
4	Cost to furnish, install and finish new wood siding to match existing at Building 10. Unit Cost No 4 \$ <u>15.00</u> / SF

4. ACCEPTANCE

This offer shall be open to acceptance and is irrevocable for sixty days from the bid closing date.  
If this bid is accepted by the Owner within the time period stated above, we will:

- Proceed under the Agreement, subject to compliance with required State regulatory agency approvals as described in the Bid Documents.
- Furnish the required bonds in compliance with amended provisions of the Instructions to Bidders.
- Commence work within seven days after receipt of a Purchase Order from URI Purchasing.

If this bid is accepted within the time stated, and we fail to commence the Work, or we fail to provide the required Bonds, the security deposit shall be forfeited to the Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.

In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

5. CONTRACT TIME

If this Bid is accepted, we will achieve Substantial Completion of the Work by **60 calendar days**. We have included all premium time or additional staffing required to accommodate this schedule.

6. LIQUIDATED DAMAGES

Time is of the Essence: If we fail to achieve certification of Substantial Completion at the expiration of the agreed upon Contract Time indicated above, we acknowledge that we will be assessed Liquidated Damages for each calendar day the project continues to be in default of Substantial Completion, as follows:

**\$ 150.00 per calendar day**

7. REQUIREMENT FOR LICENSE NUMBER

In compliance with the requirements of Rhode Island General Law, Section 5-65-23, my Rhode Island license number for the work to be performed by this firm as prime contractor is:

LICENSE NUMBER: RI 31236

8. ADDENDA

The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

Addendum No. 1, dated 3/24/14

Addendum No. 2, dated 4/2/14

Addendum No. 3, dated \_\_\_\_\_ (etc.)

9. BID FORM SIGNATURE(S)

RED OAK REMODELING  
(Bidder's name)

By: David Colson

Title: PRESIDENT

Corporate Seal: NONE

END OF DOCUMENT

DOCUMENT 00 43 00 – BID SECURITY FORM

Know all men by these presents, that we RED OAK REMODELING  
(insert name and address or legal title of Contractor)

as Principal, hereinafter called the Principal, and  
STATE OF RHODE ISLAND

(insert name and address or legal title of surety)

a corporation duly organized under the laws of the State of RHODE ISLAND as  
Surety, hereinafter called the Surety, are held and firmly bound unto the Owner as defined in the Contract  
Documents for Project # 7548534 Oblige, hereinafter called the Obligee, in the sum of  
well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors,  
administrators, successors and assigns, jointly and severally, firmly by these presents.

FIFTY-TWO  
SEVENTY  
DOLLARS

Whereas, the Principal has submitted a bid for  
BUILDING 9 & BUILDING 10 EXTERIOR SIDING RESTORATION  
@ RI COLLEGE

(insert full name, address and description of project)

Now, therefore, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a  
Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may  
be specified in the bidding or Contract Documents with good and sufficient surety for the faithful  
performance of such Contract and for the prompt payment of labor and material furnished in the  
prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such  
bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof  
between the amount specified in said bid and such larger amount for which the Obligee may in good faith  
contract with another party to perform the Work covered by said bid, then this obligation shall be null  
and void, otherwise to remain in full force and effect.

Signed and sealed this 26 day of MARCH 2014

PRESIDENT

David Conlon RED OAK REMODELING  
Principal Title

James Trembley  
Witness Title

Witness Surety

END OF DOCUMENT

THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

**Bid Bond**

KNOW ALL MEN BY THESE PRESENTS, that we **RED OAK REMODELING, INC.** of **35 Sugar Maple Drive, Coventry, RI 02816** as Principal, hereinafter called the Principal, and **MERCHANTS BONDING COMPANY** of **2100 Fleur Drive, Des Moines, IA 50321** a corporation duly organized under the laws of the state of Iowa as Surety, hereinafter called the Surety, are held and firmly bound unto **State of Rhode Island**

as Obligee, hereinafter called the Obligee, in the sum of **Five Percent of the Amount of the Attached Bid**

Dollars (\$ 5% of Bid),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for **Building 9 & 10 Exterior Siding Restoration**  
**Project Number: 7548534**

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 3<sup>rd</sup> day of April, 2014

James Tremblay  
(Witness)

**RED OAK REMODELING, INC.**

(Principal) (Seal)

By: Daniel Conlon  
(Title) **PRESIDENT**

Denise Chanise  
(Witness)

**MERCHANTS BONDING COMPANY**

(Surety) (Seal)

By: Charles A. Byrne  
(Title) **Attorney-in-Fact**

# MERCHANTS BONDING COMPANY POWER OF ATTORNEY

Know All Persons By These Presents, that the MERCHANTS BONDING COMPANY (MUTUAL), a corporation duly organized under the laws of the State of Iowa, and having its principal office in the City of Des Moines, County of Polk, State of Iowa, hath made, constituted and appointed, and does by these presents make, constitute and appoint

Charles A. Byrne, David J. Byrne III, Pamela Byrne

of Rumford and State of Rhode Island its true and lawful Attorney-in-Fact, with full power and authority hereby conferred in its name, place and stead, to sign, execute, acknowledge and deliver in its behalf as surety any and all bonds, undertakings, recognizances or other written obligations in the nature thereof, subject to the limitation that any such instrument shall not exceed the amount of:

**ONE MILLION (\$1,000,000.00) DOLLARS**

and to bind the MERCHANTS BONDING COMPANY (MUTUAL) thereby as fully and to the same extent as if such bond or undertaking was signed by the duly authorized officers of the MERCHANTS BONDING COMPANY (MUTUAL), and all the acts of said Attorney-in-Fact, pursuant to the authority herein given, are hereby ratified and confirmed.

This Power-of-Attorney is made and executed pursuant to and by authority of the following Amended Substituted and Restated By-Laws adopted by the Board of Directors of the MERCHANTS BONDING COMPANY (MUTUAL) on November 16, 2002.

ARTICLE II, SECTION 8 - The Chairman of the Board or President or any Vice President or Secretary shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the Seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof.

ARTICLE II, SECTION 9 - The signature of any authorized officer and the Seal of the Company may be affixed by facsimile to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed.

In Witness Whereof, MERCHANTS BONDING COMPANY (MUTUAL) has caused these presents to be signed by its President and its corporate seal to be hereto affixed, this 11th day of March, 2011.



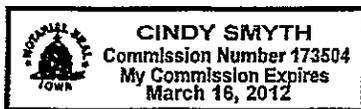
MERCHANTS BONDING COMPANY (MUTUAL)

By *Larry Taylor*  
President

STATE OF IOWA  
COUNTY OF POLK ss.

On this 11th day of March, 2011, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of the MERCHANTS BONDING COMPANY (MUTUAL), the corporation described in the foregoing instrument, and that the Seal affixed to the said instrument is the Corporate Seal of the said Corporation and that the said instrument was signed and sealed in behalf of said Corporation by authority of its Board of Directors.

In Testimony Whereof, I have hereunto set my hand and affixed my Official Seal at the City of Des Moines, Iowa, the day and year first above written.



*Cindy Smyth*  
Notary Public, Polk County, Iowa

STATE OF IOWA  
COUNTY OF POLK ss.

I, William Warner, Jr., Secretary of the MERCHANTS BONDING COMPANY (MUTUAL), do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said MERCHANTS BONDING COMPANY (MUTUAL), which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Company on this 3rd day of April, 2014.



*William Warner, Jr.*  
Secretary

POA 0001 (1/09)

**REDOAKREMODELING----- BALANCE SHEET**

**DATE: 3-28-2014**

RED OAK REMODELING INC.  
35 SUGAR MAPLE DRIVE  
COVENTRY, RHODE ISLAND 02816  
PHONE: 1-401-413-5252  
FAX: 401-615-8691  
RI CONSTRUCTION LICENSE: # 13236  
LEAD LICENSE: LHRA-0318 & LHCF-0070  
MA CONSTRUCTION LICENSES: CSFA-103384 & 164123  
E-MAIL: redoakremodeling@cox.net

**ASSETS 3-28-2014**

**CURRENT ASSETS**

Cash-----	\$ 64,700.00
Checks being held for deposit-----	\$ 80,000.00
Accounts receivable-----	\$ 77,700.00
Inventory—(contracted work) -----	\$ 46,000.00
Prepaid Expenses-----	\$ 0.00
Short-term Investments-----	\$ 0.00
Total current assets: -----	\$ 268,400.00

**FIXED LONG TERM ASSETS**

Long term investments-----	\$ 0.00
Property, Vehicles, Plant, and Equipment-----	\$ 90,000.00
(Less accumulated depreciation)-----	\$ (2200.00)
Intangible assets-----	\$ 0.00
Total fixed assets: -----	\$ 87,800.00

**OTHER ASSETS**

Deferred income tax-----	\$ 0.00
Other-----	\$ 0.00
Total other assets: -----	\$ 0.00

**TOTAL ASSETS-----\$ 356,200.00**

## LIABILITIES AND OWNER EQUITY

### CURRENT LIABILITIES

Accounts payable-----	\$ 38,000.00
Short-term loans-----	\$ 0.00
Income taxes payable-----	\$ 0.00
Accrued salaries and wages-----	\$ 1,800.00
Unearned revenue-----	\$ 0.00
Current portion of long term debt-----	\$ 0.00
Total current liabilities: -----	\$ 39,800.00

### LONG-TERM LIABILITIES

Long-term debt-----	\$ 0.00
Deferred income tax-----	\$ 0.00
Other-----	\$ 0.00
Total long-term liabilities: -----	\$ 0.00

### OWNERS EQUITY

Owner's investment-----	\$ 3,000.00
Retained earnings-----	\$ 0.00
Other-----	\$ 0.00
Total owner's equity: -----	\$ 0.00

**TOTAL LIABILITIES AND OWNER EQUITY-----\$ 42,800.00**

## COMMON FINANCIAL RATIOS

DEBT RATIO (Total Liabilities/Total Assets) -----	0.120
CURRENT RATIO (Current Assets/Current Liabilities) -----	8.322
WORKING CAPITAL (Current assets minus Current Liabilities) ---	\$ 313,400.00
ASSETS-TO-EQUITY RATIO (Total Assets/Owners Equity) -----	118.733
DEBT-TO-EQUITY RATIO (Total Liabilities/Owners Equity) -----	14.266

DOCUMENT 00 45 00 – BIDDER'S QUALIFICATION FORM

This Bidder's Qualification Form is included as an integral part of the Bid documents, for use in evaluating the qualifications of Contractors, but is not a part of the Bid submission itself.

When a pre-award meeting is scheduled, the apparent low bidder may be asked to submit this form. Failure of the announced low numerical bidder to respond with relevant information to the stated requirements of this Document 00450 may disqualify that bidder from further consideration as a bidder on this Project.

The Undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

SUBMITTED TO: Owner at Pre-Award meeting if requested.

SUBMITTED BY: *RED OAK REMODELING*

NAME: *DANIEL CONLAN*

ADDRESS: *306 WHALEY HOLLOW ROAD  
COVENTRY RI 02816*

PRINCIPAL OFFICE: *SAME AS ABOVE*

Corporation

Partnership

Individual

Joint Venture

Other

NAME OF PROJECT: *BUILDING 9 + BUILDING 10  
EXTERIOR SIDING RESTORATION*

TYPE OF WORK (file separate form for each classification of work)

TYPE OF WORK (file separate form for each classification of work)

General Construction

Plumbing

Other (please specify)

HVAC

Electrical

1. ORGANIZATION

How many years has your organization been in business as a Contractor? *6+*

How many years has your organization been in business under its present name? *6+*

Under what other or former names has your organization operated? *RED OAK CONSTRUCTION*

If your organization is a corporation, answer the following:

Date of incorporation: **FEB 2008**  
State of incorporation: **RHODE ISLAND**  
President's name: **DANIEL CONLAN**  
Vice-president's name(s): **SCOTT CONLAN**  
Secretary's name: **WILLIAM CONLAN JR**  
Treasurer's name: **DAWN CONLAN**

If your organization is a partnership, answer the following:

Date of organization:  
Type of partnership(if applicable):  
Name(s) of general partners: **NA**

If your organization is individually owned, answer the following:

Date of organization:  
Name of owner: **NA**

If the form of your organization is other than those listed above, describe it and name the principals:

2. LICENSING **NA**

List jurisdictions and trade categories in which your organization is legally qualified to do business, and indicate registration or license numbers, if applicable:

**RI & MA** **RI 31236** **LHRA-0318** **LHCF-0070**  
**MA CSFA-103384 + 164123**

List jurisdictions in which your organization's partnership or trade name is filed.

**RI INCORPORATION**  
**SECRETARY OF STATE OFFICE**

3. EXPERIENCE

List the categories of work that your organization normally performs with its own forces. **ALL GENERAL CONSTRUCTION**

Claims and suits. (If the answer to any of the questions below is YES, please attach details) **NONE**

Has your organization ever failed to complete any work awarded to it? **NONE**

Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?

**NONE**

Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last 5 years?

**NONE**

Within the last 5 years, has any officer or principal of your organization ever been an officer or principal of another organization when it completed a construction contract? (If the answer is YES, please attach details).

**NONE**

On a separate sheet, list major construction projects your organization has in progress, giving the name of project, owner, architect, contract amount, percent complete and scheduled completion date.

SEE ATTACHED

State total worth of work in progress and under contract. 350,000. <sup>x/100</sup>

On a separate sheet, list the major projects your organization has completed in the past 5 years, giving the name of project, owner, architect, contract amount, date of completion and percentage of the cost of the work performed with your own forces.

SEE ATTACHED

State average annual amount of construction work performed during the past 5 years. AVE. 800,000  
2013 1,300,000

On a separate sheet, list the construction experience and present commitments of the key individuals of your organization.

DANIEL CONLAN  
SCOTT CONLAN  
WILLIAM CONLAN JR. } SEE ATTACHED  
RESUMES

4. REFERENCES

Trade References: HARVEY INDUSTRIES  
HOME DEPOT  
COVENTRY LUMBER  
Bank References: CITIZENS BANK — COVENTRY RI

Surety: BONDING COMPANY 1,000,000

Name of bonding company: MERCHANTS BONDING COMPANY

Name and address of agent: STARKWEATHER & SHEPLEY  
60 CATAMORE BLVD.  
EAST PROVIDENCE, R.I.

5. FINANCING

Financial Statement Attach a financial statement, preferably audited, including your organization's latest balance sheet and income statement showing the following items:

SEE ATTACHED 3-28-14  
BALANCE SHEET

Current assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory, and prepaid expenses); \$ 300,000

Net fixed assets; Other assets; Current liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries, and accrued payroll taxes); \$ 50,000

Other liabilities (e.g., capital, capital stock, authorized and outstanding shares par values, earned surplus and retained earnings). Name and address of firm preparing attached financial statement, and date thereof: \$ 50,000

Is the attached financial statement for the identical organization named on Page 1? Yes

If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent-subsidary). NA

Will the organization whose financial statement is attached act as guarantor of the contract for construction?

YES

6. SIGNATURE *Daniel Conlan*

6.1 Dated at this day of *MARCH*, <sup>31</sup> 2014

Name of Organization: *RED OAK REMODELING*

By: *DANIEL CONLAN*

Title: *PRESIDENT*

6.2 Mr. or Ms. *MR.*

being duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be misleading.

Subscribed and sworn to before me in *Dan Conlan* this day of *31*, 20*14*

Notary Public:

*Kirstie yehu*  
(Printed Name)

*Kirstie yehu*  
(Signature)

*4/22/17*  
My Commission Expires:

**END OF DOCUMENT**

REFERENCES FOR COMPLETED RESIDENCE PROJECTS DONE DIRECTLY FOR HOMEOWNERS  
WITHIN LAST THREE YEARS

1. MICHELLE WILCOX & JENNIFER SCHANCK BOLWELL---CROSSROADSS RI, 54 PROVIDENCE RI,  
WEST WARWICK ,RI

New six room addition to existing house

TEL: 401-277-4311 & 401-277-4315`

2. TAYLOR ELLIS -HOUSE OF HOPE- 3192 POST ROAD WARWICK, 32 MELROSE STREET WEST  
WARWICK, & 284 HARRISON STREET, WARWICK, RI.

Complete house demolition and reconstruction

TEL: 401-529-8487

3. MALCOM GRIFFIN- 45 GREENLAKE DRIVE, SMITHFIELD, RI.

Complete house restoration and 2<sup>nd</sup> floor addition

TEL: 401-949-3150

4. SHANE BAGLEY- VALE STREET, CRANSTON,

Whole house (duplex) interior renovation to repair fire damage

TEL: 781-492-7265

5. CHRIS WILLIAMSON - 3 CONIFER STREET COVENTRY, RI ,

Complete basement renovation and construction, plumbing, electrical, hvac

TEL: 401-626-1138

6. GINA & JAY ABENDROTH--175 TWIN BIRCH DRIVE, CRANSTON, RI

Complete basement renovation and construction, plumbing, electrical, hvac

TEL: 401-440-8911

7. TRISHA GARCIA & STEPHEN REGOVICH--ASHTON MILLS LOFTS-51 FRONT  
STREET,CUMBERLAND, RI.

Lead remediation/encapsulation of walls, ceilings, and floors to render apartments lead safe. Presently 35 apartments  
completed.

TEL:401-335-4456 & 216-416-3121

8. AMANDO AQUINO- 28 CARTER STREET, PAWTUCKET, RI

Roof and carport restoration and modification

TEL: 401-722-7023

9. JOHN TEIXIERA - 47 PEQUOT TRAIL, EAST GREENWICH, RI

Healthy homes renovations including complete house siding. Completed MARCH 2011

TEL: 401-447-0099

10. RAYMOND DePASQUELL—SULLIVAN LANE, BRISTOL, RI  
Addition to existing house  
TEL: 401-253-2668

11. CHARLES GENTRY—JEFFERSON STREET, EAST PROVIDENCE, RI  
Complete interior and exterior house remodeling  
TEL: 401-330-6366

12. DOUG BURR WINDERMERE STREET, BRAINTREE, MASS  
Whole house remodeling  
TEL: 781-664-7912

13. JASON HEATH - FLAT RIVER ROAD, COVENTRY, RI  
Exterior house renovation and addition of farmers porch and roof  
TEL: 401-385-9540

REFERENCES FOR PROJECTS COMPLETED FOR CITY/TOWN & STATE PROGRAMS WITHIN LAST THREE YEARS

1. CITY OF WOONSOCKET - HEALTHY HOMES PROJECT RENOVATION, REMODELING & REMEDIATION OF SINGLE AND MULTI-FAMILY HOUSES.  
MULTIPLE PROJECTS COMPLETED.  
CONTACT: TOM KOBACK 401-767- 9233

2. RHODE ISLAND HOUSING - HOMES REMEDIATION PROJECT- RENOVATION, REMODELING & REMEDIATION OF SINGLE AND MULTI-FAMILY HOUSES.  
MULTIPLE PROJECTS COMPLETED.  
CONTACT: RICARDO PATINO 401-450-1350  
ANTHONY WINCHESTER - 401- 457- 1126  
GREG BEDARD - 401-265-5788

3. SALVATION ARMY- PROJECTS RANGING FROM FLOOD DAMAGE RESTORATION TO FACILITY RENOVATION TO WHOLE HOUSE RESTORATION.  
CONTACT: DOUG BURR - 781-664- 7912

4. ATTLEBORO COMMUNITY DEVELOPMENT - HOME REMEDIATION PROJECTS- RENOVATION & REMODELING OF SINGLE AND MULTI-FAMILY HOUSES.  
CONTACT: DOROTHY BRISSETTE 508 223-2222.

5. CRANSTON COMMUNITY DEVELOPMENT - HOUSE REHABILITATION AND RENOVATION.  
MANY PROJECTS COMPLETED.  
CONTACT: RAY HORBERT 401-461-1000 EXT. 7203

6. EAST PROVIDENCE PLANNING AND DEVELOPMENT - HOUSE REHABILITATION AND  
RENOVATION- LEAD ABATEMENT PROJECTS - MULTIPLE PROJECTS COMPLETED.  
CONTACT: HERBERT ROGERS/ DAVE BACHRACH 401-435- 7538

MULTIPLE REMEDIATION/ RENOVATION / REMODELING PROJECTS WERE ALSO COMPLETED FOR  
THE FOLLOWING COMMUNITIES WITHIN THE LAST TWO YEARS:

WARWICK  
PAWTUCKET  
COVENTRY  
SOUTH COUNTY COMMUNITY ACTION  
EAST GREENWICH CONSORTIUM  
EAST PROVIDENCE HISTORICAL SOCIETY

**RED OAK REMODELING  
PREVIOUS PARTICIPATION MASTER LIST  
FORM: HUD 2530**

**A LIST OF HUD FUNDED PROJECTS FOR EACH OF THE  
FOLLOWING COMMUNITIES/ORGANIZATIONS FOLLOWS.**

**Attleboro Community Development-Dorothy Brissette**

**Woodbine Street  
County Street/Liberty Street  
John Street  
Collins Street- South Attleboro  
Pine Street**

**Coventry Community Development-Gail Hardink**

**Franklin Street  
Ferncrest Street**

**Cranston Community Development**

**Sylvan Street  
Arlington Street  
Laconia Street  
Morgan Street  
Morehead Street  
Fordson Street  
Wildflower Street  
Brookside Street  
Southern Street  
Randall Street  
Waldron Street  
Weston Street  
Stonebridge Street**

**Crossroads RI - Jennifer Schanck Bolwell**  
**Providence Street- West Warwick**  
**Waverly Street-Providence**  
**Cranston Street- Providence**

**East Greenwich Consortium—Geoff Marchant**  
**Blueberry Lane-West Greenwich**  
**Pequot Trail#1-East Greenwich**  
**Peqout Trail#2-East Greenwich**  
**Columbia Heights Circle-Charlestown**  
**Kings Factory Road- Richmond**

**East Providence Community Development-Herb Rogers**  
**Grovsner Street**  
**Merril Street**  
**James Street**  
**Jefferson Street**  
**Leroy Street**  
**Hospital Street**  
**Lincoln Avenue**  
**Francis Street**  
**Avenue B**  
**Booth Street**  
**Lyons Street**  
**Seventh Avenue**  
**Walnut Street**  
**Roger Williams Avenue**

**House of Hope—Taylor Ellis**  
**Harrison Street-Warwick**  
**Sisson Street-West Warwick**  
**Melrose Street-West Warwick**  
**Post Road-Warwick**

**Clear Corp.—Derrick Winslow**  
**Dexter Street-Central Falls**  
**Manville Road-Woonsocket**  
**Sandringham Street-Providence**  
**Diamond Hill Road-Woonsocket**  
**Bernon Street-Woonsocket**

**North Providence/Johnston Community Development**  
**Allen Street**

**Pawtucket Community Development**  
**Martha Street**  
**Grand Avenue**  
**Bloodgood Street**  
**Carter Street**

**PCDC-Kim Hadley**  
**Sayles Street**  
**Nickerson Street**

**RI Housing Lead Remediation Program-Greg Berard & Ricardo Patino**  
**Linwood Street-Providence**  
**Updike Street-Providence**  
**Waverly Street-Providence**

**Anthony Street-Pawtucket  
Barney Street-Rumford  
Sandwood Street-Warwick  
Pembroke Street-Providence  
Chaucer Street-Providence  
Glen Street-Woonsocket  
Fernleaf Street-South Kingstown  
Mineral Spring Avenue- North Providence**

**RI Housing REO Program-Anthony Winchester  
Squantum Street-Middletown  
Oakland Beach Road-Warwick  
Catherine Street- Bristol  
Advent House- Providence**

**South County Community Development-Judy Cashman  
Lewis Lane-Wakefield  
Spring Lake Drive-Wakefield  
Little Pond Road-Wakefield  
River Street-Wakefield  
Healy Brook Drive-South Kingstown  
Easy Street-Wakefield**

**Warwick Community Development-Brian Costa  
Touteloot Street  
Toledo Avenue  
Hoxie Street  
Transit Street  
Horseneck Street  
McKenzie Street**

**Woonsocket Community Development-Tom Koback**

**Assylum Street**

**Roberts Street**

**Louisa Street**

**Napoleon Street**

**Mendon Road-Cumberland**

**Walnut Hill Roaf**

**Bently Street**

**Lebrun Street**

**Fourth Avenue**

**Second Avenue**

**Willow Street**

**Providence Street**

**Fire Station #1**

**Woonsocket Senior Center**

**Rathbun Street**

## **RED OAK REMODELING WORK IN PROGRESS SCHEDULE**

RED OAK REMODELING INC.  
35 SUGAR MAPLE DRIVE  
COVENTRY, RHODE ISLAND 02816  
PHONE: 1-401-413-5252  
FAX: 401-615-8691  
RI CONSTRUCTION LICENSE: # 13236  
MA CONSTRUCTION LICENSES:  
LEAD LICENSE: LHRA-0318 & LHCF-0070  
E-MAIL: redoakremodeling@cox.net

1. 3192 HOUSE RENOVATIONS AND NEW ADDITION-WARWICK  
OWNER: HOUSE OF HOPE---WARWICK RI  
CONTACT: TAYLOR ELLIS---TEL: 401-529-8497  
PROJECT AMOUNT---\$ 260,000.00  
% COMPLETE---95%  
COMPLETION DATE: APRIL 2014  
ARCHITECT: ED WOJCIK ARCHITECT
2. TEDDY JACKSON HOUSE RENOVATIONS-PAWTUCKET  
OWNER: NRI COMMUNITY SERVICES  
CONTACT CHARLES PYTEL (RI HOUSING) -TEL:401-450- 1352  
PROJECT AMOUNT----- \$ 65,000.00  
% COMPLETE--- 90%  
COMPLETION DATE; APRIL 2014  
ARCHITECT: VICTOR LaPERCHE --SACCOCCIO &SACCOCCIO  
ASSOCIATES
3. RICHARDSON SCHOOL RENOVATIONS-ATTLEBORO  
OWNER: CITY OF ATTLEBORO  
CONTACT: DOROTHY BRISSETTE (COMMUNITY DEVELOPMENT  
DIRECTOR) TEL: 401-223-2222 EXT 3330  
PROJECT AMOUNT--- \$56,000.00  
% COMPLETE---99%  
COMPLETION DATE: APRIL 2014

4. NORFOLK STRRET HOUSE RENOVATIONS-CRANSTON  
OWNER: JUANA JESUS  
CONTACT: RAY HORBERT (CRANSTON COMMUNITY DEVELOPMENT)  
TEL: 401-461-1000 EXT 7203  
PROJECT AMOUNT--- \$35,000.00  
% COMPLETE—25%  
COMPLETION DATE---APRIL 2014
  
5. MOORELAND STREET HOUSE & GARAGE RENOVATIONS-CRANSTON  
OWNER: ROBERT BURNS  
CONTACT: RAY HORBERT (CRANSTON COMMUNITY DEVELOPMENT)  
TEL: 401-461-1000 EXT 7203  
PROJECT AMOUNT---11,000.00  
% COMPLETE--- 1%  
COMPLETION DATE ---MAY 2014

## Policy Information Page

1

NCCI Carrier Code: 30325

Account Holder: Red Oak Remodeling, Inc

Agent Number: 00398

Address: 35 Sugar Maple Drive  
 Coventry, RI 02816-6535

Agent Name: Vespia Insurance Group Inc  
 Agent Address: 2435 Nooseneck Hill Road - Bldg  
 A1  
 Coventry, RI 02816-6713

Phone: (401) 392-1800

Named Insured: Red Oak Remodeling, Inc Dec Type: Renewal Group Affiliation:  
 Endorsement Reason

Transaction Date: 03/26/2013

Policy Number	Endorsement Effective Date	Endorsement Expiration Date	Account Number
0000064102	06/01/2013	06/01/2014	20485247

2

Policy Period

From	To	
06/01/2013	06/01/2014	12:01 a.m. standard time at address of named insured

3

- A. **Workers' Compensation Insurance:** Part one applies to the Workers' Compensation law of Rhode Island.
- B. **Employers' Liability Insurance:** Part two applies to work in Rhode Island. The limits of our liability are:

BODILY INJURY BY ACCIDENT	\$500,000	EACH ACCIDENT
BODILY INJURY BY DISEASE	\$500,000	POLICY LIMIT
BODILY INJURY BY DISEASE	\$500,000	EACH EMPLOYEE

C. **Endorsements & Schedules:**

Endorsement	Endorsement	Endorsement
WC_00_04_21C - Catastrophe (Other than Certified Acts of Terrorism) Premium Endorsement	BE_00_00_06 - Officers and Other Exclusion Endorsement	WC_00_04_22A - Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement



This is not an Invoice

Insured

STREET AMERICA ASSURANCE COMPANY

Policy Number:  
MPI8031F

Named Insured: RED OAK REMODELING INC  
Agent Name: BYRNES AGENCY INC

Effective Date: 11-01-2013  
Agent No. 060028

**SECTION II - LIABILITY - DECLARATIONS**

**COVERAGES**

**LIMITS**

Liability & Medical Expenses - Each Occurrence	\$ 1,000,000
Personal & Advertising Injury Limit	\$ 1,000,000
Damage To Premises Rented To You	\$ 500,000
Aggregate Limit- Products-Completed Operations	\$ 2,000,000
Aggregate Limit- Except Products-Completed Operations	\$ 2,000,000
Medical Expense Limit - Per Person	\$ 10,000

**LIABILITY -- SCHEDULE**

STATE: RI                      TERRITORY: 007                      PREMISES NO: 1/1  
 CLASS CODE: 74171                      DEDUCTIBLE - PROPERTY DAMAGE LIABILITY: NONE  
 CLASSIFICATION: CARPENTRY -- RESIDENTIAL -- THREE STORIES OR LESS

PREMIUM BASIS	EXPOSURE	RATE	ADVANCE PREMIUM
PAYROLL	26,700		\$ 1,064



**THE  
MAIN  
STREET  
AMERICA  
GROUP**

**Policy Number: MPI8031F**

**BUSINESSOWNERS COMMON DECLARATIONS**

**MAIN STREET AMERICA ASSURANCE COMPANY**

4601 TOUCHTON ROAD EAST, SUITE 3400, JACKSONVILLE, FL 32245-6000

**Item 1. Named Insured and Mailing Address**

RED OAK REMODELING INC  
300 WHALEY HOLLOW RD  
COVENTRY RI 02816-6535

**Agent Name and Address**

BYRNES AGENCY INC

PO BOX 739  
DAYVILLE, CT 06241

Agent Phone No. (860) 774-8549

Agent No. 060028

**Item 2. Policy Period**

**From:** 11-01-2013 **To:** 11-01-2014

at 12:01 A.M., Standard Time at your mailing address shown above.

**Item 3. Form of Business: CORPORATION**

**Item 4. In return for the payment of the premium, and subject to all the terms of this policy, we agree with you to provide the insurance as stated in this policy.**

This policy consists of the following coverage parts for which a premium is indicated. Where no premium is shown, there is no coverage. This premium may be subject to adjustment.

COVERAGE	PREMIUM
Section I – Property	NOT APPLICABLE
Section II – Liability	\$ 1,156.00
Inland Marine	\$ 888.00
Total Policy Premium:	\$ 2,044.00
For Coverages subject to premium audit: Annual Audit Applies	

**Item 5. Form(s) and Endorsement(s) made a part of this policy at time of issue:**

**See Schedule of Forms and Endorsements**

Countersigned:

Date: 8/29/13

By: [Signature]  
Authorized Representative

THIS BUSINESSOWNERS COMMON DECLARATIONS AND SUPPLEMENTAL DECLARATION(S), TOGETHER WITH SECTION III – COMMON POLICY CONDITIONS, COVERAGE PARTS, COVERAGE FORMS AND ENDORSEMENTS, IF ANY, COMPLETE THE ABOVE NUMBERED POLICY.

BPM D 1 1207



## RESUME

WILLIAM A. CONLAN JR.  
31 OLD CARRIAGE ROAD---APT # 77  
WEST WARWICK, RI, 02893  
PHONE: 1-829-7299  
FAX: 401-615-8691  
E-MAIL: redoakremodeling@cox.net

### EDUCATION

BS CHEMISTRY---BRIDGEWATER STATE COLLEGE 1973

### CAREER HISTORY

2003 TO PRESENT: RED OAK REMODELING/RED OAK CONSTRUCTION -----  
COVENTRY RI  
EVALUATE POTENTIAL JOBS AND COMPOSE BIDS-ADMINISTRATIVE SUPPORT

2000-2003 ATLANTIC COAST POLYMERS—PLAINFIELD CT.  
CHEMIST-MANAGER

1997-2000 BST SYSTEMS --- PLAINFIELD CT.  
CHEMICAL ENGINEER – PROGRAM MANAGER

1996-1997 YARDNEY TECHNICAL PRODUCTS--- PAWCATUCK CT.  
TECHNICIAN

1991-1996 SOLUBLE METALS--- PROVIDENCE RI  
OWNER – CHEMICAL ENGINEER

1985-1991 CABOT ELECTRONIC CERAMICS --- SMITHFIELD RI.  
MANAGER --- CHEMICAL ENGINEER

1980-1985 ANDREW-CLEVELAND PROD/RECOVERY SYSTEMS--- WARWICK RI.  
OWNER --- MANAGER --- CHEMICAL ENGINEER

1979-1980 SMITH PRECIOUS METALS—WARWICK RI  
CHEMIST—MANAGER

1977-1979 UNITED NUCLEAR CORP. --- CHARLESTOWN RI  
CHEMICAL ENGINEER

1974-1976 MOLD TECH--- YOUNGSTOWN OHIO  
TECHNICAL DIRECTOR—CHEMICAL ENGINEER

1968-1974 SHIPLEY CO -- NEWTON MA.  
TECHNICIAN—CHEMIST

CONSTRUCTION LICENSES HELD

RI REGISTRATION # 31236

RI LEAD HAZARD REMEDIATION SUPERVISOR LICENSE #LHS-0755

RI REMODELER/RENOVATOR LICENSE #LRM-1344

## RESUME

DAN CONLAN  
35 SUGARMAPLE DRIVE  
COVENTRY RI, 02816  
PHONE: 1-413-5252  
FAX: 401-615-2608  
E-MAIL: danconlan@cox.net

### EDUCATION

1994 WEST GREENWICH HIGH SCHOOL GRAD  
1994-2002 CCRI-URI INDUSTRIAL ENGINEERING

### CAREER HISTORY

1990-1995: BIG JOHN'S TREE FARM--- WEST GREENWICH RI.  
AGRICULTURAL TECHNICIAN

1995-2000: TANURY INDUSTRIES--- LINCOLN RI.  
MANUFACTURING SUPERVISOR

2000-2004 SULTZER--- WOONSOCKET RI.  
PLANT MANAGER

2003-PRESENT: RED OAK REMODELING/RED OAK RECONSTRUCTION---  
COVENTRY RI.  
PRESIDENT/GENREAL CONTRACTING MANAGER

### CONSTRUCTION LICENSES HELD

RI REGISTRATION # 31236  
RI LEAD HAZARD REMEDIATION SUPERVISOR LICENSE #LHS-0138  
RI REMODELER/RENOVATOR LICENSE #LRM-1373  
RI LEAD CONTRACTOR AGENT LICENSE #LHRA-0318-0326  
MA CONSTRUCTION SUPERVISOR LICENSE #CSFA-103384

## RESUME

SCOTT CONLAN  
29 CENTRE ST  
WEST WARWICK, RI, 02893  
PHONE: 1-401-871-7427  
E-MAIL: sconlan@cox.net

### EDUCATION

1987 COVENTRY HIGH SCHOOL GRAD  
CCRI 1987-1989- CHEMICAL TECHNOLOGY

### CAREER HISTORY

1989-1992: APPLIED ENERGY SYSTEMS--- WARWICK RI.  
MANUFACTURING TECHNICIAN

1992-2003: SOLUMET/TOUCHSTONE METALS--- PROVIDENCE RI  
CHEMICAL/METALLURGICAL TECHNICAL SUPERVISOR

2003-PRESENT: RED OAK REMODELING/RED OAK RECONSTRUCTION---  
COVENTRY RI.  
PROJECT MANAGER

### CONSTRUCTION LICENSES HELD

RI REGISTRATION # 31236  
RI LEAD HAZARD REMEDIATION SUPERVISOR LICENSE #LHS-0759