

State of Rhode Island and Providence Plantations Contract Offer
RIVIP BIDDER CERTIFICATION COVER FORM

SECTION 1 - VENDOR INFORMATION

Bid/RFP Number: 7548400A2
Bid/RFP Title: DUCT CLEANING - BLDGS. 68,69,70,71,72,73-PASTORE COMPLEX, ADDENDUM #2 (2 PGS)
Opening Date & Time: 2/20/2014 2:00 PM
RIVIP Vendor ID #: 71033
Vendor Name: IAT
Address: 33 West Main St
Victor , NY 14564
USA
Telephone: 5859242010
Fax: 5859242135
E-Mail: jennifer@indoorairtechnologies.com
Contact Person: Jennifer English
Title: Manager
R.I. Foreign Corp #: 161550919

NOTICE TO VENDORS

Each bid proposal for a *public works project* must include a "public copy" to be available for public inspection upon the opening of bids. **Bid proposals that do not include a copy for public inspection will be deemed nonresponsive.** For further information on how to comply with this statutory requirement, see R. I. Gen. Laws §§ 37-2-18(b) and (j). Also see Procurement Regulation 5.11, and in addition, for highway and bridge projects, also see Procurement Regulation 5.13, accessible at www.purchasing.ri.gov.

NOTE: AWARD OF CONTRACTS AND PURCHASE ORDERS SHALL BE SUBJECT, AT THE DISCRETION OF THE PURCHASING AGENT, TO THE OFFEROR COMPLETING AN ON-LINE RIVIP REGISTRATION at www.purchasing.ri.gov. It is THE RESPONSIBILITY OF THE VENDOR to make on-line corrections/updates using the Vendor maintenance program on the RI Division of Purchases Web Site.

SECTION 2 – REQUIREMENTS

ALL OFFERS ARE SUBJECT TO THE REQUIREMENTS, PROVISIONS AND PROCEDURES CONTAINED IN THIS CERTIFICATION FORM. Offerors are expected to READ, SIGN and COMPLY WITH all requirements. Failure to do so may be grounds for disqualification of the offer contained herein.



Canandaigua
National
Bank & Trust

72 South Main Street • Canandaigua, NY 14424

OFFICIAL CHECK

345201

50-365/223

Pay to the
Order of State of Rhode Island

Date 02-12-2014

Amount \$ *******4,206.50**

Four Thousand Two Hundred Six and 50/100*****

DOLLARS

TWO SIGNATURES, REQUIRED FOR AMOUNTS
EXCEEDING \$25,000

5% Bid Security From IAT

Memo

FACE OF CHECK IS COLORED ON WHITE PAPER. BACK CONTAINS A WATERMARK. HOLD AT ANGLE TO VIEW.

⑈ 345201⑈ ⑆ 022303659⑆ 1100000002⑈

Project Price---\$436,840

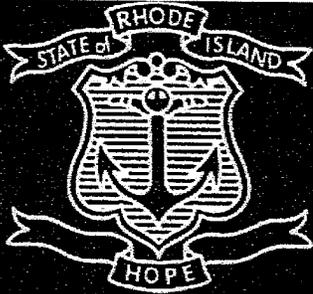
Schedule 2008-Present

PROJECT NAME & LOCATION	FBI Academy Quantico VA 22135 Duct Cleaning, Mold Remediation Various Projects
DATE COMPLETED	2008-Current 2011 Ongoing Work
CLIENT NAME & ADDRESS	Noresco 1 Research Drive STE 400 C Westborough, MA 01581
CLIENT CONTACT PERSON & #	Justin Harvey 540-550-2212 iustinharvey2@hotmail.com

Project Price---\$521,290

Schedule-2005-April 2011-under contract from 2005-2011-Various projects

PROJECT NAME & LOCATION	Georgia Institute Of Technology Atlanta, GA Duct Cleaning-Contract
DATE COMPLETED	July 2005-Current 2011 On Going Contract
CLIENT NAME & ADDRESS	711 Marietta Street Atlanta, GA 30332-0300
CLIENT CONTACT PERSON & #	Mr. Robert Canada 404-894-1033 bob.canada@housing.gatech.edu



STATE OF RHODE ISLAND

CONTRACTORS' REGISTRATION AND LICENSING BOARD

REGISTRATION NO

EXP. DATE

REGISTRANT'S NAME

37544

02/1/16

INDOOR AIR TECHNOLOGIES INC

AUTHORIZED REPRESENTATIVE

REBECCA S MELTON

DRIVER'S LICENSE #

RI 874037810

EXECUTIVE DIRECTOR

Loyd H. Huber

FAX

For: Jenni Horton

Fax number: 585-924-2135

From: Cont. Reg Bd. Diann Burns

Fax number: 401-222-1940

Date: 2-3-14

Regarding: Reg # 37544

Number of pages including cover: 2

Comments:

*Sending card
Have a good day
Diann*

**Contractors' Registration and
Licensing Board**

One Capitol Hill

Providence, Rhode Island 02908

401-222-1270 or 401-222-1268

PERFORM: Query Next Previous View Add Update Remove Table Screen ...

Searches the active database table. ** 1: contractor table**

CONTRACTORS MASTER SCR Edit:[02/03/2014] User:[burnsd]

Reg # [37544] Status[Y] VALID Type[] Exp. Date [02/01/2016]

Class [C] COMMERCIAL Affidavit [Y] Picture [N] CE Units [N]

Comp Name [INDOOR AIR TECHNOLOGIES INC] Ownership [C] CORPORATION

Last Name [MELTON] Susp. Date []

First [REBECCA] MI [S] SurrenderDate []

SSN [] DOB [08/04/1972] Issuance Date [02/03/2014]

Street [33 West Main St] FEIN []

City [Victor] HomePhone[585][924-2010]

State [NY] Zip [14564] OfficePhone [585][924-2010] DRIVERS LICENSE

Bldg Spec [gen cont] State[NY] No[874037810]

INS Carrier [PEERLESS] Ins Co PEERLESS INSURANCE CO [5]

Policy # [BKA55490793] Pol Exp [03/23/2014] Employees [Y] YES

Agency [FINGER LAKES PARTNERS LLC] Phone : [315][789-0700]

REMARKS : []

REMARKS : []

Press '2d'-Officer '3d'-Claim 'd'-Viol '6d'-Status Chg '7d'-Voucher '8d'-Agent

1 row(s) found

RECEIVED

FEB 03 2014

Contractors' Registration
and Licensing Board



State of Rhode Island and Providence Plantations

A. Ralph Mollis

Secretary of State

Certification Number: **14010057550**

The office of the Secretary of State of the State of Rhode Island and Providence Plantations,
HEREBY CERTIFIES, that

Indoor Air Technologies, Inc.

a New York corporation, qualified to do business in Rhode Island on

August 29, 2008

Effective

August 29, 2008

IT IS FURTHER CERTIFIED that as of this date said foreign corporation is authorized to
transact business in this state and is in good standing according to the records of this office

SIGNED AND SEALED ON

Thursday, January 30, 2014

Secretary of State

Authorized Agent





The HVAC Inspection, Maintenance
and Restoration Association



33 West Main Street
Victor, NY 14564
585-924-2010 Fax 585-924-2135
1-888-458-4850
www.indoorairtechnologies.com



Certified Women
Business Enterprise

Indoor Air Technologies, Inc. (IAT), formed in June 1994, was one of the pioneers in the Mechanical Cleaning of HVAC Systems. A locally owned, **Certified Woman Business Enterprise** based in Victor, New York, IAT is a leader in Mechanical Cleaning of HVAC Systems projects Nation Wide.

IAT maintains impeccable references as well as membership in the Better Business Bureau, Better Contractors Bureau and the **National Air Duct Cleaners Association (NADCA)**.

Awareness of Indoor Air Quality (IAQ) issues have increased substantially in recent years due to increased media attention and lawsuits as well as government and private research. High costs are associated with poor IAQ, including lost worker productivity, absenteeism, higher health care expenses, shorter equipment life and court settlement awards.

IAT has worked closely with leading Engineering and Architectural Companies, Industrial Hygienists, HVAC/ Mechanical Contractors, Plant Maintenance and Fire Restoration Companies. IAT maintains an outstanding reputation and is confident we can service your needs.

A building's heating, ventilation, and air conditioning (HVAC) system provides conditioned air to occupied spaces within the facility. Typically, air from within an occupied space, along with fresh air drawn from outdoors, is drawn in through ductwork to an HVAC unit, where it is conditioned. Before the air gets to the unit, it usually passes through a filter designed to protect the mechanical equipment from becoming contaminated by large particles of dust and debris. Many filters commonly used today will not prevent the introduction of small particles of dust and debris from the air stream into the system. Over time, these deposits may form sizable accumulations.

In the course of normal building operations, the humidity level within the HVAC system can vary greatly. High humidity can combine with dust and debris in the system, often resulting in the growth of microbial contamination. In an HVAC system, microbial contamination (such as mold, fungus and their spores) may cause adverse health reactions among building occupants. Condense drain pans

and other system components often become heavily contaminated with fungal and bacterial slime.

In order to maintain acceptable indoor air quality (IAQ) it is commonly recommended that mold, fungi, dust and other contaminants are cleaned out of the HVAC system. Cleaning HVAC systems provides many benefits. Cleaning lessens the likelihood of indoor air pollution in the building, and may help to alleviate health and comfort complaints by occupants. Clean HVAC systems perform more efficiently, which may decrease energy costs. Well maintained mechanical components are likely to last longer, reducing the need for costly HVAC system replacement or repairs.

With growing awareness of the dangers of indoor air pollution, public concern for the cleanliness of ventilation systems has led to significant increase in demand for HVAC system cleaning services. Solving complex IAQ problems, however, often requires a team of multi-disciplined professionals, such as mechanical contractors, filtration experts, test and balance specialists, industrial hygienists, and, of course, professional HVAC system cleaning contractors.



INDOOR AIR TECHNOLOGIES

Respondent's Qualifications and Abilities

Resumes/Key Personnel

1. Officer:

Robert A. Melton, Vice President, Since 1994
NADCA ASCS, VSMR, CVI Certified
Indoor Air Quality Association, Inc.
Certified Mold Remediator
Safety/Quality Engineer

Project layout, management, coordination and all duct cleaning, decontamination and inspection services shall be administered by our project manager. Owner shall appoint an inspector of the work progress. Work progress to be in accordance with specifications of the project. Indoor Air Technologies, Inc. Project Manager and Owners Project Manager will work in conjunction to provide the highest quality of service and maintain a fair and equitable balance for all parties involved in the project.

2. Project Foreman:

Edward Hernandez, Commercial Project
Forman/Mngr., Since 1996
NADCA ASCS, VSMR, IAQA CMRS Certified
Safety/Quality Coordinator
Asbestos / Lead Certified

Implementation of cleaning and restoration for all areas, on-site personnel manager, and Owner facilities department liaison. The Project Forman also maintains responsibility for Safety and Health Training fulfillment on-site at all times. Please see attached Haz-Com and Safety Program, as prepared by C.Y. Concepts of Rochester, NY. Indoor Air Technologies, Inc. safety program has a 100% approval rating from both Xerox and Eastman Kodak.

3. Project Foreman:

Walter Melton, Commercial Project
Forman/Mngr., Since 1996
NADCA ASCS, IAQA CMRS Certified
Safety/Quality Coordinator
Pesticide Certified

Implementation of cleaning and restoration for all areas, on-site personnel manager, and Owner facilities department liaison. The Project Forman also maintains responsibility for Safety and Health Training fulfillment on-site at all times. Please see attached Haz-Com and Safety Program, as prepared by C.Y. Concepts of Rochester, NY. Indoor Air Technologies, Inc. safety program has a 100% approval rating from both Xerox and Eastman Kodak.

4. Customer Relations:

Jennifer English, Administration, Since 1999
Associates Degree
NYS Certified Notary

Scheduling and communications for all project execution aspects. Handling project related questions and routing solutions to appropriate staff. Liaison for Indoor Air Technologies, Inc. Project Manager, Project Foreman, Project Staff, and Owner.

5. Officer:

Rebecca S. Melton, President, Since 1994
WBE Certified

Managing and administrating contractual obligations in regards to the contract and specifications of project. Reviewing and executing all contractual documents in regards to project. Providing necessary documentation in regards to financial and administrative information as well as payroll and other necessary information. Invoicing, payment, and collection in accordance with contract documents.

All Key Personnel are committed to every aspect of the company. Indoor Air Technologies, Inc. is prepared and qualified to maintain all current projects as well as taking on more. All personnel reside in New York.

This document certifies that

*Indoor Air Technologies
Victor, NY USA*

Is a Regular Member in good standing for year

07/01/13 – 06/30/14

Member Since –5/11/1998



The HVAC Inspection, Maintenance
and Restoration Association

And has agreed to conduct its air duct cleaning business in accordance with the following mandatory Code of Ethics:

1. We will serve our customers with integrity and competence.
2. We will perform our work using source removal methods. In order to eliminate or prevent the delivery of airborne pollutants into indoor spaces through HVAC ductwork, we will remove the dust and other contaminants from the system. Thus, we pledge to administer source removal methods, cleaning the system ductwork as thoroughly as possible, before applying any coatings or treatments, including deodorizers, disinfectants, and/or sealants.
3. We will be honest and forthright about our advertising.
4. We will provide our clients with accurate inspections and evaluations of the cleanliness and physical condition of their HVAC systems, using this information to determine the type of cleaning and maintenance services required, if any.
5. We will provide only necessary and desired services to our clients, and will not use furnace/air duct cleaning as a means of selling unnecessary or unwanted products or services.
6. We will provide services only after completing the necessary bonding and licensing procedures.
7. We will utilize the services and products of those who possess specialized skills, tools, or trades not possessed by us when circumstances call for work to be done which we are unable to perform.
8. We will stay abreast of new developments in technology, tools of the trade, building codes, the Uniform Mechanical Code, and any other codes or information that directly affects our work.
9. We will require that all employees of our firm practice furnace/air duct cleaning in accordance with NADCA Guidelines and Code of Ethics.
10. We will perform our services in accordance with the current published standards of the Association. If I will be unable to clean in accordance with the NADCA standards, I agree to disclose this limitation to my customers at the point of sale, in advance of any cleaning.

The NADCA Ethics Committee shall hear and investigate charges of unethical or illegal conduct between concerned parties, and will make recommendations to the Board of Directors concerning the resolution of those charges.

NADCA President

NADCA Executive Director

NADCA

15000 Commerce Parkway • Suite C • Mt. Laurel, NJ 08054



NATIONAL AIR DUCT CLEANERS ASSOCIATION

Certifies

Robert Melton

With

Indoor Air Technologies

as an

Air Systems Cleaning Specialist (ASCS)

This certificate holder is qualified to serve as a project manager for residential and commercial HVAC cleaning and restoration projects, including remediation of microbial contaminants within HVAC systems.

This certificate holder also qualifies as a Ventilation System Mold Remediator (VSMR).

This certificate is valid until the expiration date shown below and is renewable.

6/30/2014

Expiration Date

5011317

Certification Number

05/19/2001

Certified Since



The HVAC Inspection, Maintenance
and Restoration Association

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NATIONAL AIR DUCT CLEANERS ASSOCIATION

Certifies

Edward Hernandez

With

Indoor Air Technologies

as an

Air Systems Cleaning Specialist (ASCS)

This certificate holder is qualified to serve as a project manager for residential and commercial HVAC cleaning and restoration projects, including remediation of microbial contaminants within HVAC systems.

This certificate holder also qualifies as a Ventilation System Mold Remediator (VSMR).

This certificate is valid until the expiration date shown below and is renewable.

6/30/2014

Expiration Date

10990977

Certification Number

10/01/1999

Certified Since



The HVAC Inspection, Maintenance
and Restoration Association

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NATIONAL AIR DUCT CLEANERS ASSOCIATION

Certifies

Walter Melton

With

Indoor Air Technologies

as an

Air Systems Cleaning Specialist (ASCS)

This certificate holder is qualified to serve as a project manager for residential and commercial HVAC cleaning and restoration projects, including remediation of microbial contaminants within HVAC systems.

This certificate holder also qualifies as a Ventilation System Mold Remediator (VSMR).

This certificate is valid until the expiration date shown below and is renewable.

6/30/2014
Expiration Date



The HVAC Inspection, Maintenance
and Restoration Association
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6260601
Certification Number
6/26/2006
Certified Since



NATIONAL AIR DUCT CLEANERS ASSOCIATION

Certifies

Anthony Martinez

With

Indoor Air Technologies

as an

Air Systems Cleaning Specialist (ASCS)

This certificate holder is qualified to serve as a project manager for residential and commercial HVAC cleaning and restoration projects, including remediation of microbial contaminants within HVAC systems.

This certificate holder also qualifies as a Ventilation System Mold Remediator (VSMR).

This certificate is valid until the expiration date shown below and is renewable.

6/30/2014

Expiration Date



The HVAC Inspection, Maintenance
and Restoration Association

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9180601

Certification Number

09/18/2006

Certified Since



NATIONAL AIR DUCT CLEANERS ASSOCIATION

Certifies

Angel Rodriguez

With

Indoor Air Technologies

as an

Air Systems Cleaning Specialist (ASCS)

This certificate holder is qualified to serve as a project manager for residential and commercial HVAC cleaning and restoration projects, including remediation of microbial contaminants within HVAC systems.

This certificate holder also qualifies as a Ventilation System Mold Remediator (VSMR).

This certificate is valid until the expiration date shown below and is renewable.

6/30/2014

Expiration Date



The HVAC Inspection, Maintenance
and Restoration Association.

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9290601

Certification Number

9/29/2006

Certified Since



NATIONAL AIR DUCT CLEANERS ASSOCIATION

Certifies

Rebecca Melton

With

Indoor Air Technologies, Inc.

as an

Air Systems Cleaning Specialist (ASCS)

This certificate holder is qualified to serve as a project manager for residential and commercial HVAC cleaning and restoration projects, including remediation of microbial contaminants within HVAC systems.

This certificate holder also qualifies as a Ventilation System Mold Remediator (VSMR).

This certificate is valid until the expiration date shown below and is renewable.

6/30/2014
Expiration Date



The HVAC Inspection, Maintenance
and Restoration Association

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A6116
Certification Number
04/18/2013
Certified Since

References/Experience



INDOOR AIR TECHNOLOGIES

Please see attached Resume as all persons are involved on every project.

Project Price---\$38,120

Schedule 11/2013

PROJECT NAME & LOCATION	University of Kentucky Agricultural Science Center North Ductwork Cleaning and Coating Lexington, KY 40546
DATE COMPLETED	Nov-13
CLIENT NAME & ADDRESS	University of Kentucky 1100 South Limestone Street Lexington, KY 40546
CLIENT CONTACT PERSON & #	Jason Murphy 502-330-9255 jtmurp0@uky.edu

Project Price---\$321,330

Schedule 11/2013

PROJECT NAME & LOCATION	Little Rock Job Corps Little Rock Arkansas Crawl Space Clean Up
DATE COMPLETED	Nov-13
CLIENT NAME & ADDRESS	Little Rock Job Corps Center 6900 Scott Hamilton Little Rock, AR 72209
CLIENT CONTACT PERSON & #	Ruby Allen Bryan Rusher 501-618-2500 501-618-2509 allen.ruby@jobcorps.org rusher.bryan@jobcorpos.org

Project Price---\$62,121.25

Schedule 7/2013

PROJECT NAME & LOCATION	Millburn Middle School Mold Remediation Millburn, NJ Mold Remediation
DATE COMPLETED	Jul-13
CLIENT NAME & ADDRESS	Millburn Board of Education 434 Millburn Ave Millburn, NJ 07041
CLIENT CONTACT PERSON & #	Stephen Pharai 201-299-7705 spharai@sabancorp.com

Project Price---\$27,120.00

Schedule- 4/3-4/5, 4/8-4/10/13

PROJECT NAME & LOCATION	GCRT - CBMF 2500 Woodhull Road Cleveland, OH 44104 HVAC Duct Cleaning
DATE COMPLETED	4/17/2013
CLIENT NAME & ADDRESS	Greater Cleveland Regional Transit 1240 West 6th Street Cleveland, OH 44113
CLIENT CONTACT PERSON & #	Gilbert Crawford 216-421-2574 gcrawford@gcrta.org Steve Hershman 216-566-5117 shershman@gcrta.org

Project Price---\$29,673.27

Schedule- 2/26/13

PROJECT NAME & LOCATION	Dallas VAMC 4500 South Lancaster Road Dallas, TX 75216 HVAC Duct Cleaning
DATE COMPLETED	3/9/2013
CLIENT NAME & ADDRESS	Dallas VA Medical Center PO Box 149971 FMS-VA-2 (101) Austin, TX 78714-9971
CLIENT CONTACT PERSON & #	Robert Inman 214-498-1692 214-857-1026

Project Price---\$18,400.00

Schedule-12/3-12/11/12

PROJECT NAME & LOCATION	Cowell Gym 51 Maple Street Shelburne, MA 01370 Mold Remediation
DATE COMPLETED	12/7/2012
CLIENT NAME & ADDRESS	Town of Shelburne 51 Bridge Street Shelburne, MA 01370
CLIENT CONTACT PERSON & #	Joseph Judd 413-625-6527 joe@blackmers.com

Project Price---\$38,863

Schedule 10/2012

PROJECT NAME & LOCATION	Robert J. Doyle Va Medical Center 5500 East Kellogg Ave. Wichita, KS Operating Room Duct Cleaning
DATE COMPLETED	Sep-12
CLIENT NAME & ADDRESS	Dept. of Veterans Affairs PO BOX 149971 Austin, TX 78714-8971
CLIENT CONTACT PERSON & #	David Leach 316-685-2221 David.leach@va.gov

Project Price---\$93,500

Schedule 10/2-10/19/2012-Completed per Contract-OnTime

PROJECT NAME & LOCATION	Emily Bissell Hospital 3000 Newport Gap Pike, Wilmington, DE 19808 Duct Cleaning
DATE COMPLETED	Oct-12
CLIENT NAME & ADDRESS	State of Delaware-Office of Management 122 William Penn St. Haslet, Armory 1st Floor Dover, DE 19901
CLIENT CONTACT PERSON & #	Mr. Dave Barton 302-738-7172 dbarton@dedc-eng.com

Project Price---\$37,120

Schedule 10/2012

PROJECT NAME & LOCATION	Regional Transportation District 1600 Blake Street, Denver CO Duct Liner Replacement
DATE COMPLETED	Oct-12
CLIENT NAME & ADDRESS	RTD 1600 Blake Street, Denver CO Denver, CO 80202
CLIENT CONTACT PERSON & #	Mr. Ron Bibeau 303-628-9000 Ron.bibeau@rtd-denver.com

Project Price---\$76,120

Schedule 5/2012

PROJECT NAME & LOCATION	Housing Authority of New Orleans New Orleans, LA Duct Cleaning
DATE COMPLETED	May-12
CLIENT NAME & ADDRESS	Housing Authority of New Orleans 4100 Touro Street New Orleans, LA 70122
CLIENT CONTACT PERSON & #	Mr. Robert Vallejo 504-670-3300 rvallejo@hano.org

Project Price---\$37,120

Schedule May 2012

PROJECT NAME & LOCATION	Delgado Community College 2600 Generla Meyer Ave. Ceiling Tile Instalation
DATE COMPLETED	May-12
CLIENT NAME & ADDRESS	Delgado Community College 615 City Park Ave. New Orleans, LA 70119
CLIENT CONTACT PERSON & #	Curtis Kennedy 504-671-5600 or 504-818-5600 ckennel@dcc.edu

Project Price---\$62,600

Schedule 1/11/2012-2/2/2012

PROJECT NAME & LOCATION	Lincoln Fire Station York, PA Mold Remediation
DATE COMPLETED	Feb-12
CLIENT NAME & ADDRESS	City Of York PA 50 West King Street York, PA 17405
CLIENT CONTACT PERSON & #	Mr. James Gross 717-849-2245 jgross@yorkcity.org

Project Price---\$47,130

Schedule 8/2011

PROJECT NAME & LOCATION	Harrison Central School District Harrison, NY Duct Cleaning
DATE COMPLETED	Aug-11
CLIENT NAME & ADDRESS	Harrison Central School District 50 Union Ave. Harrison, NY 10528
CLIENT CONTACT PERSON & #	Mr. Gene George 914-630-3015 georgeg@harrisoncsd.org

Project Price---\$114,800.75

Schedule-8/2011

PROJECT NAME & LOCATION	Hunt Armory-Commonweath of PA Dept of Vet Affairs Fire Damage
DATE COMPLETED	Aug-11
CLIENT NAME & ADDRESS	Commonwealth of PA PO BOX 69180 Harrisburg, PA 17106
CLIENT CONTACT PERSON & #	Brenda Lower 717-861-2118 blower@pa.gov

Project Price---\$186,250

Schedule 7/12/10-9/17/10-Completed per Contract-OnTime

PROJECT NAME & LOCATION	Wilmington Housing Authority # CFP08.01 Various Sites Authority wide HVAC Coil and Duct Cleaning
DATE COMPLETED	Sep-10
CLIENT NAME & ADDRESS	Wilmington Housing Authority 1524 South 16th Street Wilmington, NC 28401
CLIENT CONTACT PERSON & #	Mrs. Laurette Corbyons 910-341-7700 L.corbyons@wha.net

Project Price---\$85,120

Schedule-4/2009

PROJECT NAME & LOCATION	Cuyahoga Community College Cleveland, OH Metro Campus Duct Cleaning Project
DATE COMPLETED	Apr-09
CLIENT NAME & ADDRESS	Cuyahoga Community College 2900 Community College Ave. Cleveland, OH 44115
CLIENT CONTACT PERSON & #	Marilyn J. Johnson 440-243-3535

Project Price---\$94,120

Schedule 8/3/2009-9/11/2009-Completed per Contract-OnTime

PROJECT NAME & LOCATION	Courthouse East City of Baltimore 111 N. Calvert St. Baltimore, MD Mechanical Duct Cleaning
DATE COMPLETED	Sep-09
CLIENT NAME & ADDRESS	Johnson Controls, Inc. 60 Loveton Circle Sparks, MD 21152
CLIENT CONTACT PERSON & #	Mr. Robert Edwards 443-205-0509

Project Price---\$238,400

Schedule 6/15/09-8/28/09-Completed per Contract-OnTime

PROJECT NAME & LOCATION	Samaritan Hospital 2215 Burdett Ave. Troy, NY SAM Patient Tower Duct Cleaning
DATE COMPLETED	Aug-09
CLIENT NAME & ADDRESS	Northeast Health, Inc 600 Northern Blvd. Albany, NY 12204
CLIENT CONTACT PERSON & #	Mr. Rick Ehle 518-271-5029

Section 2.1 - RULES FOR SUBMITTING OFFERS

2.1A. This CERTIFICATION FORM MUST BE ATTACHED IN ITS ENTIRETY TO THE FRONT OF THE OFFER and shall be considered an integral part of each offer made by a vendor to enter into a contract with the State of Rhode Island, Division of Purchases. As such, submittal of the entire Bidder Certification Cover Form, signed by a duly authorized representative of the offeror attesting that he/she (1) has read and agrees to comply with the requirements set forth herein and (2) to the accuracy of the information provided and the offer extended, is a mandatory part of any contract award.

To assure that offers are considered on time, each offer must be submitted with the specific Bid/RFP/LOI number (provided above) and the date and time of opening marked in the upper left hand corner of envelope. Each bid/offer must be submitted in separate sealed envelopes.

A complete, signed (in ink) offer package must be delivered to the Division of Purchases (via any mail or messenger service) by the time and date specified for the opening of responses in a sealed envelope.

Bids must be submitted on the RI bid solicitation forms provided, indicating brand and part numbers of items offered, as appropriate. Bidders must submit detailed cuts and specs on items offered as equivalent to brands requested WITH THE OFFER. Bidders must be able to submit samples if requested.
Mail To: Division of Purchases, One Capitol Hill, Second Floor, Providence, RI 02908-5855.

Documents misdirected to other State locations or which are not present in the Division of Purchases at the time of opening for whatever cause will be deemed to be late and will not be considered. For the purposes of this requirement, the official time and date shall be that of the time clock in the Division of Purchases. Postmarks shall not be considered proof of timely submission.

2.1B. RIVIP SOLICITATIONS. To assure maximum access opportunities for users, public bid/RFP solicitations shall be posted on the RIVIP for a minimum of seven days and no amendments shall be made within the last five days before the date an offer is due. Except when access to the Web Site has been severely curtailed and it is determined by the State Purchasing Agent that special circumstances preclude extending a solicitation due date, requests to mail or fax hard copies of solicitations will not be honored. When the result of an Internet solicitation is unsuccessful, the State of Rhode Island will cancel the original solicitation and resolicit the original offer directly from vendors.

2.2. PRICING. Offers are irrevocable for sixty (60) days from the opening date (or such other extended period set forth in the solicitation) and may not be withdrawn, except with the express permission of the State Purchasing Agent. All pricing will be considered to be firm and fixed unless otherwise indicated. The State of Rhode Island is exempt from Federal excise taxes and State Sales and Use Taxes. Such taxes shall not be included in the bid price. PRICES QUOTED ARE FOB DESTINATION.

2.3. DELIVERY and PRODUCT QUALITY. All offers must define delivery dates for all items; if no delivery date is specified, it is assumed that immediate delivery from stock will be made. The contractor will be responsible for delivery of materials in first class condition. Rejected materials will be at vendor's expense.

2.4. PREVAILING WAGE, OSHA SAFETY TRAINING, and APPRENTICESHIP REQUIREMENTS.

Bidders must comply with the provisions of the Rhode Island labor laws, including R. I. Gen. Laws §§ 37-13-1 *et seq.* and occupational safety laws, including R. I. Gen. Laws §§ 28-20-1 *et seq.* These laws mandate for public works construction projects the payment of prevailing wage rates, the implementation and maintenance of occupational safety standards, and for projects with a minimum value of \$1 Million, the employment of apprentices. The successful Bidder must submit certifications of compliance with these laws from each of its subcontractors prior to their commencement of any work. Prevailing wage rates, apprenticeship requirements, and other workforce and safety regulations are accessible at www.dlt.ri.gov.

2.5. PUBLIC RECORDS. Offerors are advised that all materials submitted to the State for consideration in response to this solicitation will be considered without exception to be Public Records pursuant to Title 38 Chapter 2 of the Rhode Island General Laws, and will be released for inspection immediately upon request once an award has been made. Offerors are encouraged to attend public bid/RFP openings to obtain information; however, bid/RFP response summaries may be reviewed after award(s) have been made by using the RIVIP at any time or appearing in person at the Division of Purchases Mondays through Fridays between 8:30 a.m. and 3:30 p.m. Telephone requests for results will not be honored. Written requests for results will only be honored if the information is not available on the RIVIP.

SECTION 3 - AWARD DETERMINATION

Award will be made to the responsive and responsible offeror quoting the lowest net price in accordance with specifications, for any individual item(s), for major groupings of items, or for all items listed, at the State's sole option.

3.1. BID SURETY. Where bid surety is required, bidder must furnish a bid bond or certified check for 5% of the bid total with the bid, or for such other amount as may be specified. Bids submitted without a required bid surety will not be considered.

3.2. SPECIFICATIONS. Unless specified "no substitute," product offerings equivalent in quality and performance will be considered (at the sole option of the State) on the condition that the offer is accompanied by detailed product specifications. Offers which fail to include alternate specifications may be deemed nonresponsive.

SECTION 4 – CONTRACT PROVISIONS

4.1. VENDOR AUTHORIZATION TO PROCEED.

4.1A. When a purchase order, change order, contract/agreement or contract/agreement amendment is issued by the RI Division of Purchases, no claim for payment for services rendered or goods delivered contrary to or in excess of the contract terms and scope shall be considered valid unless the vendor has obtained a written change order or contract amendment issued by the Division of Purchases PRIOR TO delivery.

4.1B. Any offer, whether in response to a solicitation for proposals or bids, or made without a solicitation, which is accepted in the form of an order OR Pricing Agreement made in writing by the Purchasing Agent, or a state official with purchasing authority delegated by the Purchasing Agent, shall be considered a binding contract.

4.2. REGULATIONS, GENERAL TERMS AND CONDITIONS GOVERNING STATE CONTRACTS. This solicitation and any contract or purchase order arising from it are issued in accordance with the specific requirements described herein, and the State's Purchasing Laws and Regulations and other applicable State Laws. The Regulations, General Terms and Conditions are incorporated into all state contracts. These regulations and basic information on How To Do Business with the State of Rhode Island are posted on the Rhode Island Vendor Information Program Website (www.purchasing.ri.gov).

4.2A. ARRA SUPPLEMENTAL TERMS AND CONDITIONS. Contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009, Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards, shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009, Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at www.purchasing.ri.gov.

4.3. EQUAL EMPLOYMENT OPPORTUNITY. Compliance certificate and agreement procedures will apply to all awards for supplies or services valued at \$10,000 and more. Minority Business Enterprise policies and procedures, including subcontracting opportunities as described in Title 37 Chapter 14.1, of the Rhode Island General Laws, also apply.

4.4. PERFORMANCE BONDS. Where indicated, successful bidder must furnish a 100% performance bond and labor and payment bond for contracts subject to Title 37 Chapters 12 and 13 of the Rhode Island General Laws. All bonds must be furnished by a surety company authorized to conduct business in the State of Rhode Island. Performance bonds must be submitted within 21 calendar days of the issuance of a tentative notice of award.

4.5. DEFAULT and NON-COMPLIANCE. Default and/or non-compliance with the RIVIP requirements and any other aspects of the award may result in withholding of payment(s), contract termination, debarment, suspension, or any other remedy necessary that is in the best interest of the state.

4.6. COMPLIANCE. Vendor must comply with all applicable federal, state and local laws, regulations and ordinances.

4.7. SPRINKLER IMPAIRMENT AND HOT WORK. The Contractor agrees to comply with the practices of the State's insurance carrier for sprinkler impairment and hot work. Prior to performing any work, the Contractor shall obtain the necessary information for compliance from the Risk Management Office at the Department of Administration or the agency for which work will be performed.

SECTION 5 – CERTIFICATIONS AND DISCLOSURES
ALL CONTRACT AWARDS ARE SUBJECT TO THE FOLLOWING DISCLOSURES & CERTIFICATIONS

Offerors must respond to every disclosure statement.

A person authorized to enter into contracts must sign the offer and attest to the accuracy of all statements.

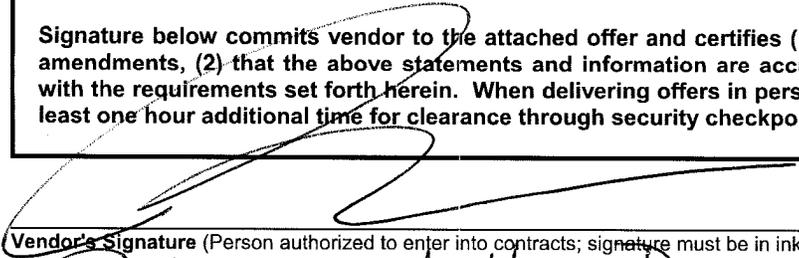
Indicate Yes (Y) or No (N):

- 1. State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been subject to suspension or debarment by any federal, state, or municipal government agency, or the subject of criminal prosecution, or convicted of a criminal offense within the previous five (5) years. If so, then provide details below.
- 2. State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has had any contracts with a federal, state or municipal government agency terminated for any reason within the previous five (5) years. If so, then provide details below.
- 3. State whether your company or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been fined more than \$5000 for violation(s) of Rhode Island environmental laws by the Rhode Island Department of Environmental Management within the previous five (5) years. If so, then provide details below.
- 4. I/we certify that I/we will immediately disclose, in writing, to the Chief Purchasing Officer any potential conflict of interest, which may occur during the course of the engagement authorized pursuant to this contract.
- 5. I/we acknowledge that, in accordance with Chapter 37-2-54(c) of the Rhode Island General Laws "no purchase or contract shall be binding on the state or any agency thereof unless approved by the Department [of Administration] or made under general regulations which the Chief Purchasing Officer may prescribe", including change orders and other types of contracts and under State Purchasing Regulation 8.2.1.1.2, "any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state".
- 6. I/we certify that I/we or my/our firm possesses all licenses required by Federal and State laws and regulations as they pertain to the requirements of the solicitation and offer made herein and shall maintain such required license(s) during the entire course of the contract resulting from the offer contained herein and should my/our license lapse or be suspended, I/we shall immediately inform the Rhode Island State Purchasing Agent in writing of such circumstance.
- 7. I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from the offer contained herein and should my/our insurance lapse or be suspended, I/we shall immediately inform the Rhode Island State Purchasing Agent in writing of such circumstance.
- 8. I/we certify that I/we understand that falsification of any information herein or failure to notify the Rhode Island State Purchasing Agent as certified herein may be grounds for suspension, debarment and/or prosecution for fraud.
- 9. I/we acknowledge that the provisions and procedures set forth in this form apply to any contract arising from this offer.
- 10. I/we acknowledge that I/we understand the State's Purchasing Laws (37-2 of the General Laws of Rhode Island) and Purchasing Regulations and General Terms and Conditions available at the Rhode Island Division of Purchases Website (www.purchasing.ri.gov) apply as the governing conditions for any contract or purchase order I/we may receive from the State of Rhode Island, including the offer contained herein.
- 11. I/we certify that the bidder: (i) is not identified on the General Treasurer's list, created pursuant to R.I. Gen. Laws § 37-2.5-3, as a person or entity engaging in investment activities in Iran described in § 37-2.5-2(b); and (ii) is not engaging in any such investment activities in Iran.
- 12. I/we certify that the above vendor information is correct and complete.

IF YOU HAVE ANSWERED "YES" TO QUESTIONS #1-3 OR IF YOU ARE UNABLE TO CERTIFY YES TO ITEMS #4-12 OF THE FOREGOING, PROVIDE DETAILS/EXPLANATION BELOW AND/OR IN AN ATTACHED STATEMENT. INCOMPLETE CERTIFICATION FORMS SHALL BE GROUNDS FOR DISQUALIFICATION OF OFFER.

None

Signature below commits vendor to the attached offer and certifies (1) that the offer has taken into account all solicitation amendments, (2) that the above statements and information are accurate and that vendor understands and has complied with the requirements set forth herein. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

 Date 2/12/14

Vendor's Signature (Person authorized to enter into contracts; signature must be in ink.)
Rebecca S. Melton President Print
Name and Title of company official signing offer



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

February 6, 2014

ADDENDUM NUMBER TWO
RFQ # 7548400

TITLE: Duct Cleaning-Bldgs 68,69,70,71,72,73_Pastore Complex

Closing Date and Time: 2/20/14 at 2:00 PM

Per the issuance of this ADDENDUM #2 (2 pages including the cover sheet) the following is noted:

This addendum posts the sign in sheet from the mandatory pre bid conference held 1/28/14 at 9am.

This addendum answers questions from the pre bid and those sent to bidinfo@purchasing.ri.gov until 5pm 1/30/14.

- There are a total of 20 VAV boxes (Variable Air Volume).
- There are approximately 4-6 Reheat Coils (Bldgs 68 & 69).
- Delete any references to balancing the system.
- NO access panels will be required to be cut into the ductwork.
- Submit one (1) hard copy of your bid proposal and one (1) copy of the required CD.
- The scope of work under this solicitation is limited to cleaning the interior of the duct work only. Cleaning of the remainder of the components, i.e. registers, grilles, diffusers, etc., shall be cleaned inside and out.
- The Division of Facilities Management will be inspecting all the work on an ongoing basis as well as at the completion of the project.
- For prevailing wage rate use: Laborer Group 1, Building Construction.

END OF QUESTIONS

State of Rhode Island and Providence Plantations Contract Offer
RIVIP BIDDER CERTIFICATION COVER FORM

SECTION 1 - VENDOR INFORMATION

Bid/RFPNumber: 7548400A1
Bid/RFP Title: DUCT CLEANING - BLDGS. 68,69,70,71,72,73-PASTORE COMPLEX, ADDENDUM #1 (1 PG)
Opening Date & Time: 2/20/2014 2:00 PM
RIVIP Vendor ID #: 71033
Vendor Name: IAT
Address: 33 West Main St
Victor , NY 14564
USA
Telephone: 5859242010
Fax: 5859242135
E-Mail: jennifer@indoorairtechnologies.com
Contact Person: Jennifer English
Title: Manager
R.I. Foreign Corp #: 16 1530919

NOTICE TO VENDORS

Each bid proposal for a *public works project* must include a "public copy" to be available for public inspection upon the opening of bids. **Bid proposals that do not include a copy for public inspection will be deemed nonresponsive.** For further information on how to comply with this statutory requirement, see R. I. Gen. Laws §§ 37-2-18(b) and (j). Also see Procurement Regulation 5.11, and in addition, for highway and bridge projects, also see Procurement Regulation 5.13, accessible at www.purchasing.ri.gov.

NOTE: AWARD OF CONTRACTS AND PURCHASE ORDERS SHALL BE SUBJECT, AT THE DISCRETION OF THE PURCHASING AGENT, TO THE OFFEROR COMPLETING AN ON-LINE RIVIP REGISTRATION at www.purchasing.ri.gov. It is THE RESPONSIBILITY OF THE VENDOR to make on-line corrections/updates using the Vendor maintenance program on the RI Division of Purchases Web Site.

SECTION 2 – REQUIREMENTS

ALL OFFERS ARE SUBJECT TO THE REQUIREMENTS, PROVISIONS AND PROCEDURES CONTAINED IN THIS CERTIFICATION FORM. Offerors are expected to READ, SIGN and COMPLY WITH all requirements. Failure to do so may be grounds for disqualification of the offer contained herein.

Section 2.1 - RULES FOR SUBMITTING OFFERS

2.1A. This CERTIFICATION FORM MUST BE ATTACHED IN ITS ENTIRETY TO THE FRONT OF THE OFFER and shall be considered an integral part of each offer made by a vendor to enter into a contract with the State of Rhode Island, Division of Purchases. As such, submittal of the entire Bidder Certification Cover Form, signed by a duly authorized representative of the offeror attesting that he/she (1) has read and agrees to comply with the requirements set forth herein and (2) to the accuracy of the information provided and the offer extended, is a mandatory part of any contract award.

To assure that offers are considered on time, each offer must be submitted with the specific Bid/RFP/LOI number (provided above) and the date and time of opening marked in the upper left hand corner of envelope. Each bid/offer must be submitted in separate sealed envelopes.

A complete, signed (in ink) offer package must be delivered to the Division of Purchases (via any mail or messenger service) by the time and date specified for the opening of responses in a sealed envelope.

Bids must be submitted on the RI bid solicitation forms provided, indicating brand and part numbers of items offered, as appropriate. Bidders must submit detailed cuts and specs on items offered as equivalent to brands requested WITH THE OFFER. Bidders must be able to submit samples if requested. Mail To: Division of Purchases, One Capitol Hill, Second Floor, Providence, RI 02908-5855.

Documents misdirected to other State locations or which are not present in the Division of Purchases at the time of opening for whatever cause will be deemed to be late and will not be considered. For the purposes of this requirement, the official time and date shall be that of the time clock in the Division of Purchases. Postmarks shall not be considered proof of timely submission.

2.1B. RIVIP SOLICITATIONS. To assure maximum access opportunities for users, public bid/RFP solicitations shall be posted on the RIVIP for a minimum of seven days and no amendments shall be made within the last five days before the date an offer is due. Except when access to the Web Site has been severely curtailed and it is determined by the State Purchasing Agent that special circumstances preclude extending a solicitation due date, requests to mail or fax hard copies of solicitations will not be honored. When the result of an Internet solicitation is unsuccessful, the State of Rhode Island will cancel the original solicitation and resolicit the original offer directly from vendors.

2.2. PRICING. Offers are irrevocable for sixty (60) days from the opening date (or such other extended period set forth in the solicitation) and may not be withdrawn, except with the express permission of the State Purchasing Agent. All pricing will be considered to be firm and fixed unless otherwise indicated. The State of Rhode Island is exempt from Federal excise taxes and State Sales and Use Taxes. Such taxes shall not be included in the bid price. PRICES QUOTED ARE FOB DESTINATION.

2.3. DELIVERY and PRODUCT QUALITY. All offers must define delivery dates for all items; if no delivery date is specified, it is assumed that immediate delivery from stock will be made. The contractor will be responsible for delivery of materials in first class condition. Rejected materials will be at vendor's expense.

2.4. PREVAILING WAGE, OSHA SAFETY TRAINING, and APPRENTICESHIP REQUIREMENTS.

Bidders must comply with the provisions of the Rhode Island labor laws, including R. I. Gen. Laws §§ 37-13-1 *et seq.* and occupational safety laws, including R. I. Gen. Laws §§ 28-20-1 *et seq.* These laws mandate for public works construction projects the payment of prevailing wage rates, the implementation and maintenance of occupational safety standards, and for projects with a minimum value of \$1 Million, the employment of apprentices. The successful Bidder must submit certifications of compliance with these laws from each of its subcontractors prior to their commencement of any work. Prevailing wage rates, apprenticeship requirements, and other workforce and safety regulations are accessible at www.dlt.ri.gov.

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SECTION 3 - AWARD DETERMINATION

Award will be made to the responsive and responsible offeror quoting the lowest net price in accordance with specifications, for any individual item(s), for major groupings of items, or for all items listed, at the State's sole option.

3.1. BID SURETY. Where bid surety is required, bidder must furnish a bid bond or certified check for 5% of the bid total with the bid, or for such other amount as may be specified. Bids submitted without a required bid surety will not be considered.

3.2. SPECIFICATIONS. Unless specified "no substitute," product offerings equivalent in quality and performance will be considered (at the sole option of the State) on the condition that the offer is accompanied by detailed product specifications. Offers which fail to include alternate specifications may be deemed nonresponsive.

SECTION 4 – CONTRACT PROVISIONS

4.1. VENDOR AUTHORIZATION TO PROCEED.

4.1A. When a purchase order, change order, contract/agreement or contract/agreement amendment is issued by the RI Division of Purchases, no claim for payment for services rendered or goods delivered contrary to or in excess of the contract terms and scope shall be considered valid unless the vendor has obtained a written change order or contract amendment issued by the Division of Purchases PRIOR TO delivery.

4.1B. Any offer, whether in response to a solicitation for proposals or bids, or made without a solicitation, which is accepted in the form of an order OR Pricing Agreement made in writing by the Purchasing Agent, or a state official with purchasing authority delegated by the Purchasing Agent, shall be considered a binding contract.

4.2. REGULATIONS, GENERAL TERMS AND CONDITIONS GOVERNING STATE CONTRACTS. This solicitation and any contract or purchase order arising from it are issued in accordance with the specific requirements described herein, and the State's Purchasing Laws and Regulations and other applicable State Laws. The Regulations, General Terms and Conditions are incorporated into all state contracts. These regulations and basic information on How To Do Business with the State of Rhode Island are posted on the Rhode Island Vendor Information Program Website (www.purchasing.ri.gov).

4.2A. ARRA SUPPLEMENTAL TERMS AND CONDITIONS. Contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009, Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards, shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009, Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at www.purchasing.ri.gov.

4.3. EQUAL EMPLOYMENT OPPORTUNITY. Compliance certificate and agreement procedures will apply to all awards for supplies or services valued at \$10,000 and more. Minority Business Enterprise policies and procedures, including subcontracting opportunities as described in Title 37 Chapter 14.1, of the Rhode Island General Laws, also apply.

4.4. PERFORMANCE BONDS. Where indicated, successful bidder must furnish a 100% performance bond and labor and payment bond for contracts subject to Title 37 Chapters 12 and 13 of the Rhode Island General Laws. All bonds must be furnished by a surety company authorized to conduct business in the State of Rhode Island. Performance bonds must be submitted within 21 calendar days of the issuance of a tentative notice of award.

4.5. DEFAULT and NON-COMPLIANCE. Default and/or non-compliance with the RIVIP requirements and any other aspects of the award may result in withholding of payment(s), contract termination, debarment, suspension, or any other remedy necessary that is in the best interest of the state.

4.6. COMPLIANCE. Vendor must comply with all applicable federal, state and local laws, regulations and ordinances.

4.7. SPRINKLER IMPAIRMENT AND HOT WORK. The Contractor agrees to comply with the practices of the State's insurance carrier for sprinkler impairment and hot work. Prior to performing any work, the Contractor shall obtain the necessary information for compliance from the Risk Management Office at the Department of Administration or the agency for which work will be performed.

SECTION 5 – CERTIFICATIONS AND DISCLOSURES
ALL CONTRACT AWARDS ARE SUBJECT TO THE FOLLOWING DISCLOSURES & CERTIFICATIONS

Offerors must respond to every disclosure statement.

A person authorized to enter into contracts must sign the offer and attest to the accuracy of all statements.

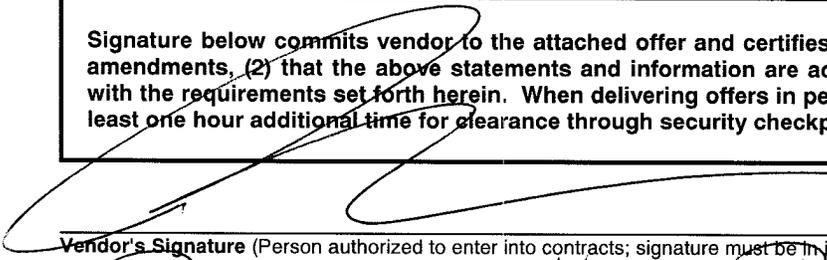
Indicate Yes (Y) or No (N):

- N 1. State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been subject to suspension or debarment by any federal, state, or municipal government agency, or the subject of criminal prosecution, or convicted of a criminal offense within the previous five (5) years. If so, then provide details below.
- N 2. State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has had any contracts with a federal, state or municipal government agency terminated for any reason within the previous five (5) years. If so, then provide details below.
- N 3. State whether your company or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been fined more than \$5000 for violation(s) of Rhode Island environmental laws by the Rhode Island Department of Environmental Management within the previous five (5) years. If so, then provide details below.
- Y 4. I/we certify that I/we will immediately disclose, in writing, to the Chief Purchasing Officer any potential conflict of interest, which may occur during the course of the engagement authorized pursuant to this contract.
- Y 5. I/we acknowledge that, in accordance with Chapter 37-2-54(c) of the Rhode Island General Laws "no purchase or contract shall be binding on the state or any agency thereof unless approved by the Department [of Administration] or made under general regulations which the Chief Purchasing Officer may prescribe", including change orders and other types of contracts and under State Purchasing Regulation 8.2.1.1.2, "any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state".
- Y 6. I/we certify that I/we or my/our firm possesses all licenses required by Federal and State laws and regulations as they pertain to the requirements of the solicitation and offer made herein and shall maintain such required license(s) during the entire course of the contract resulting from the offer contained herein and should my/our license lapse or be suspended, I/we shall immediately inform the Rhode Island State Purchasing Agent in writing of such circumstance.
- Y 7. I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from the offer contained herein and should my/our insurance lapse or be suspended, I/we shall immediately inform the Rhode Island State Purchasing Agent in writing of such circumstance.
- Y 8. I/we certify that I/we understand that falsification of any information herein or failure to notify the Rhode Island State Purchasing Agent as certified herein may be grounds for suspension, debarment and/or prosecution for fraud.
- Y 9. I/we acknowledge that the provisions and procedures set forth in this form apply to any contract arising from this offer.
- Y 10. I/we acknowledge that I/we understand the State's Purchasing Laws (37-2 of the General Laws of Rhode Island) and Purchasing Regulations and General Terms and Conditions available at the Rhode Island Division of Purchases Website (www.purchasing.ri.gov) apply as the governing conditions for any contract or purchase order I/we may receive from the State of Rhode Island, including the offer contained herein.
- Y 11. I/we certify that the bidder: (i) is not identified on the General Treasurer's list, created pursuant to R.I. Gen. Laws § 37-2.5-3, as a person or entity engaging in investment activities in Iran described in § 37-2.5-2(b); and (ii) is not engaging in any such investment activities in Iran.
- Y 12. I/we certify that the above vendor information is correct and complete.

IF YOU HAVE ANSWERED "YES" TO QUESTIONS #1-3 OR IF YOU ARE UNABLE TO CERTIFY YES TO ITEMS #4-12 OF THE FOREGOING, PROVIDE DETAILS/EXPLANATION BELOW AND/OR IN AN ATTACHED STATEMENT. INCOMPLETE CERTIFICATION FORMS SHALL BE GROUNDS FOR DISQUALIFICATION OF OFFER.

None

Signature below commits vendor to the attached offer and certifies (1) that the offer has taken into account all solicitation amendments, (2) that the above statements and information are accurate and that vendor understands and has complied with the requirements set forth herein. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

 _____ Date 2/7/14

Vendor's Signature (Person authorized to enter into contracts; signature must be in ink.)

Rebecca Melton President _____ Print
Name and Title of company official signing offer



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

January 31, 2014

ADDENDUM NUMBER ONE
RFQ # 7548400

TITLE: Duct Cleaning-Bldgs 68,69,70,71,72,73-Pastore Complex

Closing Date and Time: 2/20/14 at 2:00 PM (Note Change)

Per the issuance of this ADDENDUM #1 (1) page, including the cover sheet the following change is noted:

Please be advised the Bid Closing Date and Time has been extended:

From: 2/7/14 at 10:00 AM
To: 2/20/14 at 2:00 PM

Please monitor this website for additional information.

State of Rhode Island and Providence Plantations Contract Offer
RIVIP BIDDER CERTIFICATION COVER FORM

SECTION 1 - VENDOR INFORMATION

Bid/RFPNumber: 7548400
Bid/RFP Title: DUCT CLEANING - BLDGS. 68,69,70,71,72,73-PASTORE COMPLEX (38 PGS & ZIP FILE)

Opening Date & Time: 2/20/2014 2:00 PM

RIVIP Vendor ID #: 71033

Vendor Name: IAT

Address: 33 West Main St

Victor , NY 14564
USA

Telephone: 5859242010

Fax: 5859242135

E-Mail: jennifer@indoorairtechnologies.com

Contact Person: Jennifer English

Title: Manager

R.I. Foreign Corp #: 161550919

NOTICE TO VENDORS

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NOTE: AWARD OF CONTRACTS AND PURCHASE ORDERS SHALL BE SUBJECT, AT THE DISCRETION OF THE PURCHASING AGENT, TO THE OFFEROR COMPLETING AN ON-LINE RIVIP REGISTRATION at www.purchasing.ri.gov. It is THE RESPONSIBILITY OF THE VENDOR to make on-line corrections/updates using the Vendor maintenance program on the RI Division of Purchases Web Site.

SECTION 2 – REQUIREMENTS

ALL OFFERS ARE SUBJECT TO THE REQUIREMENTS, PROVISIONS AND PROCEDURES CONTAINED IN THIS CERTIFICATION FORM. Offerors are expected to READ, SIGN and COMPLY WITH all requirements. Failure to do so may be grounds for disqualification of the offer contained herein.

Section 2.1 - RULES FOR SUBMITTING OFFERS

2.1A. This CERTIFICATION FORM MUST BE ATTACHED IN ITS ENTIRETY TO THE FRONT OF THE OFFER and shall be considered an integral part of each offer made by a vendor to enter into a contract with the State of Rhode Island, Division of Purchases. As such, submittal of the entire Bidder Certification Cover Form, signed by a duly authorized representative of the offeror attesting that he/she (1) has read and agrees to comply with the requirements set forth herein and (2) to the accuracy of the information provided and the offer extended, is a mandatory part of any contract award.

To assure that offers are considered on time, each offer must be submitted with the specific Bid/RFP/LOI number (provided above) and the date and time of opening marked in the upper left hand corner of envelope. Each bid/offer must be submitted in separate sealed envelopes.

A complete, signed (in ink) offer package must be delivered to the Division of Purchases (via any mail or messenger service) by the time and date specified for the opening of responses in a sealed envelope.

Bids must be submitted on the RI bid solicitation forms provided, indicating brand and part numbers of items offered, as appropriate. Bidders must submit detailed cuts and specs on items offered as equivalent to brands requested WITH THE OFFER. Bidders must be able to submit samples if requested. Mail To: Division of Purchases, One Capitol Hill, Second Floor, Providence, RI 02908-5855.

Documents misdirected to other State locations or which are not present in the Division of Purchases at the time of opening for whatever cause will be deemed to be late and will not be considered. For the purposes of this requirement, the official time and date shall be that of the time clock in the Division of Purchases. Postmarks shall not be considered proof of timely submission.

2.1B. RIVIP SOLICITATIONS. To assure maximum access opportunities for users, public bid/RFP solicitations shall be posted on the RIVIP for a minimum of seven days and no amendments shall be made within the last five days before the date an offer is due. Except when access to the Web Site has been severely curtailed and it is determined by the State Purchasing Agent that special circumstances preclude extending a solicitation due date, requests to mail or fax hard copies of solicitations will not be honored. When the result of an Internet solicitation is unsuccessful, the State of Rhode Island will cancel the original solicitation and resolicit the original offer directly from vendors.

2.2. PRICING. Offers are irrevocable for sixty (60) days from the opening date (or such other extended period set forth in the solicitation) and may not be withdrawn, except with the express permission of the State Purchasing Agent. All pricing will be considered to be firm and fixed unless otherwise indicated. The State of Rhode Island is exempt from Federal excise taxes and State Sales and Use Taxes. Such taxes shall not be included in the bid price. PRICES QUOTED ARE FOB DESTINATION.

2.3. DELIVERY and PRODUCT QUALITY. All offers must define delivery dates for all items; if no delivery date is specified, it is assumed that immediate delivery from stock will be made. The contractor will be responsible for delivery of materials in first class condition. Rejected materials will be at vendor's expense.

2.4. PREVAILING WAGE, OSHA SAFETY TRAINING, and APPRENTICESHIP REQUIREMENTS.

Bidders must comply with the provisions of the Rhode Island labor laws, including R. I. Gen. Laws §§ 37-13-1 *et seq.* and occupational safety laws, including R. I. Gen. Laws §§ 28-20-1 *et seq.* These laws mandate for public works construction projects the payment of prevailing wage rates, the implementation and maintenance of occupational safety standards, and for projects with a minimum value of \$1 Million, the employment of apprentices. The successful Bidder must submit certifications of compliance with these laws from each of its subcontractors prior to their commencement of any work. Prevailing wage rates, apprenticeship requirements, and other workforce and safety regulations are accessible at www.dlt.ri.gov.

2.5. PUBLIC RECORDS. Offerors are advised that all materials submitted to the State for consideration in response to this solicitation will be considered without exception to be Public Records pursuant to Title 38 Chapter 2 of the Rhode Island General Laws, and will be released for inspection immediately upon request once an award has been made. Offerors are encouraged to attend public bid/RFP openings to obtain information; however, bid/RFP response summaries may be reviewed after award(s) have been made by using the RIVIP at any time or appearing in person at the Division of Purchases Mondays through Fridays between 8:30 a.m. and 3:30 p.m. Telephone requests for results will not be honored. Written requests for results will only be honored if the information is not available on the RIVIP.

SECTION 3 - AWARD DETERMINATION

Award will be made to the responsive and responsible offeror quoting the lowest net price in accordance with specifications, for any individual item(s); for major groupings of items, or for all items listed, at the State's sole option.

3.1. BID SURETY. Where bid surety is required, bidder must furnish a bid bond or certified check for 5% of the bid total with the bid, or for such other amount as may be specified. Bids submitted without a required bid surety will not be considered.

3.2. SPECIFICATIONS. Unless specified "no substitute," product offerings equivalent in quality and performance will be considered (at the sole option of the State) on the condition that the offer is accompanied by detailed product specifications. Offers which fail to include alternate specifications may be deemed nonresponsive.

SECTION 4 – CONTRACT PROVISIONS

4.1. VENDOR AUTHORIZATION TO PROCEED.

4.1A. When a purchase order, change order, contract/agreement or contract/agreement amendment is issued by the RI Division of Purchases, no claim for payment for services rendered or goods delivered contrary to or in excess of the contract terms and scope shall be considered valid unless the vendor has obtained a written change order or contract amendment issued by the Division of Purchases PRIOR TO delivery.

4.1B. Any offer, whether in response to a solicitation for proposals or bids, or made without a solicitation, which is accepted in the form of an order OR Pricing Agreement made in writing by the Purchasing Agent, or a state official with purchasing authority delegated by the Purchasing Agent, shall be considered a binding contract.

4.2. REGULATIONS, GENERAL TERMS AND CONDITIONS GOVERNING STATE CONTRACTS. This solicitation and any contract or purchase order arising from it are issued in accordance with the specific requirements described herein, and the State's Purchasing Laws and Regulations and other applicable State Laws. The Regulations, General Terms and Conditions are incorporated into all state contracts. These regulations and basic information on How To Do Business with the State of Rhode Island are posted on the Rhode Island Vendor Information Program Website (www.purchasing.ri.gov).

4.2A. ARRA SUPPLEMENTAL TERMS AND CONDITIONS. Contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009, Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards, shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009, Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at www.purchasing.ri.gov.

4.3. EQUAL EMPLOYMENT OPPORTUNITY. Compliance certificate and agreement procedures will apply to all awards for supplies or services valued at \$10,000 and more. Minority Business Enterprise policies and procedures, including subcontracting opportunities as described in Title 37 Chapter 14.1, of the Rhode Island General Laws, also apply.

4.4. PERFORMANCE BONDS. Where indicated, successful bidder must furnish a 100% performance bond and labor and payment bond for contracts subject to Title 37 Chapters 12 and 13 of the Rhode Island General Laws. All bonds must be furnished by a surety company authorized to conduct business in the State of Rhode Island. Performance bonds must be submitted within 21 calendar days of the issuance of a tentative notice of award.

4.5. DEFAULT and NON-COMPLIANCE. Default and/or non-compliance with the RIVIP requirements and any other aspects of the award may result in withholding of payment(s), contract termination, debarment, suspension, or any other remedy necessary that is in the best interest of the state.

4.6. COMPLIANCE. Vendor must comply with all applicable federal, state and local laws, regulations and ordinances.

4.7. SPRINKLER IMPAIRMENT AND HOT WORK. The Contractor agrees to comply with the practices of the State's insurance carrier for sprinkler impairment and hot work. Prior to performing any work, the Contractor shall obtain the necessary information for compliance from the Risk Management Office at the Department of Administration or the agency for which work will be performed.

SECTION 5 – CERTIFICATIONS AND DISCLOSURES
ALL CONTRACT AWARDS ARE SUBJECT TO THE FOLLOWING DISCLOSURES & CERTIFICATIONS

Offerors must respond to every disclosure statement.

A person authorized to enter into contracts must sign the offer and attest to the accuracy of all statements.

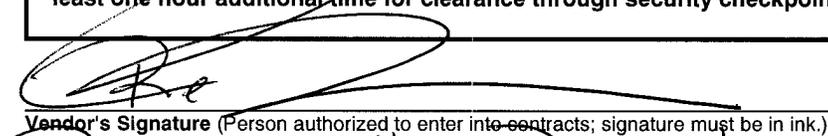
Indicate Yes (Y) or No (N):

- 1. State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been subject to suspension or debarment by any federal, state, or municipal government agency, or the subject of criminal prosecution, or convicted of a criminal offense within the previous five (5) years. If so, then provide details below.
- 2. State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has had any contracts with a federal, state or municipal government agency terminated for any reason within the previous five (5) years. If so, then provide details below.
- 3. State whether your company or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been fined more than \$5000 for violation(s) of Rhode Island environmental laws by the Rhode Island Department of Environmental Management within the previous five (5) years. If so, then provide details below.
- 4. I/we certify that I/we will immediately disclose, in writing, to the Chief Purchasing Officer any potential conflict of interest, which may occur during the course of the engagement authorized pursuant to this contract.
- 5. I/we acknowledge that, in accordance with Chapter 37-2-54(c) of the Rhode Island General Laws "no purchase or contract shall be binding on the state or any agency thereof unless approved by the Department [of Administration] or made under general regulations which the Chief Purchasing Officer may prescribe", including change orders and other types of contracts and under State Purchasing Regulation 8.2.1.1.2, "any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state".
- 6. I/we certify that I/we or my/our firm possesses all licenses required by Federal and State laws and regulations as they pertain to the requirements of the solicitation and offer made herein and shall maintain such required license(s) during the entire course of the contract resulting from the offer contained herein and should my/our license lapse or be suspended, I/we shall immediately inform the Rhode Island State Purchasing Agent in writing of such circumstance.
- 7. I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from the offer contained herein and should my/our insurance lapse or be suspended, I/we shall immediately inform the Rhode Island State Purchasing Agent in writing of such circumstance.
- 8. I/we certify that I/we understand that falsification of any information herein or failure to notify the Rhode Island State Purchasing Agent as certified herein may be grounds for suspension, debarment and/or prosecution for fraud.
- 9. I/we acknowledge that the provisions and procedures set forth in this form apply to any contract arising from this offer.
- 10. I/we acknowledge that I/we understand the State's Purchasing Laws (37-2 of the General Laws of Rhode Island) and Purchasing Regulations and General Terms and Conditions available at the Rhode Island Division of Purchases Website (www.purchasing.ri.gov) apply as the governing conditions for any contract or purchase order I/we may receive from the State of Rhode Island, including the offer contained herein.
- 11. I/we certify that the bidder: (i) is not identified on the General Treasurer's list, created pursuant to R.I. Gen. Laws § 37-2.5-3, as a person or entity engaging in investment activities in Iran described in § 37-2.5-2(b); and (ii) is not engaging in any such investment activities in Iran.
- 12. I/we certify that the above vendor information is correct and complete.

IF YOU HAVE ANSWERED "YES" TO QUESTIONS #1-3 OR IF YOU ARE UNABLE TO CERTIFY YES TO ITEMS #4-12 OF THE FOREGOING, PROVIDE DETAILS/EXPLANATION BELOW AND/OR IN AN ATTACHED STATEMENT. INCOMPLETE CERTIFICATION FORMS SHALL BE GROUNDS FOR DISQUALIFICATION OF OFFER.

NONE

Signature below commits vendor to the attached offer and certifies (1) that the offer has taken into account all solicitation amendments, (2) that the above statements and information are accurate and that vendor understands and has complied with the requirements set forth herein. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.


Vendor's Signature (Person authorized to enter into contracts; signature must be in ink.)

Date 2/12/14

Rebecca McHam President
Name and Title of company official signing offer

Print



State of Rhode Island
Division of Purchases

Public Works
Bid Preparation Checklist

Date: 1/14/2014

Bid#: 7548400

Title: DUCT CLEANING-BLDGS 68,69,70,71,72,73-PASTORE COMPLEX

This checklist is provided to assist the bidder in preparing a bid proposal for submission. It is not a substitute for a thorough review of the Instruction to Bidders in the Project Manual nor a comprehensive list of all bid requirements. Each bidder is responsible to review the Instructions to Bidders and to comply with all requirements of the Solicitation.

Bid Proposal Package:

- ✓ RIVIP Bidder Certification Cover Form (completed and signed)
- ✓ Bid Form
 - All applicable blank spaces on the Bid Form have been completed
 - All Addenda have been acknowledged
 - Bid amount printed legibly in ink in both words and figures that match when applicable
 - Erasures or corrections have been initialed by person signing the bid proposal
 - Bid Form is signed in ink
- ✓ Bid Surety
 - Bid bond or certified check (for DOT projects, bid bond only)
 - Bid surety is five percent of the bid total (or such other specified amount)
 - Bid Bond is signed by the bidder and surety
 - Power of Attorney is attached to the Bid Bond showing the name of person who signed the surety bond
- ✓ Public Copy of bid proposal in pdf format on a read-only CD-R media disk (R.I. Gen. Laws § 37-2-18 (b))
- General Contractor Apprenticeship Certification Form "2013-14" (for projects greater than \$1,000,000) (R.I. Gen. Laws § 37-13-3.1). *Note: General Contractor Apprenticeship Re-Certification and Certification "2013-15" and Subcontractor Apprenticeship Certification Form "2013-16" are not required at time of bid.*
- ✓ Applicable professional licenses (as specified in the bid)

- ✓ Rhode Island Contractor Registration Board No.
- ✓ All bid proposal documents in a sealed envelope with the specific bid #, bid title, and the opening date and time (as provided in the bid) marked in the upper left hand corner of the envelope.
- Each bid proposal submitted in a separate sealed envelope. *- only 1*
- ✓ Completed Form W-9
- Other _____

Bid Delivery:

Bid proposals misdirected to other State locations or otherwise not in the State of Rhode Island, Division of Purchases, One Capitol Hill, Second Floor, Providence, RI 02908-5855 at the time of opening (as reflected on the time clock in the Division of Purchases) for whatever reason will be deemed to be late and will not be considered. Postmarks will not be considered proof of timely submission.

Buyer Name: David A. Cadoret

Contact Information: David A. Cadoret, Chief Buyer Department of Administration Division of Purchasing One Capitol Hill Providence, RI. 02908 Phone - 401-574-8131 email david.cadoret@purchasing.ri.gov

4.2. REGULATIONS, GENERAL TERMS AND CONDITIONS GOVERNING STATE CONTRACTS. This solicitation and any contract or purchase order arising from it are issued in accordance with the specific requirements described herein, and the State's Purchasing Laws and Regulations and other applicable State Laws. The Regulations, General Terms and Conditions are incorporated into all state contracts. These regulations and basic information on How To Do Business with the State of Rhode Island are posted on the Rhode Island Vendor Information Program Website (www.purchasing.ri.gov).

4.2A. ARRA SUPPLEMENTAL TERMS AND CONDITIONS. Contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009, Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards, shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009, Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at www.purchasing.ri.gov.

4.3. EQUAL EMPLOYMENT OPPORTUNITY. Compliance certificate and agreement procedures will apply to all awards for supplies or services valued at \$10,000 and more. Minority Business Enterprise policies and procedures, including subcontracting opportunities as described in Title 37 Chapter 14.1, of the Rhode Island General Laws, also apply.

4.4. PERFORMANCE BONDS. Where indicated, successful bidder must furnish a 100% performance bond and labor and payment bond for contracts subject to Title 37 Chapters 12 and 13 of the Rhode Island General Laws. All bonds must be furnished by a surety company authorized to conduct business in the State of Rhode Island. Performance bonds must be submitted within 21 calendar days of the issuance of a tentative notice of award.

4.5. DEFAULT and NON-COMPLIANCE. Default and/or non-compliance with the RIVIP requirements and any other aspects of the award may result in withholding of payment(s), contract termination, debarment, suspension, or any other remedy necessary that is in the best interest of the state.

4.6. COMPLIANCE. Vendor must comply with all applicable federal, state and local laws, regulations and ordinances.

4.7. SPRINKLER IMPAIRMENT AND HOT WORK. The Contractor agrees to comply with the practices of the State's insurance carrier for sprinkler impairment and hot work. Prior to performing any work, the Contractor shall obtain the necessary information for compliance from the Risk Management Office at the Department of Administration or the agency for which work will be performed.

SECTION 5 – CERTIFICATIONS AND DISCLOSURES
ALL CONTRACT AWARDS ARE SUBJECT TO THE FOLLOWING DISCLOSURES & CERTIFICATIONS
Offerors must respond to every disclosure statement.

A person authorized to enter into contracts must sign the offer and attest to the accuracy of all statements.

Indicate Yes (Y) or No (N):

- N 1. State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been subject to suspension or debarment by any federal, state, or municipal government agency, or the subject of criminal prosecution, or convicted of a criminal offense within the previous five (5) years. If so, then provide details below.
- N 2. State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has had any contracts with a federal, state or municipal government agency terminated for any reason within the previous five (5) years. If so, then provide details below.
- N 3. State whether your company or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been fined more than \$5000 for violation(s) of Rhode Island environmental laws by the Rhode Island Department of Environmental Management within the previous five (5) years. If so, then provide details below.
- Y 4. I/we certify that I/we will immediately disclose, in writing, to the Chief Purchasing Officer any potential conflict of interest, which may occur during the course of the engagement authorized pursuant to this contract.
- Y 5. I/we acknowledge that, in accordance with Chapter 37-2-54(c) of the Rhode Island General Laws "no purchase or contract shall be binding on the state or any agency thereof unless approved by the Department [of Administration] or made under general regulations which the Chief Purchasing Officer may prescribe", including change orders and other types of contracts and under State Purchasing Regulation 8.2.1.1.2, "any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state".
- Y 6. I/we certify that I/we or my/our firm possesses all licenses required by Federal and State laws and regulations as they pertain to the requirements of the solicitation and offer made herein and shall maintain such required license(s) during the entire course of the contract resulting from the offer contained herein and should my/our license lapse or be suspended, I/we shall immediately inform the Rhode Island State Purchasing Agent in writing of such circumstance.
- Y 7. I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from the offer contained herein and should my/our insurance lapse or be suspended, I/we shall immediately inform the Rhode Island State Purchasing Agent in writing of such circumstance.
- Y 8. I/we certify that I/we understand that falsification of any information herein or failure to notify the Rhode Island State Purchasing Agent as certified herein may be grounds for suspension, debarment and/or prosecution for fraud.
- Y 9. I/we acknowledge that the provisions and procedures set forth in this form apply to any contract arising from this offer.
- Y 10. I/we acknowledge that I/we understand the State's Purchasing Laws (37-2 of the General Laws of Rhode Island) and Purchasing Regulations and General Terms and Conditions available at the Rhode Island Division of Purchases Website (www.purchasing.ri.gov) apply as the governing conditions for any contract or purchase order I/we may receive from the State of Rhode Island, including the offer contained herein.
- Y 11. I/we certify that the bidder: (i) is not identified on the General Treasurer's list, created pursuant to R.I. Gen. Laws § 37-2.5-3, as a person or entity engaging in investment activities in Iran described in § 37-2.5-2(b); and (ii) is not engaging in any such investment activities in Iran.
- Y 12. I/we certify that the above vendor information is correct and complete.

IF YOU HAVE ANSWERED "YES" TO QUESTIONS #1-3 OR IF YOU ARE UNABLE TO CERTIFY YES TO ITEMS #4-12 OF THE FOREGOING, PROVIDE DETAILS/EXPLANATION BELOW AND/OR IN AN ATTACHED STATEMENT. INCOMPLETE CERTIFICATION FORMS SHALL BE GROUNDS FOR DISQUALIFICATION OF OFFER.

None

Multiple horizontal lines for providing details or explanations.

Signature below commits vendor to the attached offer and certifies (1) that the offer has taken into account all solicitation amendments, (2) that the above statements and information are accurate and that vendor understands and has complied with the requirements set forth herein. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

Handwritten signature of Rebecca S. Melton

Vendor's Signature (Person authorized to enter into contracts; signature must be in ink.)

Date 1/31/14

Rebecca S. Melton President

Name and Title of company official signing offer

Print



SOLICITATION TITLE: DUCT CLEANING-BLDGS 68,69,70,71,72,73-PASTORE COMPLEX
SOLICITATION NUMBER: 7548400

BID SUBMISSION DEADLINE: February 7, 2014 at 10:00 AM

PREBID CONFERENCE: NO

YES - NONMANDATORY

YES – MANDATORY: Bidder must attend the mandatory prebid conference. The bidder’s representative must register with the Division of Purchases at the mandatory prebid conference and identify the bidder he or she represents.

Location: Department of Labor and Training, Bldg #73, 1511 Pontiac Avenue, Cranston, RI
Meeting will be in cafeteria to right of information booth

Date: January 28, 2014

Time: 9:00 AM

Buyer Name: David A. Cadoret--401-574-8131

Title: Chief Buyer

QUESTIONS concerning this solicitation must be received by the Division of Purchases at (bidinfo@purchasing.ri.gov) no later than **5:00 PM, January 30, 2014**, Questions should be submitted in a *Microsoft Word attachment*. Please reference the solicitation number (7548400) on all correspondence. Questions received, if any, will be posted on the Rhode Island Division of Purchases website as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

BID BOND REQUIRED: YES
 NO

PAYMENT AND PERFORMANCE BOND REQUIRED: YES
 NO

RIVIP REGISTRATION: Bidders must be registered vendors through the online Division of Purchases Rhode Island Vendor Information Program at www.purchasing.ri.gov. To register or update information, click on “Vendor Center,” then “Vendor Information” from the dropdown menu on the left. ✓

BIDDER CERTIFICATION COVER FORM: Bidders must download (obtainable at www.purchasing.ri.gov), complete, and submit a Bidder Certification Cover Form with each bid proposal. ✓



Electronic Solicitation Bidding Information

Downloading and Accessing Electronic Files

Accessing electronic files on the purchasing website will require Adobe viewer. All bids denoted with a "D" in the "Info" column will require WinZip 8.1 software. The WinZip file may contain one or more files. These files may require additional software such as Microsoft Office.

Bids that have a file for download are marked with a "D" in the "Info" field of the bid search results page located on the Purchasing website. The "D" will indicate an active link to the WinZip file until the bid reaches its opening date. Clicking on the active "D" link will allow you to open or save the WinZip file associated with the bid. Opening the WinZip file will offer you the option of saving to your local computer.

Once saved, you can open the WinZip file and view the files. The individual files can be saved to your computer in a location such as "Desktop" or "My Documents".



STATE OF RHODE ISLAND
DEPARTMENT OF ADMINISTRATION
DIVISION OF PURCHASES

NOTICE TO VENDORS

Public Works Projects

Each bid proposal for a *public works project* must include a "public copy" to be available for public inspection upon the opening of bids. **Bid proposals that do not include a copy for public inspection will be deemed nonresponsive.**

For further information on how to comply with this statutory requirement, see R. I. Gen. Laws §§ 37-2-18(b) and (j). Also see Procurement Regulation 5.11, and in addition, for highway and bridge projects, also see Procurement Regulation 5.13, accessible at www.purchasing.ri.gov.



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

CREATION DATE : 14-JAN-14
BID NUMBER: 7548400
TITLE: DUCT CLEANING-BLDGS
68,69,70,71,72,73-PASTORE COMPLEX

BLANKET START : 01-FEB-14
BLANKET END : 31-JAN-15
BID CLOSING DATE AND TIME:07-FEB-2014 10:00:00

BUYER: Cadoret, David
PHONE #: N/A

B DOA CONTROLLER
I ONE CAPITOL HILL, 4TH FLOOR
L SMITH ST
L PROVIDENCE, RI 02908
T US
O

S DLT BUSINESS AFFAIRS UNIT
H BUILDING #73
I 1511 PONTIAC AVE
P CRANSTON, RI 02920
T US
O

Requisition Number: 1346360

Line	Description	Quantity	Unit	Unit Price	Total
1	CLEANING DUCTWORK,VENTS,DIFFUSER,REGISTERS,GRILLES,AI R CONVEYANCY SYS,AIR HANDLIERS,COILS,AC EQUIP,UNIT HEATERS,VAV BOXES ANY OTHER HVAC EQUIP THROUGHOUT THE CENTER GENERAL COMPLEX, CRANSTON #68,#69, #70, #71,#72 & #73	1.00	Each	84,130	\$84,130. ⁰⁰

*Eighty Four Thousand
one hundred thirty dollars
& zero cents*

Delivery: 3-7 days upon notice to proceed

Terms of Payment: Net 30

*Rebecca S. Smith
President*

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



SOLICITATION NUMBER 7548400

DUCT CLEANING-BLDGS 68,69,70,71,72,73-PASTORE COMPLEX

SCOPE OF WORK:

Supply all labor, materials, tools, equipment, supplies and miscellaneous items as may be required for the removal of visual debris and contamination from all Ductwork, vents, diffusers, registers, grilles, air conveyance systems, air handlers, coils, air conditioning equipment, unit heaters, VAV boxes and any other equipment related to any of the HVAC equipment throughout the Center General complex consisting of Buildings #68, #69, #70, #71, #72 and #73.

This complex of building houses a number of state agencies, primarily the Rhode Island Department of Labor and Training's Administrative offices, which are generally occupied from the hours of 7:00 a.m. to 5:00 p.m., Monday through Friday. Some operations run a twenty four hour seven day a week schedule but these are a small percentage of the work force and generally confined to one area within one building. These offices provide essential services to the people of the State of Rhode Island and cannot be relocated or unduly disrupted during normal operating hours. Therefore, the successful contractor shall be required to perform this work during off hours and weekends. The contractor shall be required to provide the owner with a detailed work plan and schedule of planned cleaning operations to allow the facilities division to coordinate any notifications to the administrators and staff in the buildings.

CLEANING PROCESS

Site Preparation:

Lock-Out/Tag-Out:

1. The Exhaust Fans will be locked out by the Contractors Service Coordinator and the Owners Representative.

Protective Covering:

2. Cover all machinery, office equipment, furniture, floors and other components with plastic or drop cloths where the work is being performed. All areas shall be thoroughly cleaned prior to the completion of each work shift.



SOLICITATION NUMBER 7548400

DUCT CLEANING-BLDGS 68,69,70,71,72,73-PASTORE COMPLEX

Preliminary Site Cleaning and Gaining Access to the Ductwork:

Registers:

3. Remove all registers, vents, grilles and diffusers as required.
4. Vacuum and/or hand wash all registers, vents, grills and diffusers as required.

Drop Ceiling:

5. The drop ceiling shall be removed where required in order to gain access to the duct system. The contractor shall remove any drop ceilings required to complete this work and shall furnish, deliver and reinstall any damaged or broken ceiling tiles at the end of each shift or workday.

Insulation:

6. Exterior insulation shall be removed where required, by cutting with a razor blade to gain access to the ductwork. Any insulation disturbed or removed during completion of this work shall be properly repaired to a neat clean functional condition or replaced in its entirety.

Access Ports:

7. Access ports may be cut in the ductwork where necessary. Access ports shall be cut to an appropriate size to accommodate the particular project needs and the size of the ductwork requiring access. Access ports shall be installed in strict adherence with industry standards. These include:

- National Fire Protection Association (NFPA)
- North American Insulation Manufacturers Association (NAIMA) Duct construction Standards.
- National Air Duct Cleaners Association (NADCA)
- Sheet Metal and Air Conditioning Contractors Association (SMACNA) Duct Construction Standards.
- Underwriters Laboratories, Inc. (UL).



SOLICITATION NUMBER 7548400

DUCT CLEANING-BLDGS 68,69,70,71,72,73-PASTORE COMPLEX

Access Ports:

- a. Shall be planned and located such that the entire system can be reached effectively.
- b. Shall be sized and positioned to ensure total source removal as well as visual inspection of the interior of ductwork and equipment.

Use of Agitation Devices:

The choice of agitation devices will be determined based upon:

- a. The debris present within the system (i.e. dust).
- b. The type of material used in the construction of the ductwork to be cleaned (i.e. fiberglass lining).
- c. The use of this equipment shall not be allowed to damage any equipment or ductwork.

Industrial Brushes (If Applicable):

8. Industrial brushes may be used to brush the interior of the system.
 - a. Various types of hard and soft bristle brushes may be used depending upon the need and make-up of the interior surface of the ductwork, dimensions of the ductwork and the overall conditions encountered.

Compressed Air Washing (If Applicable):

9. Air Compression may be used to:
 - a. Loosen dust and dirt build-up within the ductwork.
 - b. As required, side runs shall be locked off during cleaning of main runs.
 - c. Side runs shall be cleaned separately as required.



SOLICITATION NUMBER 7548400

DUCT CLEANING-BLDGS 68,69,70,71,72,73-PASTORE COMPLEX

Vacuum Collection:

The successful contractor shall use equipment with H.E.P.A. (high efficiency particulate arrestance) filtration only. The choice of vacuum collection unit will be determined based upon:

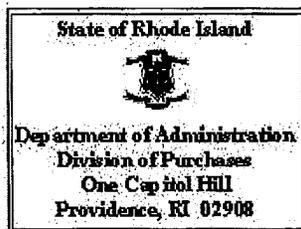
- a. The debris present within the system (i.e. dust).
- b. The type of material used in the construction of the ductwork to be cleaned (i.e. fiberglass lining).
- c. The material that the ductwork is made from (i.e. 24 gauge metal).
- d. The dimensions of the ductwork.
- e. The accessibility of the ductwork (i.e. drop ceiling).

High Powered H.E.P.A. (2500 CFM - 5000 CFM):

10. Negative pressure shall be used with brushing and high compressed air throughout the exhaust system.
 - a. The negative pressure air machine shall produce, at a minimum, 25 00 CFM at 5" of static pressure and shall have the capability of producing 5,000 CFM at 4" of static pressure.
 - b. The vacuum shall have a pre-screen leading into a bag filter. After the bag filter the airflow shall pass through the H.E.P.A. filter prior to exhausting.

H.E.P.A. Vacuums (Portable Units):

11. Industrial H.E.P.A. - Filter Vacuums.
 - a. Shall provide agitation and vacuum collection principles into one operation to prevent debris from becoming airborne.
 - b. Shall remove contaminants – (i.e. dust, dirt, lint, mold spores), and any other potential contaminants that may be present in the air ventilation system.



SOLICITATION NUMBER 7548400

DUCT CLEANING-BLDGS 68,69,70,71,72,73-PASTORE COMPLEX

Sanitizing - To Control Microbial Contamination:

12. The ductwork shall be sanitized as required with either Oxine (AD), an Enviro-Con or an approved equal sanitizing / cleaning product.

Variable Air Volume Boxes (VAV) (If Applicable):

13. If an access panel door is not available, the VAV boxes shall be accessed by making access ports.
 - a. Access ports shall be located to allow entire interior to be reached
 - b. Loose wires and cables shall be secured.
 - c. The VAV box shall be HEPA vacuumed as described above.
 - d. If interior insulation is present within the unit, the its condition shall be evaluated after it has been successfully HEPA vacuumed. Any damaged insulation shall be repaired or replaced as required.

Reheat Coils (If Applicable):

14. If an access panel is not available, the reheat coil shall be reached by making access ports.
 - a. Access ports shall be located to allow entire interior to be reached
 - b. Fins will be HEPA vacuumed or brushed as required to loosen debris.
 - c. EPA approved coil cleaner shall be applied as needed, and rinsed with water.
 - d. Condensate drain shall be cleaned and cleared.
 - e. Any damaged fins or insulation shall be repaired or replaced as required.

Air Handling Unit (AHU) (If Applicable):

15. The main AHU's shall be cleaned.
 - a. HEPA vacuuming, brushing, scraping and hand wiping shall be employed to thoroughly clean the interior surfaces of the units, including the plenum.
 - b. Condensing coils shall be cleaned by HEPA Vacuuming and/or applying coil cleaner.



SOLICITATION NUMBER 7548400
DUCT CLEANING-BLDGS 68,69,70,71,72,73-PASTORE COMPLEX

- c. Interior filter racks shall be cleaned by HEPA vacuuming and (if required) wire brushing and hand wiping.
- d. Blower chamber and blades shall be cleaned by HEPA vacuuming, wire brushing and hand wiping.
- e. Dampers and louvers shall be cleaned by HEPA vacuuming and (if required) wire brushing and hand wiping.
- f. The AHU shall be sanitized as required. Please refer to Section 12 of the document.
- g. Any damaged fins, rust or deteriorated insulation shall be repaired or replaced as required.

Post Cleaning:

Inspection:

- 16. A thorough inspection of the work shall be done by the owners representative and the contractors service coordinator.

Removable Plates or Doors:

- 17. All access ports shall be covered with removable airtight plates or doors in strict accordance with industry standards. Please refer to Access Ports Section 7 of this document for standards.

Access Plates or Doors:

- a. For the future maintenance of the system all access ports shall be closed in using an approved access door. The contractor shall provide a schedule of all access ports along with an as-built drawing of each building showing clearly where each access point is located and the size of the access port.
- b. The system shall be resealed airtight.



SOLICITATION NUMBER 7548400

DUCT CLEANING-BLDGS 68,69,70,71,72,73-PASTORE COMPLEX

Installation Requirements:

- a. Access ports installed into the system shall not diminish the structural, thermal or functional integrity of the ductwork.
- b. Access ports shall be closed in an airtight manner.
- c. Access ports shall not hinder, restrict or alter the airflow within the duct.
- d. Access covers shall be classified for flammability and smoke spread if the cover material is exposed to the internal air stream. These materials shall be classified as having a flame spread ratio of 25 or below without evidence of continued progressive combustion and a smoke-developed rating of 50 or below, as determined by UL # 723.
- e. Metals used to close access ports shall be resistant to atmospheric corrosion and shall not be used in combinations that will cause galvanic action, which might deteriorate any part of the system formed from such material.
- f. All materials used shall be suitable for continuous exposure to temperature and humidity conditions within the system.
- g. All tapes used shall meet the requirements of UL-#181A and be properly labeled as such.
- h. All access ports shall comply with applicable UL and NFPA standards, as well as local and state codes.

Characteristics of Access Ports Covers:

- a. Metal panels used for closing of access ports shall be of like gauge or heavier.
- b. Metal panels used for closing of access ports shall be mechanically fastened (screwed) every 4" on center.



SOLICITATION NUMBER 7548400
DUCT CLEANING-BLDGS 68,69,70,71,72,73-PASTORE COMPLEX

- c. Metal panels used for closing of access ports shall be sealed by aluminum taping. If required, gasketing or mastic materials shall be used in lieu of, or in addition to, aluminum taping.

Reinstall Registers and Drop Ceiling:

18. Reinstallation of registers and drop ceiling shall leave the occupied space in a clean manner.
 - a. On completion of work, the clean registers, vents, grilles and diffusers shall be reinstalled in their original position and orientation.
 - b. Ceiling tiles shall be placed back in their original position. Broken ceiling tiles shall be replaced at no additional cost to the owner.

Clean-Up:

19. Clean up shall consist of removal of protective covering, sweeping and mopping of floors, vacuuming of all carpeting, and wiping down of all surrounding hard surfaces on which dust may accumulate.

Final Inspection:

20. A walk through inspection of the service area with the owner's representative and the contractor's service coordinator shall be conducted as each building is completed. The purpose of this walk through shall be to ensure that all equipment and finished systems have been placed back into the original position and the work has been completed to the satisfaction of the owner.

System Balancing:

21. After completion of the cleaning of all of the equipment and air conveyance devices in each building the contractor shall have each and every individual system properly balanced by a certified air balancing company. Contractor shall provide a final detailed air balancing report on each system throughout the complex.



SOLICITATION NUMBER 7548400

DUCT CLEANING-BLDGS 68,69,70,71,72,73-PASTORE COMPLEX

Filtration:

22. Contractor shall provide assistance to the owner's representative responsible for changing out the air filters in each system throughout the complex. Owners representative shall furnish deliver and install the filters in each location after the systems have been cleaned and purged of any residual dust or debris by the contractor.

Plans Provided for Convenience:

Plans are provided along with this solicitation for the convenience of the bidders and to assist all bidders in field verifying for themselves the number of units, location of units, quantity, size, line and location of ductwork, registers, grilles and diffusers as well as the number and location of all VAV boxes. Contractor must verify the exact conditions in the field and will be required to clean all air conveyance devices and related equipment currently in place throughout the complex whether or not shown or identified on the attached plans.



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

DIVISION OF PURCHASES PUBLIC WORKS BID CLAUSES

Offer to Contract

All bid proposals are subject to and constitute an offer to contract with the State of Rhode Island through the Division of Purchases on the terms and conditions contained in this solicitation, any addenda, applicable federal and municipal law, and the laws of the State of Rhode Island, including all procurement statutes and regulations (available at www.purchasing.ri.gov), all of which are incorporated by this reference into any contract awarded pursuant to this solicitation.

The terms and conditions in these Division of Purchases Public Works Bid Clauses supersede any and all inconsistent or conflicting terms and conditions in any other provision of any other document in this solicitation and shall govern this solicitation and the award of any contract pursuant to this solicitation.

Noncompliance

Bidders must comply with all requirements. Any failure to comply may result, at the discretion of the State Purchasing Agent, in the disqualification of the bid proposal.

Failure of the successful bidder to comply with the terms and conditions of the contract awarded pursuant to this solicitation may result in nonpayment, termination of the contract, suspension or debarment of the bidder, or any other necessary or appropriate remedy in the sole discretion of the State Purchasing Agent.

Addenda

Bidders are responsible for checking for addenda, all of which become incorporated into this solicitation upon posting on the Division of Purchases website at www.purchasing.ri.gov. No addenda will be posted within the 5-day period preceding the submission date for bid proposals.

Apprenticeship

The successful bidder must employ apprentices on this project (if the value of the project is at least \$1 Million) in accordance with the apprentice to journeyman ratio for each trade approved by the State Apprenticeship Council. Specific information is available at www.dlt.ri.gov/apprenticeship.

Award

The State Purchasing Agent, in his or her sole discretion, will award the contract pursuant to this solicitation to the responsive and responsible bidder who submits the lowest responsive and responsible bid. A binding contract between the State of Rhode Island and the successful bidder will be formed only by the issuance of a Purchase Order by the Division of Purchases.

Bid Proposal Submission

Each bid proposal (a complete package, with the signed Bidder Certification Cover Form) must be submitted in a *separate sealed envelope* with the specific "Bid Number" and the "Submission Date and Time" marked in the upper left-hand corner of the envelope.

The bid proposal must be delivered to the Division of Purchases (via mail or messenger service) by the date and time specified for the submission of bid proposals. Bidders should allow at least one hour additional time for parking and clearance through security checkpoints when delivering a bid proposal in person or by messenger. Bids must be addressed to:

Rhode Island Department of Administration
Division of Purchases
One Capitol Hill, Second Floor
Providence, RI 02908-5855

Bid proposals that are not present in the Division of Purchases at the date and time specified for the submission of bid proposals for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the Division of Purchases. Postmarks will not be considered proof of timely submission.

Bid Surety

Bidders must furnish, with their bid proposals, either a bid bond from a surety licensed to conduct business in the State of Rhode Island or a certified check payable to the State of Rhode Island in the amount of five (5%) percent of the bid proposal.

Contractors Registration

The bidder must have and maintain a valid certificate of registration issued by the Contractors' Registration Board throughout the term of the contract awarded pursuant to this solicitation and ensure that its subcontractors, unless exempt from registration, also obtain and maintain valid certificates of registration.

Divestiture of Investments in Iran Requirement

No bidder engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each bidder submitting a bid proposal or entering into a renewal of a contract is required to certify that the bidder does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws § 37-2.5-3.

Equal Opportunity

The successful bidder must demonstrate a commitment to equal opportunity and submit an affirmative action plan for review by the State Equal Opportunity Office.

Foreign Corporations

No foreign corporation may transact business in the State of Rhode Island until it shall have obtained a Certificate of Authority from the Rhode Island Secretary of State. The successful bidder will be required to provide a Good Standing Certificate issued by the Rhode Island Secretary of State within the 10-day period following the tentative letter of award.

Inspection

The bidder is responsible for carefully reviewing all of the requirements of this solicitation, inspecting the project site, including (without limitation) checking and/or verifying measurements, site conditions, any limitations, and other details, prior to preparing and submitting its bid proposal.

Insurance

The successful bidder must submit a certificate of insurance that references the solicitation number and names the State of Rhode Island as "certificate holder" and as "additional insured" upon the issuance of the tentative letter of award, on an annual basis during the term of the contract awarded pursuant to this solicitation, and from time to time upon request. The certificate of insurance must state that 20 days' advance notice of cancellation will be sent to: Rhode Island Department of Administration, Division of Purchases, One Capitol Hill, Providence, Rhode Island 02908-5855, fax # 401-574-8387, and provide evidence of the following specific types and amounts of insurance:

<u>Type of Insurance</u>	<u>Amount of Coverage</u>
Comprehensive General Liability	
Bodily injury	\$1 Million each occurrence \$1 Million annual aggregate
Property damage	\$500,000 each occurrence \$500,000 annual aggregate
Independent contractors Contractual (including construction "hold harmless" and other types of Contracts or agreements in effect for insured operations) Completed operations Personal injury (with employee exclusion deleted)	
Automobile Liability	
Combined Single Limit	\$1 Million each occurrence
Bodily injury, property damage, including non owned and/or hired vehicles and equipment	
Workers Compensation	
Coverage B	\$100,000

The State Purchasing Agent reserves the right to accept alternate forms and plans of insurance and/or to required additional or more extensive coverage.

Licenses

The successful bidder and anyone performing any work on the contract awarded pursuant to this solicitation must possess all of the licenses required by any governmental authority to perform such work.

Minority Business Enterprises

Respondents should be aware of all applicable MBE requirements, as set forth in R. I. Gen. Law § 37-14.1-1, et seq. The State's goal is for a minimum ten per cent (10%) participation by MBE's in all State procurements. For further information, contact the State MBE Administrator at (401) 574-8253 or charles.newton@doa.ri.gov, Visit the website <http://www.mbe.ri.gov/>

Occupational Safety

The successful bidder must ensure (if the total project cost is at least \$100,000) that all employees at the project site possess a card issued by the United States Department of Labor certifying successful completion of an OSHA ten (10) hour construction safety program.

Payment and Performance Bonds

The successful bidder must furnish a 100% payment and performance bond from a surety licensed to conduct business in the State of Rhode Island upon the tentative award of the contract.

Prebid Conference

Bidders must attend a mandatory prebid conference. The bidder's representative must register with the Division of Purchases at the mandatory prebid conference and identify the bidder he or she represents.

Public Copy

Each bid proposal must include a "public copy" to be available for public inspection upon the opening of bids. For further information on how to comply with this statutory requirement, see R. I. Gen. Laws § 37-2-18(b), Procurement Regulation 5.11, and in addition, for highway and bridge projects, also see Procurement Regulation 5.13, accessible at www.purchasing.ri.gov.

Reservation of Rights

The Division of Purchases reserves the right to revoke, suspend, or terminate this solicitation at any time in its sole discretion.

Subcontractors

The bidder must demonstrate that it is able to perform a substantial portion of the work using its own workforce. Any bidder that does not maintain a permanent workforce and/or proposes to perform a disproportionate amount of the work through one or more subcontractors will be considered unqualified. The Division of Purchases reserves the right to reject any such bid proposal.

Substitutions

Products specified in this solicitation establish a standard of quality, performance, dimension, function, and appearance. Proposed substitutions must meet the standard and will not be considered without the prior written approval of the Division of Purchases. A request for substitution must include the detailed information necessary for a comprehensive evaluation.

Taxes

The State of Rhode Island is exempt from federal excise taxes and state sales and use taxes. The bidder shall not include such taxes in any prices in the bid proposal.

Termination

The Division of Purchases reserves the right to terminate any contract awarded pursuant to this solicitation at any time, for any reason, with or without cause.

Wages

For contracts that total less than \$1 Million

The successful bidder and its subcontractors must pay their workers at the applicable prevailing wage rates (for the various trades) on a weekly basis, pay one and one-half times the applicable prevailing wage rates to any worker who works more than 40 hours in any one week or more than 8 hours in any one day, and submit certified weekly payroll forms on a monthly basis to the agency. Prevailing wage posters and rate schedules, available at the Rhode Island Department of Labor and Training website at www.dlt.ri.gov, must be posted at the project site.

For contracts that may total \$1 Million or Greater

The successful bidder and its subcontractors must pay their workers at the applicable prevailing wage rates for the various trades on a weekly basis, pay one and one-half times the applicable prevailing wage rates to any worker who works more than 40 hours in any one week or more than 8 hours in any one day, submit certified weekly payroll forms on a monthly basis to the agency, and maintain (for contracts totaling \$1 Million or more) a certified prevailing wage daily log at the project site. Prevailing wage posters and rate schedules, available at the Rhode Island Department of Labor and Training website at www.dlt.ri.gov, must be posted at the project site.

Withdrawal

Bid proposals are irrevocable for a period of 60 days following the due date for their submission.

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

**MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES**

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

CHARGES PERMITTED

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE,
NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.



**RI Department of Labor and Training
Workforce Regulation and Safety Division
Professional Regulation - Prevailing Wage**

General Contractor Apprenticeship Certification Form

This form **MUST** be completed and submitted at the time of bidding and is available on the Department of Labor and Training's Website at www.dlt.ri.gov, under Workforce Regulation and Safety, Prevailing Wage, Publications and Forms.

Bid/RFP Number: 7548400
Bid/RFP Title: Duct Cleaning Bldgs - 68, 69, 70, 71, 72, 73 Pastore Complex
RIVIP Vendor ID#: 71033
Vendor Name: Indoor Air Technologies, Inc.
Address: 33 West Main Street Victor NY 14564
Telephone: 585-924-2010
Fax: 585-924-2135
E-Mail: jennifer@indoorairtechnologies.com
Contact Person and Title: Jennifer English / Manager

*N/A
per
Daniel
Cadoret*

Indoor Air Technologies, Inc. (Company Name & Address) (hereafter "bidder") hereby certifies that bidder meets the general contractor apprenticeship requirements of R. I. Gen. Laws § 37- 13- 3.1 because bidder meets one of the following qualifications (check):

- A. Bidder sponsors a current and duly approved Rhode Island Department of Labor and Training Apprenticeship Program and currently employs at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing on the contract (attach apprenticeship program standards and apprenticeship agreement);
- B. Bidder sponsors a current and duly registered Rhode Island Department of Labor and Training reciprocal apprenticeship program pursuant to R. I. Gen. Laws § 28-45-16 and currently employs at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing work on the contract (attach apprenticeship program standards, apprenticeship agreement and Rhode Island Department of Labor and Training Reciprocal Apprenticeship Program Approval);

- C. _____ Bidder has entered into a current collective bargaining agreement with a duly approved Rhode Island Department of Labor and Training Apprenticeship Program sponsor and, pursuant to the terms of the collective bargaining agreement, will employ at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing work on the contract (attach relevant section of collective bargaining agreement and signature page);
- D. _____ Bidder has entered into a current labor agreement with a duly approved Rhode Island Department of Labor and Training Apprenticeship Program sponsor and, pursuant to the terms of the labor agreement, will employ at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing work on the contract (attach relevant section of labor agreement and signature page);
- E. _____ Bidder will not perform work on the awarded contract except through subcontractors (non performance);
- F. _____ Bidder has received approval from the Rhode Island Department of Labor and Training that it satisfies the general contractor requirements of R. I. Gen. Laws §37-13-3.1 for purposes of a particular bid (attach Rhode Island Department of Labor and Training correspondence).

Printed Name and Title of Authorized Representative

Date

Signature of Authorized Representative

N/A
per
David
Cadoret



**RI Department of Labor and Training
Workforce Regulation and Safety Division
Professional Regulation • Prevailing Wage**

Subcontractor Apprenticeship Certification Form

This form **MUST** be completed and submitted to the General Contractor **BEFORE** any work commences on the project. This form is available on the Department of Labor and Training's website at www.dlt.ri.gov, Workforce Regulation and Safety, Prevailing Wage, Publications and Forms.

Bid/RFP Number: _____

Bid/RFP Title: _____

RIVIP Vendor ID#: _____

Vendor Name: _____

Address: _____

Telephone: _____

Fax: _____

E-Mail: _____

Contact Person and Title: _____

(Company Name & Address) (hereafter "subcontractor") hereby certifies that it meets the apprenticeship requirements of R. I. Gen. Laws §37-13-3.1 because subcontractor meets one of the following qualifications (check):

- A. Subcontractor sponsors a current and duly approved Rhode Island Department of Labor and Training Apprenticeship Program and currently employs at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing on the contract (attach apprenticeship program standards and apprenticeship agreement);

- B. Subcontractor sponsors a current and duly registered Rhode Island Department of Labor and Training reciprocal apprenticeship program pursuant to R. I. Gen. Laws § 28-45-16 and currently employs at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing work on the contract (attach apprenticeship program standards, apprenticeship agreement and Rhode Island Department of Labor and Training Reciprocal Apprenticeship program Approval);

- C. _____ Subcontractor has entered into a current collective bargaining agreement with a duly approved Rhode Island Department of Labor and Training Apprenticeship Program sponsor and, pursuant to the terms of the collective bargaining agreement, will employ at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing work on the contract (attach relevant section of collective bargaining agreement and signature page);
- D. _____ Subcontractor has entered into a current labor agreement with a duly approved Rhode Island Department of Labor and Training Apprenticeship Program sponsor and, pursuant to the terms of the labor agreement, will employ at least one apprentice per trade/ occupation, who will obtain "on the job training" experience in the apprentice's trade by performing work on the contract (attach relevant section of labor agreement and signature page);
- E. _____ Subcontractor will not perform work on the awarded contract except through subcontractors (non performance);
- F. _____ Subcontractor has received approval from the Rhode Island Department of Labor and Training that it satisfies the subcontractor requirements of R. I. Gen. Laws §37-13-3.1 for purposes of a particular bid (attach Rhode Island Department of Labor and Training correspondence).

_____(Company Name & Address) (hereafter "Subcontractor") hereby certifies that its subcontractor(s) meet the apprenticeship requirements of R. I. Gen. Laws § 37-13 -3.1.

Printed Name and Title of Authorized Representative

Date

Signature of Authorized Representative



**RI Department of Labor and Training
Workforce Regulation and Safety Division
Professional Regulation - Prevailing Wage**

**General Contractor Apprenticeship Re-
Certification and Certification Form**

This form **MUST** be completed and submitted at the time the contract is awarded and is available on the Department of Labor and Training's website at www.dlt.ri.gov, Workforce Regulation and Safety, Prevailing Wage, Publications and Forms.

Bid/RFP Number: _____

Bid/RFP Title: _____

RIVIP Vendor ID#: _____

Vendor Name: _____

Address: _____

Telephone: _____

Fax: _____

E-Mail: _____

Contact Person and Title: _____

Part A

_____(Company Name & Address) (hereafter "General Contractor") hereby re-certifies that it meets the apprenticeship requirements of R. I. Gen. Laws § 37-13-3.1 because General Contractor meets one of the following qualifications (check):

- A. General Contractor sponsors a current and duly approved Rhode Island Department of Labor and Training Apprenticeship Program and currently employs at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing on the contract (attach apprenticeship program standards and apprenticeship agreement);

- B. General Contractor sponsors a current and duly registered Rhode Island Department of Labor and Training reciprocal apprenticeship program pursuant to R. I. Gen. Laws § 28-45-16 and currently employs at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing work on the contract (attach apprenticeship program standards, apprenticeship agreement and Rhode Island Department of Labor and Training Reciprocal Apprenticeship Program Approval);

- C. _____ General Contractor has entered into a current collective bargaining agreement with a duly approved Rhode Island Department of Labor and Training Apprenticeship Program sponsor and, pursuant to the terms of the collective bargaining agreement, will employ at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing work on the contract (attach relevant section of collective bargaining agreement and signature page);
- D. _____ General Contractor has entered into a current labor agreement with a duly approved Rhode Island Department of Labor and Training Apprenticeship Program sponsor and, pursuant to the terms of the labor agreement, will employ at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing work on the contract (attach relevant section of labor agreement and signature page);
- E. ___ General Contractor will not perform work on the awarded contract except through subcontractors (non performance);
- F. _____ General Contractor has received approval from the Rhode Island Department of Labor and Training that it satisfies the general contractor requirements of RIGL §37-13-3.1 for purposes of a particular bid (attach Rhode Island Department of Labor and Training correspondence).

_____ (Company Name & Address) (hereafter "General Contractor") hereby certifies that its subcontractor(s) meet the apprenticeship requirements under R. I. Gen. Laws §37-13-3.1.

Printed Name and Title of Authorized Representative

Date

Signature of Authorized Representative



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex
1511 Pontiac Avenue
Cranston, RI 02920-4407

TTY: Via RI Relay 711

Lincoln D. Chafee
Governor
Charles J. Fogarty
Director

STATE CONTRACT ADDENDUM

RHODE ISLAND DEPARTMENT OF LABOR AND TRAINING

**PREVAILING WAGE REQUIREMENTS
(37-13-1 ET SEQ.)**

The prevailing wage requirements are generally set forth in RIGL 37-13-1 et seq. These requirements refer to the prevailing rate of pay for regular, holiday, and overtime wages to be paid to each craftsmen, mechanic, teamster, laborer, or other type of worker performing work on public works projects when state or municipal funds exceed one thousand dollars (\$1,000).

All Prevailing Wage Contractors and Subcontractors are required to:

1. Submit to the Awarding Authority a list of the contractor's subcontractors for any part or all of the prevailing wage work in accordance with RIGL § 37-13-4;
2. Pay all prevailing wage employees at least once per week and in accordance with RIGL §37-13-7 (see Appendix B attached);
3. Post the prevailing wage rate scale and the Department of Labor and Training's prevailing wage poster in a prominent and easily accessible place on the work site in accordance with RIGL §37-13-11; posters may be downloaded at www.dlt.ri.gov/pw/Posters.htm .poster/htm or obtained from the Department of Labor and Training, Center General Complex, 1511 Pontiac Avenue, Cranston, Rhode Island;
4. Access the Department of Labor and Training website, at www.dlt.ri.gov on or before July 1st of each year, until such time as the contract is completed, to ascertain the current prevailing wage rates and the amount of payment or contributions for each covered prevailing wage employee and make any necessary adjustments to the covered employee's prevailing wage rates effective July 1st of each year in compliance with RIGL §37-13-8;
5. Attach a copy of this CONTRACT ADDENDUM and its attachments as a binding obligation to any and all contracts between the contractor and any

An Equal Opportunity Employer/Program./Auxiliary aids and services are available upon request to individuals with disabilities.

TTY via RI Relay 711



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex
1511 Pontiac Avenue
Cranston, RI 02920-4407

Telephone; (401) 462-8000
TTY; Via RI Relay 711

Lincoln D. Chafee
Governor
Charles J. Fogarty
Director

subcontractors and their assignees for prevailing wage work performed pursuant to this contract;

6. Provide for the payment of overtime for prevailing wage employees who work in excess of eight (8) hours in any one day or forty (40) hours in any one week as provided by RIGL §37-13-10;
7. Maintain accurate prevailing wage employee payroll records on a Rhode Island Certified Weekly Payroll form available for download at www.dlt.ri.gov/pw.forms/htm, as required by RIGL §37-13-13, and make those records available to the Department of Labor and Training upon request;
8. Furnish the fully executed RI Certified Weekly Payroll Form to the awarding authority on a monthly basis for all work completed in the preceding month.
9. For general or primary contracts one million dollars (\$1,000,000) or more, shall maintain on the work site a fully executed RI Certified Prevailing Wage Daily Log listing the contractor's employees employed each day on the public works site; the RI Certified Prevailing Wage Daily Log shall be available for inspection on the public works site at all times; this rule shall not apply to road, highway, or bridge public works projects. Where applicable, furnish both the Rhode Island Certified Prevailing Wage Daily Log together with the Rhode Island Weekly Certified Payroll to the awarding authority.
10. Assure that all covered prevailing wage employees on construction projects with a total project cost of one hundred thousand dollars (\$100,000) or more has a OSHA ten (10) hour construction safety certification in compliance with RIGL § 37-23-1;
11. Employ apprentices for the performance of the awarded contract when the contract is valued at one million dollars (\$1,000,000) or more, and comply with the apprentice to journey person ratio for each trade approved by the apprenticeship council of the Department of Labor and Training in compliance with RIGL §37-13-3.1;
12. Assure that all prevailing wage employees who perform work which requires a Rhode Island trade license possess the appropriate Rhode Island trade license in compliance with Rhode Island law; and

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13. Comply with all applicable provisions of RIGL §37-13-1, et. seq;

Any questions or concerns regarding this CONTRACT ADDENDUM should be addressed to the contractor or subcontractor's attorney. Additional Prevailing Wage information may be obtained from the Department of Labor and Training at www.dlt.ri.gov/pw.

CERTIFICATION

I hereby certify that I have reviewed this CONTRACT ADDENDUM and understand my obligations as stated above.

By: Rebecca S. Melton
Title: President

Subscribed and sworn before me this 27th day of January 2014

Jennifer English
Notary Public
My commission expires: 5/30/14

JENNIFER ENGLISH
Notary Public - State of New York
No. 01EN6147256
Qualified in Monroe County
My Commission Expires May 30, 2014

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APPENDIX A

TITLE 37
Public Property and Works

CHAPTER 37-13
Labor and Payment of Debts by Contractors

SECTION 37-13-5

§37-13-5 Payment for trucking or materials furnished – Withholding of sums due. –A contractor or subcontractor on public works authorized by a proper authority shall pay any obligation or charge for trucking and material which have been furnished for the use of the contractor or subcontractor, in connection with the public works being performed by him or her, within ninety (90) days after the obligation or charge is incurred or the trucking service has been performed or the material has been delivered to the site of the work, whichever is later. When it is brought to the notice of the proper authority in a city or town, or the proper authority in the state having supervision of the contract, that the obligation or charge has not been paid by the contractor or subcontractor, the proper authority may deduct and hold for a period not exceeding sixty (60) days, from sums of money due to the contractor or subcontractor, the equivalent amount of such sums certified by a trucker or materialman creditor as due him or her, as provided in this section, and which the proper authority determines is reasonable for trucking performed or materials furnished for the public works.

APPENDIX B

TITLE 37

Public Property and Works

CHAPTER 37-13

Labor and Payment of Debts by Contractors

SECTION 37-13-7

§ 37-13-7 Specification in contract of amount and frequency of payment of wages.
-(a) Every call for bids for every contract in excess of one thousand dollars (\$1,000), to which the state of Rhode Island or any political subdivision thereof or any public agency or quasi-public agency is a party, for construction, alteration, and/or repair, including painting and decorating, of public buildings or public works of the state of Rhode Island or any political subdivision thereof, or any public agency or quasi-public agency and which requires or involves the employment of employees, shall contain a provision stating the minimum wages to be paid various types of employees which shall be based upon the wages that will be determined by the director of labor and training to be prevailing for the corresponding types of employees employed on projects of a character similar to the contract work in the city, town, village, or other appropriate political subdivision of the state of Rhode Island in which the work is to be performed. Every contract shall contain a stipulation that the contractor or his or her subcontractor shall pay all the employees employed directly upon the site of the work, unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates not less than those stated in the call for bids, regardless of any contractual relationships which may be alleged to exist between the contractor or subcontractor and the employees, and that the scale of wages to be paid shall be posted by the contractor in a prominent and easily accessible place at the site of the work; and the further stipulation that there may be withheld from the contractor so much of the accrued payments as may be considered necessary to pay to the employees employed by the contractor, or any subcontractor on the work, the difference between the rates of wages required by the contract to be paid the employees on the work and the rates of wages received by the employees and not refunded to the contractor, subcontractors, or their agents.

(b) The terms "wages", "scale of wages", "wage rates", "minimum wages", and "prevailing wages" shall include:

- (1) The basic hourly rate of pay; and
- (2) The amount of:

(A) The rate of contribution made by a contractor or subcontractor to a trustee or to a third person pursuant to a fund, plan, or program; and

(B) The rate of costs to the contractor or subcontractor which may be reasonably anticipated in providing benefits to employees pursuant to an enforceable commitment to carry out a financially responsible plan or program which was communicated in writing to the employees affected, for medical or hospital care, pensions on retirement or death, compensation for injuries or illness resulting from occupational activity, or insurance to provide any of the foregoing, for unemployment benefits, life insurance, disability and sickness insurance, or accident insurance, for vacation and holiday pay, for defraying costs of apprenticeship or other similar programs, or for other bona fide fringe benefits, but only where the contractor or subcontractor is not required by other federal, state, or local law to provide any of the benefits; provided, that the obligation of a contractor or subcontractor to make payment in accordance with the prevailing wage determinations of the director of labor and training insofar as this chapter of this title and other acts incorporating this chapter of this title by reference are concerned may be discharged by the making of payments in cash, by the making of contributions of a type referred to in subsection (b)(2), or by the assumption of an enforceable commitment to bear the costs of a plan or program of a type referred to in this subdivision, or any combination thereof, where the aggregate of any payments, contributions, and costs is not less than the rate of pay described in subsection (b)(1) plus the amount referred to in subsection (b)(2).

(c) The term "employees", as used in this section, shall include employees of contractors or subcontractors performing jobs on various types of public works including mechanics, apprentices, teamsters, chauffeurs, and laborers engaged in the transportation of gravel or fill to the site of public works, the removal and/or delivery of gravel or fill or ready-mix concrete, sand, bituminous stone, or asphalt flowable fill from the site of public works, or the transportation or removal of gravel or fill from one location to another on the site of public works, and the employment of the employees shall be subject to the provisions of subsections (a) and (b).

(d) The terms "public agency" and "quasi-public agency" shall include, but not be limited to, the Rhode Island industrial recreational building authority, the Rhode Island economic development corporation, the Rhode Island airport corporation, the Rhode Island industrial facilities corporation, the Rhode Island refunding bond authority, the Rhode Island housing and mortgage finance corporation, the Rhode Island resource recovery corporation, the Rhode Island public transit authority, the Rhode Island student loan authority, the water resources board corporate, the Rhode Island health and education building corporation, the Rhode Island higher education assistance authority, the Rhode Island turnpike and bridge authority, the Narragansett Bay water quality management district commission, Rhode Island telecommunications authority, the convention center authority, the board of governors for higher education, the board of regents for elementary and secondary education, the capital center commission, the housing resources commission, the Quonset Point-Davisville management corporation, the Rhode Island children's crusade for higher education, the Rhode Island depositors economic protection corporation, the Rhode Island lottery commission, the Rhode Island

partnership for science and technology, the Rhode Island public building authority, and the Rhode Island underground storage tank board.

State of Rhode Island
PAYER'S REQUEST FOR TAXPAYER
IDENTIFICATION NUMBER AND CERTIFICATION

THE IRS REQUIRES THAT YOU FURNISH YOUR TAXPAYER IDENTIFICATION NUMBER TO US. FAILURE TO PROVIDE THIS INFORMATION CAN RESULT IN A \$50 PENALTY BY THE IRS. IF YOU ARE AN INDIVIDUAL, PLEASE PROVIDE US WITH YOUR SOCIAL SECURITY NUMBER (SSN) IN THE SPACE INDICATED BELOW. IF YOU ARE A COMPANY OR A CORPORATION, PLEASE PROVIDE US WITH YOUR EMPLOYER IDENTIFICATION NUMBER (EIN) WHERE INDICATED.

Taxpayer Identification Number (T.I.N.)

Enter your taxpayer identification number in the appropriate box. For most individuals, this is your social security number.

Social Security No. (SSN)

Employer ID No. (EIN)

[Empty Social Security Number boxes]

16 1550919

NAME Indoor Air Technologies Inc

ADDRESS 33 West Main Street

(REMITTANCE ADDRESS, IF DIFFERENT) _____

CITY, STATE AND ZIP CODE Victor NY 14524

CERTIFICATION: Under penalties of perjury, I certify that:

- (1) The number shown on this form is my correct Taxpayer Identification Number (or I am waiting for a number to be issued to me), and
- (2) I am not subject to backup withholding because either: (A) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (B) the IRS has notified me that I am no longer subject to backup withholding.

Certification Instructions -- You must cross out item (2) above if you have been notified by the IRS that you are subject to backup withholding because of under-reporting interest or dividends on your tax return. However, if after being notified by IRS that you were subject to backup withholding you received another notification from IRS that you are no longer subject to backup withholding, do not cross out item (2).

PLEASE SIGN HERE

SIGNATURE Rebecca S. Metten TITLE President DATE 1/27/14 TEL NO. 585-924-240

BUSINESS DESIGNATION:

Please Check One: Individual Medical Services Corporation Government/Nonprofit Corporation
Partnership Corporation Trust/Estate Legal Services Corporation

NAME: Be sure to enter your full and correct name as listed in the IRS file for you or your business.

ADDRESS, CITY, STATE AND ZIP CODE: Enter your primary business address and remittance address if different from your primary address). If you operate a business at more than one location, adhere to the following:

- 1) Same T.I.N. with more than one location -- attach a list of location addresses with remittance address for each location and indicate to which location the year-end tax information return should be mailed.
- 2) Different T.I.N. for each different location -- submit a completed W-9 form for each T.I.N. and location. (One year-end tax information return will be reported for each T.I.N. and remittance address.)

CERTIFICATION -- Sign the certification, enter your title, date, and your telephone number (including area code and extension).

BUSINESS TYPE CHECK-OFF -- Check the appropriate box for the type of business ownership.

Mail to: Supplier Coordinator, One Capitol Hill, Providence, RI 02908